

Minutes
BROWN COUNTY PLANNING COMMISSION
BOARD OF DIRECTORS
Wednesday, September 7, 2022 - 6:30 pm
Green Bay Metro Transportation Center
901 University Avenue, Commission Room, Green Bay, WI 54302

ROLL CALL:

Paul Blindauer	<u>X</u>	Mark Handeland	<u>X</u>	Jonathon LeRoy	<u>X</u>
Corrie Campbell	<u>ABS</u>	Matthew Harris	<u>6:36</u>	Dan Lindstrom	<u>EXC</u>
Devon Coenen	<u>X</u>	Phil Hilgenberg	<u>X</u>	Gary Pahl	<u>X</u>
Norbert Dantine, Jr.	<u>EXC</u>	Pat Hopkins	<u>X</u>	Dan Segerstrom	<u>X</u>
Steve Deneys	<u>X</u>	Elizabeth Hudak	<u>X</u>	Glen Severson	<u>X</u>
Dean Erikson	<u>ABS</u>	Emily Jacobson	<u>X</u>	Mark Thomson	<u>EXC</u>
Geoff Farr	<u>X</u>	Dotty Juengst	<u>X</u>	Nick Weber	<u>X</u>
Steve Gander	<u>X</u>	Dave Kaster	<u>X</u>	Matthew Woicek	<u>X</u>
Mike Goral	<u>EXC</u>	Patty Kiewiz	<u>EXC</u>		
Steve Grenier	<u>X</u>	Joy Koomen	<u>EXC</u>		

Others Present: Cole Runge, Lisa Conard, Casey Krasselt, Devin Yoder and Aaron Breitenfeldt (Robert E Lee & Assoc.)

1. Approval of the minutes of the August 3, 2022 regular meeting of the Brown County Planning Commission Board of Directors.

A motion was made by D. Kaster, seconded by G. Pahl to approve the minutes of the August 3, 2022 regular meeting of the Brown County Planning Commission Board of Directors. Motion carried.

2. **Public Hearing:** *Draft Major Amendment #5 to the 2022-2025 Transportation Improvement Program (TIP) for the Green Bay Urbanized Area.*

L. Conard provided and overview of Amendment #5.

L. Conard noted that on July 27, 2022, WisDOT reached out to the Green Bay MPO and notified staff that a project submitted by the Bay-Lake Regional Planning Commission had been approved by the state and that the Green Bay Urbanized Area's TIP should be amended to reflect the project's approval because the project will affect the Green Bay Urbanized Area.

The project is as follows:

Project Sponsor	Project Description	Type	FFY 2022			
			Federal	State	Local	Total
Bay-Lake Regional Planning Commission	Transportation Access to Public Health Options: A Study for the Bay-Lake Region	STUDY	86,400	0	21,600	108,000
		TOTAL	86,400	0	21,600	108,000
158-22-204			TAP - Approved			

L. Conard noted that Brown County is not participating in the project financially.

L. Conard opened the public hearing for comment.

L. Conard asked three times if anyone wished to speak. Hearing no comment, L. Conard closed the public hearing.

L. Conard informed the commission that all of the public participation elements for the amendment have been completed.

3. Discussion and action regarding the Draft Major Amendment #5 to the 2022-2025 Transportation Improvement Program (TIP) for the Green Bay Urbanized Area.

A motion was made by G. Pahl, seconded by M. Woicek to approve Draft Major Amendment #5 to the 2022-2025 Transportation Improvement Program (TIP) for the Green Bay Urbanized Area. Motion carried by a vote of 19-0.

4. **Overview and Public Hearing:** *Draft 2023-2026 Transportation Improvement Program (TIP) for the Green Bay Urbanized Area and the Green Bay Metro 2023 Program of Projects. (Please bring copy of the TIP to the October meeting)*

L. Conard noted the draft TIP included projects funded by 14 different federal funding sources.

1. NHPP - National Highway Performance Program (includes the former National Highway System, Bridge Rehabilitation, Bridge Replacement, and Interstate Maintenance Programs)
2. STBG - Surface Transportation Block Grant Program - Wisconsin projects
3. **STBG - Surface Transportation Block Grant Program - MPO projects**
4. STBG-HIP - Surface Transportation Block Grant Program Highway Improvement Program
5. STBG-Local - Surface Transportation Block Grant – local road projects (new)
6. BUILD - Better Utilizing Investments to Leverage Development
7. **TAP - STBG set-aside for Transportation Alternatives**
8. **CRP – Carbon Reduction Program – MPO projects (new)**
9. HSIP - Highway Safety Improvement Program
10. HSIP-Rail - Highway Safety Improvement Program - Railroad Safety
11. Section 5307 - Urbanized Area Formula Grants Program
12. **Section 5310 - Enhanced Mobility of Seniors & Individuals with Disabilities**
13. Section 5311 - Rural Transit Assistance Program
14. Section 5339 - Bus and Bus Facilities Program

The programs in bold represent those that the Brown County Planning Commission Board of Directors has decision-making authority. The remaining programs represent those which other entities, such as the Federal and State governments, as well as the Green Bay Transit Commission, have decision-making authority.

Regardless of approval authority, all federally funded surface transportation projects must appear in the TIP.

L. Conard noted that federal surface transportation investment in the area in the last 10 years has topped 500 million dollars.

L. Conard provided examples of projects recently completed in the area.

L. Conard provided program highlights:

- I-41 Expansion segments - \$260,718,000 (includes portion outside of urban area)
- STH 172 from STH 54 to I-43 - \$23,926,000
- Additional projects funded through Bipartisan Infrastructure Law (BIL)

L. Conard provided an overview of Draft TIP and Green Bay Metro 2023 Program of Projects.

Green Bay Metro 2023 Program of Projects

Program/Project	Federal Funds	Total Cost
Section 5307 Operating Assistance	\$2,193,000	\$6,113,000
Section 5307 Capitalized Maintenance	\$715,000	\$894,000
Section 5339 Direct Allocation		
Transit Way Pavement Repair	\$320,000	\$400,000
Maintenance Truck	\$58,000	\$73,000
Floor Scrubber	\$44,000	\$55,000
Walk Behind Floor Scrubber	\$16,000	\$20,000
Section 5310		
Administration	\$27,000	\$27,000
Mobility Management Program	\$121,000	\$151,000
Surface Transportation Block Grant (STBG)		
Solar Powered Bus Stop Signs	\$85,000	\$106,000
Total:	\$3,579,000	\$7,839,000

L. Conard opened the public hearing for comment.

L. Conard asked three times if anyone wished to speak. Hearing no comment, L. Conard closed the public hearing.

L. Conard informed the planning commission that the TIP is undergoing a 30-day public review period and anticipates that staff will be seeking approval at the October meeting.

G. Pahl asked for an update on the South Bridge Connector project. C. Runge provided an update on the South Bridge Connector project.

5. Discussion and action regarding the adoption of the Public Transportation Agency Safety Plan (PTASP) Performance Measures Targets for 2023.

C. Krasselt provided an overview of actual safety performance and targets for fixed route bus, microtransit, and paratransit services.

Fixed Route Safety Performance per NTD Standards					
Category	2019 Actual	2020 Actual	2021 Actual	3-Year Average	2023 Target
Total Number of Fatalities	0	0	0	0	0
Fatality Rate per 100,000 Vehicle Revenue Miles	0.00	0.00	0.00	0	0
Total Number of Reportable Injuries	0	0	0	0	1
Injury Rate per 100,000 Vehicle Revenue Miles	0.00	0.00	0.00	0	1
Total Number of Reportable Accidents	0	0	1	.33	1
Total Number of Reportable Safety Events	0	2	1	1	1
Safety Events per 100,000 Vehicle Revenue Miles	0.00	0.27	0.14	.14	1
Total Number of Major Mechanical System Failures	34	19	19	24	25
Average Distance Between Major Mechanical Failures	35,296.85	39,534.95	38,782.74	37,871.51	40,000
Annual Vehicle Revenue Miles	1,200,093	751,164	736,872	896,043	740,000

Microtransit Safety Performance per NTD Standards			
Category	2021 Actual	3-Year Average	2023 Target
Total Number of Fatalities	0	0	0
Fatality Rate per 100,000 Vehicle Revenue Miles	0.00	0	0
Total Number of Reportable Injuries	0	0	1
Injury Rate per 100,000 Vehicle Revenue Miles	0.00	0	1
Total Number of Reportable Accidents	0	0	1
Total Number of Reportable Safety Events	0	0	1
Safety Events per 100,000 Vehicle Revenue Miles	0.00	0	1
Total Number of Major Mechanical System Failures	1	1	1
Average Distance Between Major Mechanical Failures	85,134.00	85,134.00	50,000
Annual Vehicle Revenue Miles	85,134	85,134	175,000

Paratransit Safety Performance per NTD Standards					
Category	2019 Actual	2020 Actual	2021 Actual	3-Year Average	2023 Target
Total Number of Fatalities	0	0	0	0	0
Fatality Rate per 100,000 Vehicle Revenue Miles	0.00	0.00	0.00	0	0
Total Number of Reportable Injuries	0	0	0	0	1
Injury Rate per 100,000 Vehicle Revenue Miles	0.00	0.00	0.00	0	1
Total Number of Reportable Accidents	0	0	1	.33	1
Total Number of Reportable Safety Events	0	0	1	.33	1
Safety Events per 100,000 Vehicle Revenue Miles	0.00	0.00	1.00	.33	1
Total Number of Major Mechanical System Failures	1	2	0	1	1
Average Distance Between Major Mechanical Failures	234,356.00	62,614.55	-	98,990.18	240,000.00
Annual Vehicle Revenue Miles	234,356	125,229	159,556	173,047	220,000

A motion was made by G. Pahl, seconded by G. Severson to adopt the Public Transportation Agency Safety Plan (PTASP) Performance Measures Targets for 2023. Motion carried.

6. Discussion and action regarding the adoption of the State of Good Repair and Transit Asset Management (TAM) Performance Measures Targets for 2023.

C. Krasselt provided an overview of the condition of Green Bay Metro’s equipment and facility and condition targets.

Percentage of Passenger Vehicles Beyond Useful Life as Defined by the Federal Transit Administration					
Program	Vehicle Type	Vehicle Quantity	Useful Life Benchmark In Years	Beyond Useful Life (2022)	Target (2023)
Green Bay Metro	Heavy Duty Bus	36	12	27.8%	0.0%
Subrecipient	Cutaway	8	10	50.0%	0.0%
Subrecipient	Minivan	2	8	100%	0.0%

Percentage of Major Equipment Beyond Useful Life as Defined by the Federal Transit Administration					
Program	Major Equipment Type	Quantity of Equipment (21)	Useful Life Benchmark in Years	Beyond Useful Life (2022)	Target (2023)
Green Bay Metro	Various	Nine Beyond Useful Life	Varies	45.0%	25.0%

Condition of Major Transportation Facility based on the Transit Economic Requirements Model (TERM) Rating System of 1 (poor) to 5 (excellent)					
Program	Facility	Quantity	Age in Years	TERM Score (2022)	Target (2023)
Green Bay Metro	901 University Avenue	1	21	4	3

A motion was made by G. Pahl, seconded by M. Harris to adopt the State of Good Repair and Transit Asset Management (TAM) Performance Measures Targets for 2023. Motion carried.

7. Overview and Public Hearing: *Proposed Major SSA Amendment in the Village of Pulaski to add 39.04 acres to the sewer service area.*

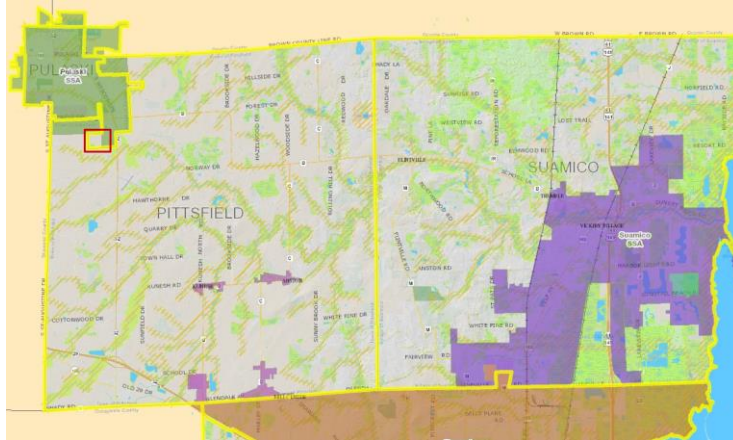
D. Yoder provided an overview of the proposed amendment for the village.

- SSA Amendment requested for residential development
- area is adjacent to existing SSA
- request to add 39.04 acres to the village’s SSA
- extend sewer service to the subject property

D. Yoder noted that the major amendment process requires a public hearing, a resolution from the BCPC, and review and approval by the Wisconsin Department of Natural Resources (DNR).

D. Yoder provided the following maps:

Location within the Village



Subject Property



D. Yoder opened the public hearing for comment.

D. Yoder asked three times if anyone wished to speak. Hearing no comment, D. Yoder closed the public hearing.

8. Discussion and action regarding a Major SSA Amendment in the Village of Pulaski.

D. Yoder stated that staff recommends approval.

Discussion occurred regarding the proposed SSA amendment's consistency with the Brown County Sewage Plan.

A motion was made by G. Pahl, seconded by G. Farr to approve the Major SSA Amendment in the Village of Pulaski. P. Hopkins voted nay. Motion carried.

9. Discussion and action regarding the approval of the 2040 Brown County Comprehensive Plan Update.

D. Yoder stated that staff has presented all of the chapters to the planning commission and have completed the public review and comment period.

If the planning commission approves the plan, the next steps include:

1. Review by the Brown County Planning, Development and Transportation (PD & T) committee with a recommendation for approval to the Brown County Board of Supervisors.
2. Hold a public hearing.
3. Adoption by the Brown County Board of Supervisors.

Discussion occurred on WPS putting powerlines underground; how do we get small grocery stores to locate in neighborhoods and POWTS inspections.

A motion was made by P. Hopkins, seconded by J. LeRoy to approve the 2040 Brown County Comprehensive Plan update. Motion carried.

10. Brown County Planning Commission staff updates on work activities during the month of August 2022.

A motion was made by G. Pahl, seconded by D. Juengst to receive and place on file the staff activities during the months of August 2022. Motion carried.

11. Planning Directors Report.

C. Runge noted the following:

- Budget, the draft 2023 budget is completed and staff will present at the October BCPC meeting.
- STH 29 and CTH VV interchange is open.

A motion was made by G. Pahl, seconded by D. Coenen to receive and place on file the Directors Report. Motion carried.

12. Other matters.

None.

13. Adjourn.

A motion was made by G. Pahl, seconded by G. Farr, to adjourn. Motion carried.

The meeting adjourned at 7:35 p.m.

**STAFF REPORT
TO THE
BROWN COUNTY PLANNING COMMISSION
September 7, 2022**

August 2022 Staff Activity Reports

The recent major planning activities of Cole Runge, Planning Director/MPO Director:

- Responded to questions from communities and the public about the South Bridge Connector (SBC) project.
- Wrote an article for Wisconsin Counties Magazine about the SBC project at the request of the magazine. Also developed SBC graphics for the article.
- Facilitated two meetings of the Brown County/Newcap Emergency Rental Assistance (ERA) Program Team.
- Participated in an interactive webinar hosted by the US Department of the Treasury regarding revised guidance for the ERA Program.
- Continued to work with representatives of Brown County, the City of Green Bay, and Port of Green Bay to develop potential redevelopment concepts for the Pulliam Plant Site.
- Reviewed and commented on a fourth draft of an agreement that is currently being developed between WisDOT, the Federal Highway Administration (FHWA), and Wisconsin's four large MPOs regarding coordination, roles, and responsibilities with federal formula funding programs that affect the four MPO areas.
- Participated in a videoconference with the WisDOT Secretary, the FHWA Division Administrator, and the directors of the state's three other large MPOs to discuss the new federal transportation law's possible impacts on MPOs and future coordination efforts between agencies.
- Continued to develop the MPO's Draft 2023 Transportation Planning Work Program and budget.
- Completed the PALS Department's proposed 2023 budget. Also presented the proposed budget to the Brown County Administration Department and County Executive.
- Prepared for and participated in the MPO's 2022 Transportation Management Area (TMA) Certification Review with the Principal Transportation Planner and representatives of the FHWA, Federal Transit Administration (FTA), and WisDOT. Also completed follow-up tasks after the certification review.
- Participated in a quarterly statewide videoconference with representatives of WisDOT, FHWA, FTA, and the state's other MPOs.
- Began to identify sites of interest and a route for an economic development tour in the fall of 2022. The tour is an initiative of the County Executive.
- Prepared for and participated in a meeting of the Brown County Sewage Plan Update Advisory Committee.
- Prepared for and participated in a meeting of the Brown County Subdivision Ordinance Update Advisory Committee.
- Participated in a meeting of the Brown County Executive's Economic Development Cabinet.
- Continued to develop a PowerPoint for a presentation to the Village of Ashwaubenon's Bicycle and Pedestrian Committee.
- Reviewed and commented on the MPO's Draft 2023-2026 Transportation Improvement Program (TIP).
- Interviewed a candidate for the PALS Department's County Surveyor position with the County Real Property Lister.
- Participated in two meetings of the Brown County Board's Planning, Development, and Transportation Committee.

- Advised PALS Department staff on various issues.
- Facilitated PALS Department division managers meetings and planning division meetings.

The recent major planning activities of Lisa Conard, Principal Planner:

- Continued preparations related to the WisDOT Local Programs Bipartisan Infrastructure Law (BIL) Action Plan. The Green Bay MPO will be allocated additional federal funding for various surface transportation projects above normal levels as a result of the BIL. WisDOT has and will be issuing multiple program solicitations for local projects that are eligible to receive funding through BIL.
 - BIL Transportation Alternatives Program (TAP) FFY 2022-2023. Forwarded approved project to WisDOT for State Municipal Agreement (SMA) development.
 - BIL STBG FFY 2023-2026. Forwarded approved projects to WisDOT for State Municipal Agreement (SMA) development.
- Participated in the on-site Green Bay MPO Certification Review conducted by FHWA and FTA. FHWA and FTA are required to jointly review and evaluate the transportation planning process for each urbanized area over 200,000 in population at least every four years to determine if the process meets the Federal planning requirements.
 - Discussed and answer questions regarding various aspects of MPO plans, programs, and policies as part of the review.
- Finalized *Major Amendment #4 to the 2022-2025 Transportation Improvement Program (TIP) for the Green Bay Urbanized Area*.
 - Held public hearing and concluded public participation process requirements.
 - Presented amendment to the BCPC Board of Directors the evening of August 3.
 - Submitted amendment to FHWA, FTA, and WisDOT (Amendment subsequently approved by the state on August 12).
- Began and published *Draft Major Amendment #5 to the 2022-2025 Transportation Improvement Program (TIP) for the Green Bay Urbanized Area*.
 - Discussions with WisDOT central office staff regarding its request to incorporate a region-wide based Transportation Alternative Program (TAP) approved project into the Green Bay MPO TIP.
 - Completed Fiscal Constraint demonstration.
 - Scheduled public review, public comment period, and public hearing.
 - Prepared and issued public participation materials, social media posts, and legal notice.
 - Submitted draft amendment to FHWA, FTA, and WisDOT.
 - Disseminated draft to approximately 230 individuals and entities on the MPO's interested parties list.
 - BCPC Board of Directors to consider the amendment the evening of September 7.
- Continued work and published *Draft 2023-2026 Transportation Improvement Program (TIP) for the Green Bay Urbanized Area*. The BCPC Board of Directors is scheduled to take action on the program in October.
 - Coordinated with WisDOT on its 2023-2026 program.
 - Coordinated with Green Bay Metro its 2023-2026 program.
 - Coordinated with Door-Tran, NEWCAP, and Forward Service Corporation staff to ensure their 2023 projects are included in the TIP.
 - Incorporated all new projects funded under the BIL.
 - Coordinated with Senior Transportation Planner regarding the maps for the TIP.
 - Finalized text and tables.
 - Scheduled public review and comment periods.
 - Wrote legal notices for TIP and Metro POP.
 - Prepared social media posts.

- Disseminated draft to approximately 230 individuals and entities on the interested parties list.
- Received and reviewed one application for Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program cycle. Section 5310 provides funding for capital and operating projects that improve the mobility of seniors and individuals with disabilities. Eligible projects include human service vehicles, mobility management, operating, and non-vehicle capital projects. The Brown County Planning Commission Board of Directors is scheduled to award funding to specific project(s) in October 2022.
- Scored six proposals received as a result of Green Bay Metro issuing a request for proposal for a Computer Aided Dispatch and Automatic Vehicle Location (CAD/AVL) System.
- Consulted and/or provided information to Metro staff regarding various service, compliance, and/or other issues.
- Attended webinar hosted by the Federal Highway Administration regarding the Greenhouse Gas Emissions Performance Measure Notice of Proposed Rulemaking
- Presented numerous items at the Brown County Planning Commission Board of Directors meeting the evening of August 3.
- Participated in BCPC staff meetings as necessary.

The recent major planning activities of Devin Yoder, Senior Planner:

General/Local Assistance

- Participated in staff meetings.
- Completed BCPC staff reporting for August.
- Met virtually with Village of Allouez staff to discuss the draft Citizen Participation Plan and citizen advisory committee for the village's comprehensive plan update.
- Reviewed the draft 2040 Brown County Comprehensive Plan and coordinated with other BCPC staff to print copies.
- Drafted resolution for the BCPC comprehensive plan approval recommendation.
- Provided background information to a county supervisor on the comprehensive plan and the drafting process.

Transportation Planning

- Met with Village of Suamico Trails Committee to review the trails, pedestrian, and bicycle plan update process on August 3rd to review public input survey results.
- Organized and categorized public input collected.
- Met with Howard-Suamico School District (HSSD) staff to review possible recommendations to include in the trail, pedestrian, and bicycle plan.
- Coordinated with HSSD staff to compile student data to show student proximity to schools for possible plan recommendations.
- Visited different village areas to take photos and evaluate conditions as part of plan recommendations.
- Continued working on draft of the plan.

Natural Resources Planning

Brown County Sewage Plan

- Assisted property owners with ESA questions via phone calls and emails.
- Assisted local municipalities in Sewer Service Areas with ESA questions regarding various site development proposals.
- Updated website to include current amendment information.
- Worked with individual municipalities on adding to their sewer service area as part of the plan update.
- Continued to draft Brown County Sewer Service Plan update.

- Met virtually with East Central sewer service area planning staff for monthly check-in meeting.
- Attended the Brown County Chapter 21 Ordinance Update technical advisory committee meeting on August 18th.
- Met with other BCPC staff to review proposed ESA changes for the Brown County Sewer Service Area plan and Chapter 21 Ordinance update.
- Worked with the Village of Pulaski on a SSA amendment application.
 - Drafted a staff report of the proposed SSA amendment for the BCPC and the WDNR.
 - Created presentation for the 9/8/2022 BCPC meeting on the proposed SSA amendment.

MS4

- Coordinated with BCPC and WDNR staff on paying the annual MS4 permit fee.

Wisconsin Coastal Management Grant Program

- Submitted final report and project deliverables to WCMP staff for the Baird Creek Nine Key Elements Plan.
- Updated website to include plan and a GIS Story Map to highlight project information.
- Participated in the Lower Fox TMDL Ag Committee meeting on August 9th to update the committee on the Baird Creek 9 Key Elements Plan status.
- Corresponded with City of Green Bay staff on the Bay of Green Bay Coastal Flooding Hazard Pre-mitigation project status and possible collaboration.

The recent major planning activities of Todd Mead, Senior Housing Planner:

- Prepared and ordered three (3) initial site inspections for Northeastern Wisconsin Community Development Block Grant (CDBG) Housing Loan Program clients.
- Prepared and ordered three (3) interim site inspections for CDBG/RLF clients.
- Prepared and ordered two (2) final site inspections for CDBG/RLF clients.
- Prepared and ordered three (3) lead-based paint risk assessments for CDBG/RLF clients.
- Prepared and ordered one (1) asbestos assessment for a CDBG/RLF client.
- Prepared three (3) CDBG/RLF clients and the contractors for their future rehabilitation projects.
- Opened three (3) new CDBG/RLF applications.
- Prepared and closed four (4) CDBG/RLF Housing Rehabilitation Loans.
- Prepared three (3) CDBG Environmental Reviews.
- Prepared and corresponded with four (4) bid documents to CDBG/RLF applicants for future rehab projects.
- Reviewed and prepared three (3) mortgage loan satisfactions for existing CDBG/RLF clients due to project change orders or payoffs.
- Reviewed and prepared two (2) amendment of mortgages for existing CDBG/RLF clients.
- Attended staff meetings either in person and/or via WebEx.
- Attended a Brown County Lead-Paint Coalition Meeting via Group Meet/WebEx.
- Prepared for and completed a revised Yr2023 CDBG/RLF Grant Budget Detail Form.
- Prepared for and attended a NewCap weatherization meeting to discuss updates and promote our organization programs and reinforce collaboration efforts.
- Prepared for and scheduled in-person visits with Kewaunee, Outagamie and Door County committee members to discuss updates with our programs and collaborate/coordinate continued efforts between both the regional housing program and their agencies.
- Continued to work on new and existing applicant files from Northeastern Wisconsin CDBG counties.
- Continued to work on new and existing applicant files from Brown County RLF Program.
- Continued general outreach and marketing efforts for our RLF and CDBG-Housing Loan Programs.

The recent major planning activities of Jeff DuMez, GIS/Land Records Coordinator:

- Updated and re-published many of the online GIS web services and maps.
- Created new steep slope GIS layer using 2020 lidar elevation data.
- Produced 1-foot contours using 2020 lidar elevation data; published online for download.
- Produced a 2023 LIO budget, including meetings as needed. Worked to secure grants and other contributions.
- Continued support the 911 system with street/address GIS data refreshes, drive time & closest unit support, and mobile map update.
- Purchased and placed new large-format printer (plotter).
- Working with IT on GIS server disk space.
- Attended field demonstration of drone technology.
- Met with Esri to discuss GIS projects particularly related to the Sheriff's office.
- Continued to assist with the Broadband Planning efforts.
- Continued to do many updates to the GIS database: Put in new streets, addresses, hydrography, and many other map layers & datasets as needed.
- Assisted various towns, post office, and others with addressing information.
- Continued editing and maintaining the GIS database, web servers, etc.
- Assisted many others with miscellaneous service, data, information, and training requests.
- Attended staff meetings as needed.

The recent major planning activities of Chad Miller, GIS Analyst:

- Made updates to the LOMA & Shoreland layers in GIS for the Zoning Department.
- Made updates the ESA layers in GIS for the Planning Department.
- Made updates to the 9-1-1 GIS layers.
- Made updates to the culverts layer in GIS using LIDAR.
- Working on implementing a Future County Highway R/W layer for GIS.
- Compiling information and building GIS data for collecting County Park Utilities.
 - Collected utility features at the Brown County Fairgrounds
- Created a Story Map of the Brown County Fairgrounds.
- Assisted Property Listing with Certified Survey Maps.
- Participated in the monthly discussion for the "Chapter 21 Brown County Land Division and Subdivision Ordinance" revision meeting.
- Assisted with the setup for the new Z9 Plotter.
- Attended a demonstration by Seiler-Geospatial for a geo drone.

The recent major planning activities of Ker Vang, Senior Planner (GIS/Transportation):

Outreach and Education

- Continued to contact and schedule meeting with non-profit organizations to discuss transportation needs in the community.

Section 85.21 Program

- Received and documented July invoices and ridership data form transportation providers.
- Began to discuss with transportation providers on their transportation funding needs for 2023.
- Completed 2nd quarter report and submitted to WisDOT.

Section 5310 Program

- Reviewed and commented on the Section 5310 Instructions and checklist created by Green Bay Metro.

- Worked on staff report to the TCC for the CY 2023 funding.

Green Bay Metro

- Updated Limited Service Route 71. Made changes to times points and created a map.
- Participated in MPO staff meeting to discuss the bus stop study data.
- Updated route guide full system map.
- Worked on a map for a presentation to the Village of Howard.

TIP

- Assembled and posted Draft 2023-2026 TIP on website and social media.
- Posted draft 2022-2025 TIP Amendment #5 on Facebook and Twitter.

Related Activity

- Worked with MPO staff to put together data to create maps for the ADRC of Brown County Action Plan FY 2022-2024.
- Participated in a meeting with Seiler Design Solutions to learn about operating drone on August 17.
- Participated in the webinar, Greenhouse Gas Emissions Performance Measure Notice of Proposed Rulemaking on August 24.
- Participated in ADCR Board of Directors Meeting on August 25.
- Participated in a presentation given by Equans on computer aided dispatch and automatic vehicle location system on August 25.
- Maintained and update website, Facebook and Twitter as needed.
- Participated in PALS staff meeting.

The recent major planning activities of Karl Mueller, Senior Planner:

- Assigned 1 address in the Town of New Denmark, 1 address for the Town of Glenmore, 1 address for the Town of Green Bay, and 1 address for the Town of Pittsfield.
- Certified Survey Maps (CSMs)
 - Began review of 20 new CSM's.
 - Completed 20 CSM reviews.
 - Signed and stamped 19 CSMs.
- Plats
 - Preliminary Plats
 - Began review of 2 preliminary plats.
 - Completed review of 2 preliminary plats.
 - Final Plats
 - Began review of 0 final plats.
 - Completed review of 0 final plats.
 - Signed and stamped 2 plats.
- Reviewed and provided comments on 1 preliminary sketch.
- Processed land division/subdivision applications as received.
- Reviewed and provided feedback on revised CSMs submitted by surveyors.
- Responded to questions from the general public, surveyors, and municipalities, as received.
- Completed the following items for the Brown County Chapter 21 Land Division and Subdivision Ordinance Update:
 - Coordinated with the Senior Planner on proposed Environmentally Sensitive Area (ESA) changes to the Brown County Sewage Plan, which will also be reflected in the updated Chapter 21 Ordinance.
 - Discussed Wisconsin DNR state regulations with DNR staff regarding environmentally sensitive areas (ESAs) and setbacks for ESAs for areas located outside of the sewer service area.

- Drafted proposed revisions for Section 21.33 of Chapter 21, pertaining to ESAs and ESA setbacks.
- Prepared the agenda and agenda packet for the August Advisory Committee Meeting and distributed the meeting materials to committee members.
- Prepared a staff report outlining the proposed revisions for Section 21.33. The staff report will be included in the August agenda packet and presented to the Advisory Committee meeting for feedback.
- Prepared for and facilitated the August meeting of the Chapter 21 Technical Advisory Committee. Also began drafting the minutes from the meeting.
- Completed the following items for the Town of Eaton Comprehensive Plan Update:
 - Attended the Town of Eaton Board meeting on August 1st to conduct the public hearing for the Citizen Participation Plan (CPP) for the Town's comprehensive plan update, and responded to questions from Board members and residents. The plan was unanimously approved.
 - Completed revisions and a first draft for the Transportation Chapter.
 - Drafted the future land use map for the Town. The map will also be used to facilitate discussion with the Town Zoning Board.
 - Began drafting revisions and updates to the Economic Development and Housing chapters of the comprehensive plan.
- Attended regular BCPC staff meetings.

The recent major planning activities of Casey Krasselt, Transportation Planner/GIS:

Transportation System Performance Measures

- Updated Public Transportation Agency Safety Plan (PTASP) document for adoption by the Planning Commission for 2023.
- Updated State of Good Repair and Transit Asset Management (TAM) document for adoption by the Planning Commission for 2023.

Aging & Disability Resource Center (ADRC)

- Updated multiple maps for visualizations in the following release of the ADRC of Brown County Aging Plan.

Bellevue Transit Fixed Route Bus Stop to Microtransit Stop Comparison

- Help create a map used to compare the prior locations of fixed-route bus stops to the current fixed-route and microtransit stops located in Bellevue.

Green Bay Metro Bus Stop Study

- Created a plan to use the September 2022 ridership data for the study.
- Continued to update the map and locations of bus stops in the GBM operating area.

The recent major planning activities of Patrick Leifker, BCHA – Executive Director:

- Attended staff meetings as needed/requested.
- Attended and facilitated Brown County Housing Authority Meetings in August.
- Attended monthly Brown County Homeless Coalition Meeting for August.
- Attended monthly meetings with BCHA Subcontractor
- Attended monthly meetings with BCHA Chair
- Attended United Way Program Investment Council Meetings.
- Participated in a conference calls with HUD-Milwaukee representative to discuss current funding situation and strategies to improve program utilization.
- Participated in a HCV Lease Up conference call with staff from the HUD Milwaukee Field Office

- Attended monthly meetings with City of Green Bay Staff regarding Homelessness Prevention and Affordable Housing.
- Attended meetings relative to Brown County's Emergency Rental Assistance Program as needed.
- Reviewed Administrative Plan to make necessary revisions; presented to BCHA Board as well as community members regarding these changes.
- Published the Project Based Voucher Request for Proposals.
- Review of Family Self Sufficiency Final Rule and attended webinars regarding the implementation of the FSS Final Rule
- Constructed AHAP Contract for Project Based Voucher Development with The Berkshire – Ashwaubenon development
- Attended Small Claims court on behalf of the BCHA for debts that are owed to the BCHA.
- Conducted File Reviews at ICS for program compliance
- Worked with Brown County Executive's office to fill the vacancies on the BCHA Board
- Meeting with the Greater Green Bay Community Foundations Blueprint Director regarding the BCHA's involvement with the Blueprint to End Homelessness.