PROCEEDINGS OF THE BROWN COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE – LEPC

Pursuant to Section 19.84, Wis, Stats. A meeting of the **Brown County Local Emergency Planning Committee** was held on Tuesday, September 8th, 2020 @ 13:30 via Zoom Meeting.

PRESENT: Chris Lehner (ARES/RACES), Sam Martin (Brown County Emergency Management), Jacquelyn Pomerville (Georgia Pacific), Jeff Bowers (Green Bay Dressed Beef), Chad Roethlisberger (WFRV/Media), Bob Mayer (Red Cross), Mike Schoen (Nouryon Pulp and Performance Chemicals), Matt Cain (GB Police Department),

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The September 8th, 2020 LEPC meeting was held virtually via Zoom Meeting due to restrictions and response activities related to the COVID-19 event.

1. Meeting call to order and introductions
   a. The meeting was called to order by Chris Lehner at 1330
2. Approval of Agenda
   a. Motion to approve by Sam Martin, 2nd by Bob Mayer, approved
3. Approval of Minutes from January 2020 meeting
   a. Motion to approve by Sam Martin, 2nd by Bob Mayer, approved
4. Other Reports
   a. ARES/RACES Update (Lehner)
      i. Training and weekly practice radio nets are continuing, monthly meetings have resumed;
      ii. A simulated emergency net training will be held October 3rd;
      iii. The team welcomed two new members, one with extensive ARES experience;
      iv. Members have been loaded in to WICAMS and will be issued their ID cards at the next meeting;
      v. The next ARES meeting will be held on September 17th.
   b. Emergency Management Update (Martin)
      i. Eight spill reports received since the last meeting; several prominent spill discussed; Chris Lehner had a question about the requirement for fire departments to discontinue using foam products that contain FPAS;
      ii. Discussion of BC EM activities with the airport exercise and protest activities since July.
5. Plan Review- No plan presented for review.
6. Approval of the 2020 Bylaws. Motion: Chris Lehner, 2nd: Bob Mayer. Approved.
7. Nominations for 2020 LEPC Board Members
   a. Sam Martin listed the positions that are open for nomination to positions for 2021-2022 (President, Elected Officials Representative, Health Facilities Representative, SARA Facility Representative #1).
   b. Nominations should be sent to Sam Martin not later than November 1st, 2020 so a vote can be completed during the November meeting.

8. Members at Large Discussion
    a. All members agreed that the concept of having members at large is beneficial to the LEPC.
    b. Sam Martin will ask other counties how they include members at large into bylaws etc. and report back.
    c. Jeff Bowers asked if we want to recruit for people with specific backgrounds and/or expertise.
9. LEPC Round Table Discussion
    a. Jeff Bowers discussed the upcoming 1-year anniversary since the large ammonia spill at Green Bay Dressed Beef, and how needed changes and improvements to their procedures and equipment are being implemented. He also said that he will soon return to reaching out to local businesses to discuss emergency planning and coordination.
        i. Bob Mayer offered Red Cross' free service to help with developing approved plans;
        ii. Sam Martin asked to be included in future meetings to discuss BC Emergency Management's role in Hazmat incidents and LEPC membership;
        iii. Chris Lehner suggested that it would be a good idea to include ARES in business emergency planning;
        iv. Matt Cain asked to be included in planning discussions;
        v. Chad Roethlisberger suggested that a representative from National Weather Service should also be included in planning discussions.
10. Public Comments- None
11. Other Matters- None
12. Adjourn
    a. Motion to adjourn at 1406 by Bob Mayer, 2nd by Chad Roethlisberger. Approved.

The next scheduled LEPC meeting is on Tuesday, November 10th, 2020 at 1330 hours. This meeting will be held virtually via Zoom.

Respectfully submitted,

BCEM