

Minutes
BROWN COUNTY TRANSPORTATION COORDINATING COMMITTEE
Monday, November 13, 2023
Green Bay Metro Transportation Center
901 University Avenue
Green Bay, Wisconsin
Meeting Time: 10:15 a.m.

ROLL CALL

Megan Borchardt (BC Board of Supervisors)	<u> x </u>	Joe Pietrek (Via – Private Operator)	<u> x </u>
Bridget Clancy (Syble Hopp)*	<u> x </u>	Sandy Popp (Options for Independent Living)	<u> x </u>
Lisa Conard (BCPC/Green Bay MPO)	<u> x </u>	Troy Streckenbach (BC Executive Department)	<u> </u>
Michael Conley-Kuhagen (Transit Commission)	<u> x </u>	Andrea Vlach (Green Bay Metro)	<u> x </u>
Katie Doble (ASPIRO)	<u> x </u>	Michael Voight (Citizen Member)	<u> x </u>
Christel Giesen (ADRC Staff)	<u> x </u>	Nick Weber (WisDOT)	<u> x </u>
Amy Hoyer (Cerebral Palsy Inc.)	<u> x </u>	Tina Whetung (Curative Connections Transport.)	<u> x </u>
Denise Misovec (Curative Connections)	<u> Exc </u>	Vacant (BC Health & Human Services)	<u> </u>
Troy Parr (Oneida Nation)	<u> </u>	Vacant (BC Health & Human Services)	<u> </u>
Jim Pecard (ADRC Board of Directors)	<u> x </u>	Vacant (Citizen Member)	<u> </u>

Others Present: Amy Barhite, *Erin Martini for Bridget Clancy, and Ker Vang

ORDER OF BUSINESS

L. Conard opened the meeting at 10:15 a.m.

1. Approval of the September 11, 2023 TCC meeting minutes.

A motion was made by M. Borchardt, seconded by Michael Conley-Kuhagen, to approve the September 11, 2023 TCC meeting minutes. Motion carried.

2. Discussion and recommendation to the Brown County Planning Commission Board of Directors regarding Section 85.21 Specialized Transportation Assistance Application/Plan for CY 2024.

K. Vang provided an overview via PowerPoint noting the State Section 85.21 program provides financial assistance to counties for transportation services for seniors and people with disabilities.

K. Vang noted staff is recommending the following:

- Project #1 - Brown County Health & Human Services Transportation Service - \$30,000
- Project #2 - Salvation Army Transportation Service - \$9,900
- Project #3 - Curative Connections Transportation Service - \$659,702
- Project #4 - Syble Hopp School Capital Project (vehicle) - \$60,000

K. Vang noted that the required public hearing will take place at 2:00 p.m. on Tuesday, November 21, 2023 at the Green Bay Metro Transportation Center

A motion was made by S. Popp, seconded by M. Borchardt, to forward a recommendation of approval to the Brown County Planning Commission Board of Directors regarding Section 85.21 Specialized Transportation Assistance Application/Plan for CY 2024 as presented by staff. Motion carried.

3. Discussion regarding establishing a bike share program for older adults and individuals with disabilities in Brown County.

K. Vang noted that MPO staff was asked to look at expanding cycling opportunities for seniors

and people with disabilities in Brown County.

K. Vang discussed programs offered in other communities.

K. Vang summarized the types of cycles available for level of abilities, cycle storage, benefits of a program, and possible grant sources.



K. Vang suggested it would be necessary to identify a willing partner(s) who could manage a program. If that is not possible, various human service agencies could apply for cycles for use by clients.

Discussion occurred.

S. Popp, Options for Independent Living, noted that they have an established cycle loan program. Options owns several cycle types and makes them available to clients in the region. S. Popp offered to provide an on-site tour for MPO staff and MPO staff agreed to do so.

L. Conard noted it would be necessary to begin programming in the summer of 2024 for implementation in the spring of 2025.

K. Vang stated he would report back to the committee.

No action required.

4. Round robin discussion about specialized transportation services in Brown County.

M. Borchardt asked about trips made to the veterans clinic (Milo C. Huempfer Department of Veterans Affairs Outpatient Clinic located at 2851 University Avenue).

L. Conard stated that pick-up/drop-off data can be tracked. L. Conard subsequently posted the following as part of the meeting minutes.

Green Bay Metro fixed bus route #7 Lime:

431 passengers were picked up at the clinic between January 1 and September 30, 2023. That is equal to 1.9 people per service day. That is equal to 47 trips per month.

Green Bay Metro paratransit service for those with a qualifying disability:

20 passengers were picked up at the clinic over a one-year

period from April 1, 2022 through March 31, 2023. That is equal to <2 trips per month.

Curative Connections transportation service for those 60 or older or with a qualifying disability:

Eight passengers were picked up at the clinic over a four month period January – April 2022. That is equal to 2 trips per month.

A. Vlach, Brown County Mobility Coordinator, announced she has completed the course work and is now certified as a Mobility Manager. A. Vlach also announced that the State of Wisconsin will be issuing another round of VW (Volkswagen Mitigation Trust) funds in the near future.

C. Giesen stated that she is aware of requests for *assisted* transportation (help carrying a bag of groceries from vehicle into home, etc.).

MPO staff reported that the Brown County Planning Commission Board of Directors approved the 2024 Section 5310 program and 2023 Section 85.21 Trust projects as recommended by the TCC.

Section 5310 - 2024

- Curative Connections will receive \$62,328 to offset the cost of a vehicle to use to transport seniors and people with qualifying disabilities throughout Brown County
- Curative Connections will receive \$59,887 to offset the operating cost (fuel, driver wages, etc.) associated with the transportation service.

Section 85.21 Trust - 2023

- Aspiro will receive \$50,000 to offset the cost of a new vehicle to transport clients.
- Syble Hopp will receive \$50,000 to offset the cost of a new vehicle to transport clients.

5. Results of meeting poll and 2024 TCC meeting schedule.

L. Conard noted that MPO staff previously discussed a potential meeting date and time schedule change for next year. A survey was issued and results of the survey indicate that the current arrangement works the best for the majority of TCC members. Therefore, the meeting schedule for 2024 is as follows:

- Monday, March 11, 2024 at 10:15 a.m., 901 University Avenue, Green Bay
- Monday, June 10, 2024 at 10:15 a.m., 901 University Avenue, Green Bay
- Monday, September 9, 2024 at 10:15 a.m., 901 University Avenue, Green Bay
- Monday, November 11, 2024 at 10:15 a.m., 901 University Avenue, Green Bay

6. Other matters.

None.

7. Adjourn.

A motion was made by M. Borchardt, seconded by A. Hoyer, to adjourn.

The meeting was adjourned at 11:15 a.m.