

Minutes
BROWN COUNTY TRANSPORTATION COORDINATING COMMITTEE
Monday, March 6, 2023
Green Bay Metro Transportation Center
901 University Avenue
Green Bay, Wisconsin
Meeting Time: 10:15 a.m.

ROLL CALL

Ian Agar (BC Human Services)	_____	Troy Parr (Oneida Nation)	_____x
Megan Borchardt (BC Board of Supervisors)	_____	Joe Pietrek (Via – Private Operator)	_____x
Bridget Clancy (Syble Hopp)	_____	Sandy Popp (Options for Independent Living)	_____
Lisa Conard (BCPC/Green Bay MPO)	_____x	Troy Streckenbach (BC Executive Department)	_____
Michael Conley-Kuhagen (Green Bay Transit Commission)	_____x	Julie Tetzlaff (Cerebral Palsy Inc.)	_____x
Katie Doble (ASPIRO)	_____x	Michael Voight (Citizen Member)	_____x
Essie Fels (Green Bay Metro)	_____x	Nick Weber (WisDOT)	_____x
Christel Giesen (ADRC Staff)	_____x	Tina Whetung (Curative Connections Transport.)	_____
Denise Misovec (Curative Connections)	_____	Genny Willemon (BC Human Services)	_____
Jess Nell (ADRC Board of Directors)	_____	Vacant (Citizen Member)	_____

Others Present: Ker Vang and Andrea Vlach.

ORDER OF BUSINESS

1. Introduction of new members.

Introductions were made.

2. Approval of the June 13, 2022, TCC meeting minutes.

A quorum was not present.

3. Approval of the November 14, 2022, TCC meeting minutes.

A quorum was not present.

4. Overview of the Green Bay Metro LIFT Program, by Andrea Vlach, Mobility Coordinator, Brown County Mobility Management Program.

A. Vlach provided a review of the program:

The Low Income Fare Trips (LIFT) program is designed to assist members of the community with incomes at or below 150% of National Poverty Guidelines with their transportation needs. It is a self-certified program that will allow eligible riders up to four day passes per month. Riders will have the ability to use one day pass per week, on the day of their choice. Passes will be available on a first come, first served basis. Full fare and reduced fare riders are eligible to apply for the program. Individuals must self-certify that they meet the income requirements and complete the application form each month

The number of requests for passes is less than the number of passes available.

2022 LIFT PROGRAM

	FULL FARE						REDUCED					
	BUDGETED		ACTUALS		ACTUALS		BUDGETED		ACTUALS		ACTUALS	
\$4.00	# FF	Cost	# FF	SM Card	Cost	Remaining	\$3.00	# RF	Cost	# RF	SM Card	Cost
Jan	300	\$ 1,200	12	2	\$ 54.00	\$ 1,146.00	Jan	200	\$ 400	12	2	\$ 30.00
Feb	300	\$ 1,200	17	2	\$ 74.00	\$ 1,126.00	Feb	200	\$ 400	13	2	\$ 32.00
Mar	300	\$ 1,200	24	4	\$ 108.00	\$ 1,092.00	Mar	200	\$ 400	11	0	\$ 22.00
Apr	300	\$ 1,200	32	4	\$ 140.00	\$ 1,060.00	Apr	200	\$ 400	4	0	\$ 8.00
May	300	\$ 1,200	32	3	\$ 137.00	\$ 1,063.00	May	200	\$ 400	16	2	\$ 38.00
Jun	300	\$ 1,200	76	13	\$ 343.00	\$ 857.00	Jun	200	\$ 400	30	2	\$ 66.00
Jul	300	\$ 1,200	28	6	\$ 130.00	\$ 1,070.00	Jul	200	\$ 400	20	1	\$ 43.00
Aug	300	\$ 1,200	49	5	\$ 211.00	\$ 989.00	Aug	200	\$ 400	44	6	\$ 106.00
Sept	300	\$ 1,200	64	0	\$ 256.00	\$ 944.00	Sept	200	\$ 400	41	0	\$ 82.00
Oct	300	\$ 1,200	64	0	\$ 256.00	\$ 944.00	Oct	200	\$ 400	17	0	\$ 34.00
Nov	300	\$ 1,200	68	0	\$ 272.00	\$ 928.00	Nov	200	\$ 400	18	0	\$ 36.00
Dec	300	\$ 1,200	40	0	\$ 160.00	\$ 1,040.00	Dec	200	\$ 390	25	0	\$ 50.00
	3,600	\$ 14,400	506	39	\$ 2,141.00	\$ 12,259.00		2,400	\$ 4,790	251	15	\$ 547.00

- Discussion regarding the Green Bay Urbanized Area annual Federal Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program funding allocation and human service vehicle costs.

K. Vang provided an overview of the program, noting the amount of funds that would be made available on a competitive basis.

The application process will begin in spring with project approvals likely in late summer. Application materials will be shared as soon as they are released by WisDOT.

Section 5310 Funds - Approval in Fall of 2023

Entity	Program	Amount	Capital (55% minimum)	Operating (45% maximum)
Green Bay MPO Allocation	Annual Allocation - FY 2023	\$271,588		
Recipient	Projects			
Green Bay Metro	10% Administrative Fee - Designated Recipient	\$27,158		
Green Bay Metro	Mobility Management Program	\$122,215		
Available on a competitive basis	Capital Projects - minimum of \$12,222 to a maximum of \$122,215 Operating Projects - maximum of \$109,993 Total not to exceed - \$122,215	\$122,215	\$12,222	\$109,993
Total:		\$271,588		

K. Vang also noted that Section 5310 funds have historically been used to purchase human service vehicles (vans and small to medium buses). Due to supply chain issues brought on by the pandemic, human service vehicle costs have increased significantly.

- Discussion regarding the *2024-2028 Transit Development Plan for the Green Bay Metro System* process and invitation to public meetings scheduled for Thursday, March 9 at 5:15 pm and Tuesday, March 14 at 4:45 pm at the Transportation Center.

L. Conard provided an overview of the Transit Development Plan (TDP) process.

L. Conard invited members of the TCC to one of two TDP public input and informational meetings to be held in March.

- Round robin discussion about specialized transportation services in Brown County.

L. Conard noted that the Wisconsin Department of Health Services Non-Emergency Medical Transportation (NEMT) provider, Veyo¹ (recently acquired by MTM), has been providing approximately 11,000-12,000 trips per month in Brown County.

K. Vang noted that staff will be issuing a request for projects this year as Brown County's State Section 85.21 Trust is expected to reach \$80,000, the soft maximum the state allows for county trusts. It is anticipated that the trust will reach approximately \$100,000 in the near future.

C. Giesen stated that the ADRC staff continues to receive comments from the public regarding the need for door-through-door service, late-night service, and public transportation to the Village of Howard.

K. Doble stated that ASPIRO lost four, potentially five of its medium buses due to fire. ASPIRO has borrowed a vehicle from another human service agency out of Chilton and has purchased a used bus and hopes to have that in service in the near future. The Oneida Tribe has also assisted. ASPIRO's other vehicles are also being used heavily. ASPIRO has received offers from other agencies and are currently weighing them.

ASPIRO staff appreciates the outpour of concern expressed by the community.

8. TCC meeting schedule for 2023:

- Monday, June 12, 2023 at 10:15 a.m.
- Monday, September 11, 2023 at 10:15 a.m.
- Monday, November 13, 2023 at 10:15 a.m.

9. Other matters.

None.

10. Adjourn.

The meeting adjourned at 10:45 a.m.

¹ Veyo is the private transportation broker hired by the Wisconsin Department of Health Services to coordinate Non-Emergency Medical Transportation (NEMT) services for qualifying Medicaid and BadgerCare Plus clients.