February 15, 2006

TO THE MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The HUMAN SERVICES COMMITTEE met in regular session on February 8, 2006, and recommends the following motions:

1. Review minutes of:
   a) Human Services Board (1/5/06).
   b) Veterans' Recognition Sub Committee (1/10/06)
   c) Homeless Issues & Affordable Housing Sub Committee (1/17/06)
   d) Board of Health (12/13/05).
   e) Children with Disabilities Education Board (1/17/06).
   f) Community Options Program Appeals Cmte (1/30/06)

   Receive & place on file items a-f.

2. Eppstein Uhen Architects update. (Held from previous meeting with request to report back within two to four weeks for a presentation on analysis of the property adjoining the jail and comparable pricing for a new facility on Site C.) Receive & place on file.

3. Report from Homeless Issues & Affordable Housing Sub Committee Chair, Lee Meyer, re: Survey taken by Social Concerns Class @ UWGB re: Housing needs in Brown County. Put on March agenda.

4. Report of Human Services Committee #3, Communication from Supervisor Chris Zabel re: Teenage Pregnancy in Brown County. (Referred back from January County Board.) Hold until March meeting.

5. Health Dept. - Communication from Supervisor Andy Nicholson re: Request Human Services Committee review and recommend the adoption of a revised odor nuisance ordinance. (Referred from January County Board.)
   a) **Section 38.04 (4) (2)** That a violation exists when the Brown County Health Department receives three or more calls from individuals representing separate properties within Brown County within an 8-hour period relating to a single odor description subject to verification by the Brown Count Health Department. Motion amended to delete "a violation exists" and state "*the Brown County Health Department shall issue a citation when the Health Department receives three verifiable complaints from individuals representing separate properties within Brown County within an 8-hour period relating to a single odor description. The Health*

Department shall provide a ...." Ayes: 5 (Fewell, Frohna, Hinz, Van Deurzen, Zima); Nays: 1 (Evans); Excused: 1 (Zabel). Motion Carried.

b) **Section. 38.01 (4)(4) (b) (i), (ii), (iii)**: Replace "calendar year" with *a 365-day period*. Ayes: 5 (Fewell, Frohna, Hinz, Van Deurzen, Zima); Nays: 1 (Evans); Excused: 1 (Zabel). Motion Carried.

c) Refer to Board of Health with suggested changes of this committee and bring back at March meeting. Ayes: 5 (Fewell, Frohna, Hinz, Van Deurzen, Zima); Nays: 1 (Evans); Excused: 1 (Zabel). Motion Carried.

d) Motion by substitution: Refer to Corporation Counsel with suggested changes of this committee and bring back to March meeting. Unanimous.

6. Health Dept. - Review of citations issued related to odor issues and disposition over the past two years (request from January County Board meeting.) Receive & place on file.

7. Health Dept. - Director's report. Receive & place on file.

8. Aging Resource Center of Brown County - Approval of building renovation Project (see attached). Accept the low bid of Cardinal Construction in the amount of $134,300. Ayes: 5 (Fewell, Hinz, Van Deurzen, Zima, Evans); Nays: 1 (Frohna); Excused: 1 (Zabel). Motion Carried.

9. Human Services Dept. - Communication from Supervisor Steve Fewell re: MHC Reserve Funds. (Held from previous meeting with motion *"Request a report at February meeting explaining the $1 million transfer of community program funds in the 2006 budget, to provide a history of transfers over the last five years, and to present a reserve balance."*). Receive & place on file.

10. Human Services Dept. - Grant application for Quality Assurance Development for CCS/CSP. Approve.

11. Human Services Dept. - Resolution re: Pertaining to a Change in Table of Organization for Brown County Human Services by adding a half-time Clerk II. (Referred to Executive Committee in March.) Refer to staff to investigate outsourcing. Ayes: 5 (Fewell, Frohna, Van Deurzen, Zima, Evans); Nays: 1 (Hinz); Excused: 1 (Zabel). Motion Carried.

12. Human Services Dept. - ICF-MR Financial update. Receive & place on file.

13. Human Services Dept. - Request for Budget Transfer (#05-70): Increase in Expenditures with Offsetting Increase in Revenue: For ICF-MR state initiative to recognize the community placement expenditures for 2005 and to recognize state revenue that will be earned for moving clients into the community throughout 2005 ($3,323,369). Approve.

14. Human Services Dept. - Request for Budget Transfer (#05-71): Interdepartmental Transfer (including contingency or general fund transfers): Transfer of $500,000 from MHC to MHC renovation capital project. Transfer is for furniture purchases originally budgeted in MHC that will now be part of the MHC renovation project (MHC: - $500,000; MHC Renovation Capital Project - $500,000). (Referred to Administration Committee on March 1, 2006.) Receive & place on file.

15. Human Services Dept. - Update/report from Bellin Hospital re: Bellin's denial of admissions. Receive & place on file.

16. Human Services Dept. - Contract Update (standing item requested by Chair Pat Evans). Receive & place on file.

17. Audit of bills. Audit the bills.

Approved by:

_____

COUNTY EXECUTIVE Date

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PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES COMMITTEE

Pursuant to Section 19.94 Wis. Stats., a regular meeting of the **Brown County Human Services Committee** was held on Wednesday, February 8, 2006 in Room 200 of the Northern Building – 305 East Walnut Street, Green Bay, Wisconsin

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Present: Patrick Evans-Chair; Steve Fewell, Michael Frohna, Tom Hinz, Joe VanDeurzen, Guy Zima
Excused: Chris Zabel
Also Present: Supervisors Andy Nicholson, Pat Collins
Beth Manning, Jerry Born, Tom Eggebrecht, Joan Daniel, Bill Dowell, Jessica Stoller, Jeff Oudeans, Judy Friederichs, John Paul
Lee Meyer – Homeless Subcommittee; Darlene Marcelle
Other Interested Parties, Media

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1. **Call Meeting to Order:**
The meeting was called to order by Chairman Patrick Evans at 6:05 p.m.

2. **Approve/Modify Agenda:**

Motion made by Supervisor Frohna and seconded by Supervisor VanDeurzen to approve the agenda. MOTION APPROVED UNANIMOUSLY

3. **Approve/Modify Minutes of January 12, 2006:**

Motion made by Supervisor VanDeurzen and seconded by Supervisor Frohna to approve the minutes. MOTION APPROVED UNANIMOUSLY

4. **Review Minutes of:**
   a. **Human Services Board (1/5/06)**
   b. **Veterans' Recognition Sub-Committee (1/10/06)**
   c. **Homeless Issues & Affordable Housing Sub-Committee (1/17/06)**
   d. **Board of Health (12/13/05)**
   e. **Children with Disabilities Education Board (1/17/096)**
   f. **Community Options Program Appeals Committee (1/30/06)**

Motion made by Supervisor VanDeurzen and seconded by Supervisor Zima to receive and place on file 4a through 4f.
MOTION APPROVED UNANIMOUSLY

5. **Comments from the Public/Such other Matters as Authorized by Law**

Ruth Rymers – 2682 Woodfield Court, Green Bay
Ms. Rymers expressed concerns with the Mental Health Center, stating that the craft shop, seating in the canteen, Christmas parties, and Bingo have been eliminated from patient activities. She asked that the committee do something about it. (Later in the meeting, Beth Manning, indicated that although some of

the seating in the canteen has been altered, to her knowledge the other activities are occurring, that she was even invited to a Christmas party. In addition, Chairman Evans indicated that he had received a packet of letters from the staff and family members of patients at the MHC, which he will forward to County Board supervisors.)

Dave Johnson – 724 Park Street, Green Bay
Speaking to the contracts (item #20), Mr. Johnson questioned why several of the service types are listed as "miscellaneous". (Addressed under #20)

Update:

6. **Eppstein Uhen Architects Update. (Held from previous meeting with request to report back within two to four weeks for a presentation on analysis of the property adjoining the jail and comparable pricing for a new facility on Site C):**
Bill Dowell, Facilities, Manager, distributed a schedule "MHC Pre-Design-New Building Project (attached), which he highlighted. Mr. Dowell indicated that representatives of Eppstein Uhen would not be present at this meeting.

Supervisor Zima questioned this, pointing out that at last month's meeting they were asked to conduct an analysis of the property adjoining the jail and come back this month with comparable pricing to a new facility on Site C.

Chairman Evans indicated that he talked with Russ McLaughlin at Eppstein Uhen and was told that a portion of the $2500 cost was not approved, therefore, the firm did not move forward with the analysis.

Supervisor Fewell arrived 6:35 p.m.

Extreme frustration was expressed by the committee with the "foot dragging" by administration and with reporting by the Press Gazette which makes it appear that this committee has somehow been the cause of delays.

Mr. Dowell agreed to move forward with the schedule.

Motion made by Supervisor Hinz and seconded by Supervisor Zima to receive and place on file. MOTION APPROVED UNANIMOUSLY

Report:

7. **Report from Homeless Issues & Affordable Housing Sub-Committee Chair, Lee Meyer, re: survey taken by Social Concerns Class @ UWGB re: housing needs in Brown County:**
Lee Meyer, Chairman of the Homeless Issues & Affordable Housing Sub-committee, in addition to Chris Howland, UWBG student, were present to report on the study that has been conducted regarding those on the housing voucher waiting list. One thousand surveys were mailed randomly to persons on the waiting list, and 300 were returned. Of those, 170 offered to attend in focus groups, with 30 participating. Qualitative data has been entered, and an analysis will be completed, with results and recommendations available to this committee in March.

A handout was distributed (attached) showing statistics from the New Community Shelter in 2005. Specifically pointed out was that 73% of the residents were from Brown County, in response to a previous question by Supervisor Zima.

Also discussed was the COTS (Churches Offering Temporary Shelter) program through St. John's Church in Green Bay. Mr. Meyer explained that the program is being funded through a donation and is open from 6 p.m. to 8 a.m. The numbers have grown and at last count, there were 31 people seeking shelter through the program.

Motion made by Supervisor VanDeurzen and seconded by Supervisor Zima to put on March agenda. MOTION APPROVED UNANIMOUSLY

Communication:

8. **Report of Human Services Committee #3, Communication from Supervisor Chris Zabel re: Teenage Pregnancy in Brown County. (Referred back from January County Board):**

Motion made by Supervisor Zima and seconded by Supervisor VanDeurzen to hold until March. MOTION APPROVED UNANIMOUSLY

Health Department:

9. **Communication from Supervisor Andy Nicholson re: request Human Services Committee review and recommend the adoption of a revised Odor Nuisance Ordinance. (Referred from January County Board):**

Chairman Evans informed Supervisor Nicholson that because of the request of Supervisor Krueger at the County Board meeting to form a sub-committee, he has been in contact with Paul Jadin at the Chamber of Commerce, who has offered to serve on the sub-committee, representing the private sector.

Supervisor Nicholson asked that the draft ordinance be addressed at this time, that he has met with the neighbors and it is time to move on. Judy Friederichs of the Health Department indicated that she finds the draft acceptable from her point of view, however, asked if there may be other input. The ordinance was drafted by Corporation Counsel.

Motion made by Supervisor Zima to adopt the draft ordinance and put it on as a public hearing at the next County Board meeting. No second,

Motion made by Supervisor Fewell and seconded by Supervisor Frohna to suspend the rules to allow interested parties to speak.
MOTION APPROVED UNANIMOUSLY

Tom Collins – Corporate Compliance Manager, Anamax
Mr. Collins indicated that he attended a meeting in August and at that time it was his understanding that a sub-committee would be formed and that he would be notified to attend. He stated that he does have some issues with the ordinance that he would like addressed.

Clyde Lepak – 1755 Fiesta Lane, Green Bay
Stated that he lives in the neighborhood of Packerland Packing and at times the odors are so bad, he cannot be outside.

Dick Flint – 1753 Juniper Drive
Also lives in the neighborhood of Packerland Packing. Although he is aware that Packerland has installed equipment to take care of the odor problems, he stated it does not seem to be doing the job.

Darlene Marcelle – 1832 Fiesta Lane
Brown County Clerk
Stated she has lived in the Packerland Packing area for over 25 years. When she served as a City Alderperson, she toured the plant and viewed their procedures and equipment. Although she believes they are trying to solve the problem, she questions that they really know what to do. She requested that the committee move ahead with the ordinance, that the neighbors have come to many meetings and nothing has really been done.

Motion made by Supervisor Zima and seconded by Supervisor VanDeurzen to return to regular order of business.
MOTION APPROVED UNANIMOUSLY

Sections of the ordinance were reviewed for changes:

Section 38.01 (4)(2) Odor Violations
Supervisor VanDeurzen asked how "Air Quality Standards" are measured.

Chairman Evans indicated he took issue with subset (a) ii – relating to "a violation exists when the Brown County Health Department receives three calls or more". He pointed out that the ordinance does not require that calls be verified before any citations are issued.

Motion made by Supervisor Zima and seconded by Supervisor Hinz that a violation exists when the Brown County Health Department receives three or more calls from individuals representing separate properties within Brown County within an 8 hour period relating to a single odor description, subject to verification by the Brown County Health Department.

Supervisor Frohna stated that even with verification, it may be difficult to ascertain that a violation definitely exists, only that it "may" exist.

Motion amended by Supervisor Zima and seconded by Supervisor Hinz to delete "a violation exists" and state "the Brown County Health Department shall issue a citation when the Health Department receives three verifiable complaints from individuals representing separate properties within Brown County within an 8 hour period relating to a single odor description. The Health Department shall provide a . . . . "
Ayes: Fewell, Frohna, Hinz, VanDeurzen, Zima
Nays: Evans
MOTION APPROVED 5-1

Section 38.01 (4)(3) Exceptions
Supervisor VanDeurzen questioned (c) which states there will be an exception if "the violator has made application to the Brown County Health Department, not less than 1 week prior to the violation . . . ", noting there may be reasons for violations such as breakdowns.

Section 38.01 (4)(4) Penalties
Supervisor Fewell expressed concern with "penalty to be determined by the Brown County Board of Health". Supervisor Zima suggested it read "penalty to be maximum as allowed by law".

Also questioned under this section was (b) i, ii, and iii related to violations and how the "calendar year" runs.

Motion made by Supervisor Zima and seconded by Supervisor VanDeurzen to replace "calendar year" with a 365 day period.
Ayes: Fewell, Frohna, Hinz, VanDeurzen, Zima
Nays: Evans
MOTION APPROVED 5-1

Motion made by Supervisor Frohna and seconded by Supervisor VanDeurzen to refer to the Board of Health with the suggested changes of this committee and bring back at the March meeting.
Ayes: Fewell, Frohna, Hinz, VanDeurzen, Zima
Nays: Evans
MOTION APPROVED 5-1

Motion made by substitution by Supervisor Frohna and seconded by Supervisor VanDeurzen to refer to Corporation Counsel with the suggested changes of this committee and bring back to the March meeting.
Ayes: Fewell, Frohna, Hinz, VanDeurzen, Zima, Evans
MOTION APPROVED UNANIMOUSLY

10. **Review of citations issued related to odor issues and disposition over the past two years (request from January County Board meeting):**

John Paul distributed a handout from the Wisconsin Court System (attached) showing two citations that were issued related to odor issues over the last two years and their disposition. Both were issued for $739, one was kept at $739, and one was reduced to $429.

Supervisor Nicholson pointed out that a complaint against Packerland caused by an inadequate reading on their chlorine level in the recent past, resulted in a letter being sent to them. He asked it be noted for the record, that it is his opinion they should have been cited as numbers showed the levels were under par and not up to standards.

John Paul stated that Packerland has indicated that the assessment done by the Health Department was not totally correct and a meeting has been scheduled with them to discuss the issue. He also pointed out that there was not a citation

issued as there was only one complaint made and not within ordinance guidelines.

Motion made by Supervisor Frohna and seconded by Supervisor VanDeurzen to receive and place on file.
MOTION APPROVED UNANIMOUSLY

11. **Director's Report:**

Judy Friederichs distributed "Public Health Pandemic Influenza Preparedness and Response Plan for Brown County" and highlighted the report (attached) as requested by Supervisor Clancy.

Motion made by Supervisor Fewell and seconded by Supervisor VanDeurzen to receive and place on file.
MOTION APPROVED UNANIMOUSLY

Aging & Disability Resource Center of Brown County:

12. **Approval of Building Renovation Project:**

Jeff Oudeans, Facilities Management Department, requested that the bid of Cardinal Construction in the amount of $126,800 be accepted, in addition to the alternate Bid 1-1 in the amount of $7,500, for a total of $134,400.

Motion made by Supervisor VanDeurzen and seconded by Supervisor Fewell to accept the low bid of Cardinal Construction in the amount of $134,300.
Ayes: Fewell, Hinz, VanDeurzen, Zima, Evans
Nays: Frohna
MOTION APPROVED 5-1

Human Services Department

13. **Communication from Supervisor Steve Fewell re: MHC Reserve Funds. (held from previous meeting with motion "*Request a report at February meeting explaining the $1 million transfer of community program funds in the 2006 budget, to provide a history of transfers over the last five years, and to present a reserve balance*"):**

Per a previous request by Supervisor Fewell, a handout was distributed and highlighted by Joan Daniel explaining the $1 million transfer of community program funds in the 2006 budget. Also given was a history of transfers over the last five years (attached). She reported that the beginning balance for 2005 is $2,623,994, with a projected 2006 balance of $1,548,994.

Motion made by Supervisor Zima and seconded by Supervisor VanDeurzen to receive and place on file. MOTION APPROVED UNANIMOUSLY

14. **Grant Application for Quality Assurance Development for CCS/CSP:**

Tom Ebbebrecht referred to the application that has been submitted to the Bureau of Mental Health & Substance Abuse Services requesting $59,000 in quality improvement funding for the CSP and CCS programs. Funds will be used for training.

Motion made by Supervisor Zima and seconded by Supervisor VanDeurzen to approve. MOTION APPROVED UNANIMOUSLY

15. **Resolution re: pertaining to a change in Table of Organization for Brown County Human Services by adding a half-time Clerk II. (Referred to Executive Committee in March):**

Nan Paul and Maria Fischer referred to the resolution in packets, which asks for a half time Clerk II position to become part of the Table of Organization in the Human Services Department. They explained this position is needed because Wisconsin is moving to a mandatory electronic case file system and there is presently not enough staff to perform the additional workload. It is expected that over 12,000 records will need to be scanned, in addition to current records for the Economic Support Program. The salary, including fringes, is $21,378.50.

Chairman Evans and Supervisor Frohna asked if they had considered hiring a temporary employee or outsourcing the project. It was explained that after the initial 12,000 records are scanned, it will be an ongoing job task.

Motion made by Supervisor Zima and seconded by Supervisor Frohna to refer to staff to investigate outsourcing.
Ayes: Fewell, Frohna, VanDeurzen, Zima, Evans
Nays: Hinz
MOTION APPROVED 5-1

16. **ICF-MR Financial Update:**

Beth Manning presented a draft 2006 ICF-MR Budget, explaining there is an anticipated loss this year because of declining census. The plan was developed to decrease costs (attached).

It was suggested by the committee that Ms. Manning discuss the process with Corporation Counsel, indicating that changes to the Table of Organization first require County Board approval.

Motion made by Supervisor Frohna and seconded by Supervisor VanDeurzen to receive and place on file.
MOTION APPROVED UNANIMOUSLY

17. **Request for Budget Transfer (#05-70): Increase in Expenditures with Offsetting Increase in Revenue: for ICF-MR State Initiative to recognize the Community Placement expenditures for 2005 and to recognize State revenue that will be earned for moving clients into the community throughout 2005 ($3,323,369):**

Ms. Daniel explained that this transfer was previously approved by the County Board.

Motion made by Supervisor Fewell and seconded by Supervisor VanDeurzen to approve. MOTION APPROVED UNANIMOUSLY

18. **Request for Budget Transfer (#05-71): Interdepartmental Transfer (including contingency or general fund transfers): Transfer of $500,000 from MHC to MHC Renovation Capital Project. Transfer is for furniture purchases originally budgeted in MHC that will now be part of the MHC Renovation Project (MHC - $500,000); MHC Renovation Capital Project - $500,000). (Referred to Administration Committee on March 1, 2006):**

Because of questions regarding the "MHC Renovation Capital Project" and furniture purchases, this item was not approved. Ms. Daniel indicated that the money would go into the General Fund, although later explained that if no entries are made the money will stay on the balance sheet.

Motion made by Supervisor Fewell and seconded by Supervisor Frohna to receive and place on file. MOTION APPROVED UNANIMOUSLY

19. **Update/Report from Bellin Hospital re: Bellin's Denial of Admissions:**

A letter from Linda Roethle of Bellin Health Psychiatric Center was distributed (attached). She stated that the first month of working with the County under the guidelines of the Memorandum of Understanding has gone well. Bellin treated 18 Brown County adolescents on an inpatient basis. None were transferred to other institutions, nor were any admissions refused. A spreadsheet showing the daily census is also attached.

Supervisor Frohna asked for a change in the title of this item, suggesting a Update/Report from Bellin Psychiatric Center re: Admissions Status.

Motion made by Supervisor Fewell and seconded by Supervisor VanDeurzen to receive and place on file.
MOTION APPROVED UNANIMOUSLY

20. **Contract Update (standing item requested by Chair Pat Evans):**

Question brought forward by Dave Johnson under "Comments from the Public" regarding contracts classified as miscellaneous was addressed. It was explained that those particular contracts provide a wide range of services. Updated contract figures were given.

Motion made by Supervisor Fewell and seconded by Supervisor VanDeurzen to receive and place on file.
MOTION APPROVED UNANIMOUSLY

Syble Hopp School (no agenda items)
Veterans' Department (no agenda items)

Other:

21. **Audit of Bills:**

Motion made by Supervisor Zima and seconded by Supervisor Fewell to audit the bills. MOTION APPROVED UNANIMOUSLY

Motion made by Supervisor Fewell and seconded by Supervisor VanDeurzen to adjourn at 9:15 p.m. MOTION APPROVED UNANIMOUSLY

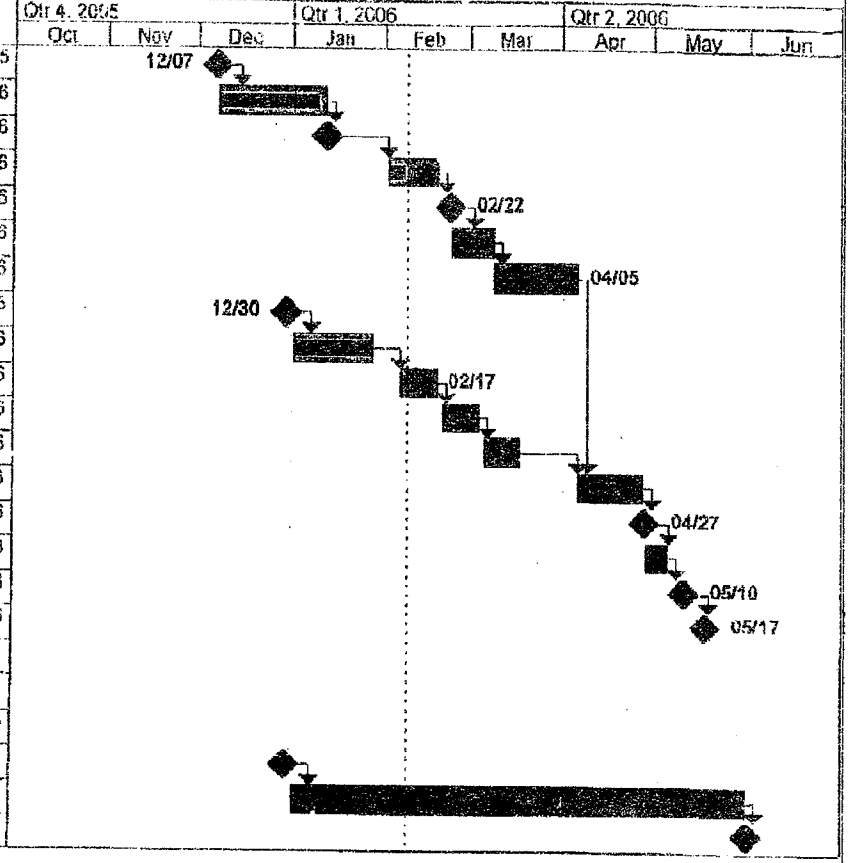
Respectfully submitted,

Rae G. Knippel
Recording Secretary

MHC Pre-Design - New Building Project

Wed 02/08/06 12:32 PM

ID	Task Name	Duration	Start	Finish
1	Site Selection PO	1 day	Wed 12/07/05	Wed 12/07/05
2	Site Study	25 days	Thu 12/08/05	Wed 01/11/06
3	Site Recommendation	1 day	Thu 01/12/06	Thu 01/12/06
4	Jail Site Comparison (Revised PO)	12 days	Thu 02/02/06	Fri 02/17/06
5	HS Committee Presenation	1 day	Wed 02/22/06	Wed 02/22/06
6	Site Survey RFP	10 days	Thu 02/23/06	Wed 03/08/06
7	Site Survey	20 days	Thu 03/09/06	Wed 04/05/06
8	PreDesign PO	1 day	Fri 12/30/05	Fri 12/30/05
9	PreDesign Start	20 days	Mon 01/02/06	Fri 01/27/06
10	Administrator/Staff Interviews	10 days	Mon 02/06/06	Fri 02/17/06
11	PreDesign Written Program	10 days	Mon 02/20/06	Fri 03/03/06
12	PreDesign Prelim Plan/Initial Cost Est	10 days	Mon 03/06/06	Fri 03/17/06
13	PreDesign Final Plan/Final Cost Est	15 days	Thu 04/06/06	Wed 04/26/06
14	Receive PreDesign Deliverables	1 day	Thu 04/27/06	Thu 04/27/06
15	Project Management Review/Approvals	5 days	Fri 04/28/06	Thu 05/04/06
16	County Executive/HS Committee Presentation	1 day	Wed 05/10/06	Wed 05/10/06
17	County Board Presentation/Approval	1 day	Wed 05/17/06	Wed 05/17/06
18				
19				
20	Raasch PreDesign Study	109 days	Fri 12/30/05	Wed 05/31/06
21	Issue PO (3/19/04)	1 day	Fri 12/30/05	Fri 12/30/05
22	PreDesign Development/Approvals	107 days	Mon 01/02/06	Tue 05/30/06
23	Presentation (08/18/04)	1 day	Wed 05/31/06	Wed 05/31/06



Project: New Building Project Schedul
Date: Wed 02/08/06

Task
Split
Progress
Milestone
Summary
Project Summary
External Tasks
External Milestone
Deadline

7

New Community Shelter, Inc.

2005 Program Report

301 Mather Street Green Bay WI 54303 920.437.3766

30% Increase In the number of people sheltered

753 Individuals were sheltered in the **Emergency Shelter Program**

Gender:	569 Men		Veteran:	13%
	184 Women		Medical Issues:	29%
Age:			Mental Health Issues:	32%
	34	18-19	Alcohol Abuse Issues:	26%
	246	20-34	Drug Abuse Issues:	18%
	404	35-54	Gambling Issues:	3%
	57	55-64	Learning Disabilities	6%
	12	65-84		

Race:	430	White
	156	Black/African American
	72	American Indian/Alaska Native
	73	Hispanic/Latino
	17	Multiracial
	5	Asian

33 Individuals were assisted in applying for Social Security or SSI/SSDI Benefits

73% **of Residents were from Brown County**

51% **of Residents were already Employed or had Social Security Income when they entered the Emergency Shelter Program**

5.8% Return Rate

33% Increase In Meals Served

74,028 Meals were served in the **Community Meal Program**

26,918	Community Adults
1,308	Community Children
42,802	Shelter Residents

47 Individuals were sheltered in the **Transitional Living Apartment Program**

Gender:	37 Men 10 Women		Veteran:	11%
			Medical Issues:	32%
Age:			Mental Health Issues:	47%
	11	20-34	Alcohol Abuse Issues:	38%
	25	35-54	Drug Abuse Issues:	21%
	10	55-64	Gambling Issues:	6%
	1	Over 64	Learning Disability:	6%

Race:	36	White
	5	Black/African American
	1	American Indian/Alaska Native
	5	Hispanic/Latino
	0	Multiracial
	0	Asian

Supportive Programming

444 Individuals participated in the **Employment Readiness Program**

71% of the total number of Employment Readiness Participants became employed or applied for SSI/SSDI when they participated for at least 3 weeks.

31% of the total number of Employment Readiness Participants left the Shelter within 3 weeks

274 Individuals **earned certifications in programs** offered:

84% Increase in Participation!

142 Rent Smart
132 Budgeting

203 Individuals Served through **AODA Relapse Prevention Program**

285 Individuals were assigned **Voicemail Boxes** *(Compliments of Cellcom)*

51 Individuals participated in the on-site GED/HSED Program *(Partnership with NWTC)*

In 2005, 66% of the people who entered shelter left within one month. This limited amount of time presents a challenge with regard to accomplishing all individualized resident goals & having the individual fully utilize and benefit from all of the rehabilitative programs, tools, and resources we offer.

Helping people help themselves

(9)

Proposed Odor Violations Ordinance

38.01 (4) Odor Violations

38.01(4)(1): Definitions

(a) Noxious Odors, etc. Any use of property, substances or things within the County emitting or causing any foul, offensive, noisome, noxious or disagreeable odors, gases, effluent or stenches extremely repulsive to the physical senses of ordinary persons which annoy, discomfort, injury or inconvenience the health of any appreciable number of persons within the County.

(b) Air Pollution. The escape of smoke, soot, cinders, noxious acids, fumes, gases, fly ash, industrial dust or other atmospheric pollutants within the County in such quantities as to endanger the health of persons of ordinary sensibilities.

(c) Atmosphere: means all space outside of buildings, stacks or exterior ducts.

38.01(4)(2): Odor Violations It shall be deemed an unlawful nuisance for any individual or business to cause or permit the emission of odorous air contaminants or particulate air contaminants from any source such as to result in detectable odors and/or particulate emissions within Brown County which leave the premises upon which they originated and which interfere with the reasonable and comfortable use and enjoyment of property.

(a) An odor shall be deemed to interfere with reasonable and comfortable use and enjoyment of property if it meets or exceeds any of the following limits:

(i) It is a violation to continuously emit particulate air contaminants above levels allowed in the U.S. EPA National Ambient Air Quality Standards (NAAQS) and/or Wisconsin Health Standards , whichever is more strict.

(ii) A violation exists when the Brown County Health Department receives three (3) or more calls from individuals representing separate properties within the Brown County within an eight-hour period relating to a single odor description. The Health Department shall provide a designated phone number to call to report an odor complaint. The complaints shall be recorded by a staff member or by electronic means and shall be considered as an individual odor complaint when the following information is provided:

-Name, address, and phone number of complainant.

-Time and date of call.

-Description of odor nuisance, including estimated location or source of complaint.

38.01(4)(3): Exceptions Violation of the odorous air contaminant standard may not be subject to penalty if any of the following circumstances exist:

(a) Temporary sources or events, such as rodeos, county fairs, and stock shows;

(b) Odorous air contaminants existing solely within residences, or solely within commercial and industrial plants, works or shops, or to affect the relations between employers and employees with respect to or arising out of any condition of air pollution, provided that such odors do not penetrate the atmosphere and extend beyond the property boundary so as to become a public nuisance.

(c) The violator has made application to the Brown County Health Department, not less than 1 week prior to the violation, and such application has been approved, in writing, by the Brown County Health Department for a temporary exemption from Chapter 38.01(4) of the Brown County Code;

(i) The approval of such application is subject to the sole discretion of the Brown County Health Department. A copy of the procedures and criteria is available upon request;

38.01(4)(4) Penalties; the intention of this section is to act as a replacement of 38.03 Brown County Code, only as it pertains to violations and forfeitures under 38.01(4) Odor Violations;

(a) The forfeitures created under this section shall be graduated, and shall be cumulative for a one year period of time;

(i) or the purposes of calculation under this section, the tolling of the one year shall commence the day after the occurrence of the violation which resulted in the initial forfeiture;

(b) Any individual or business who violates the provisions of 38.01(4) Brown County Code, upon conviction shall be subject to the following penalty;

(i) First violation; a forfeiture of not less than $50.00 but not more than $500.00, to be determined by the Brown County Health Department;

(ii) Second violation occurring within one calendar year of the first violation described in 38.01(4)(4)(b)(i); a forfeiture of not less than $250.00 and not more than $1,000.00 to be determined by the Brown County Health Department;

(iii) Third violation occurring within one calendar year of the first violation described in 38.01(4)(4)(b)(i) and subsequent violations; penalty to be determined by the Brown County Board of Health;

(c) Nothing in this section would preclude Brown County or other affected municipalities from taking necessary action in other forums to prevent further violations of this section;

Re-Draft of 38.01(5) Actions Against Agricultural Use

38.01(5) Actions Against Agricultural Uses; No person or business shall be deemed in non-compliance of this section for violations arising from agricultural use of property in which the nuisance stems from the activities conducted in the normal course of agricultural business; on property under exclusive legal control of the individual or business; and prevention of such activity would hamper agricultural production;

(a) Agricultural Use is defined as any tract of real property which is used to raise, harvest or store crops, feed, breed, or manage livestock, or to produce plants, trees, fowl, or animals useful to man, including the preparation of the products raised thereon for man's use and disposed of by marketing or other means. It includes, but is not limited to, such real property used for agricultural, grazing, horticulture, forestry, and dairying.

(i) such definition does not include industrial processing of agricultural products, refinement of agricultural products, or agricultural use that otherwise violates public health standards or Wisconsin Law;

(b) The intent of this section is not to be used as a restriction on zoning of property or limitations on use of private land. Local units of government are best equipped to resolve such use disputes through the powers enumerated in §823.08 Wis.Stats., and are best settled through the zoning process.

DRAFT

WISCONSIN COURT SYSTEM

Brown County vs. Packerland Packing Company Inc

Brown County Case Number 2005FO000948

Filing Date	Case Type	Case Status	Court F
09-23-2005	Non-Traffic Ordinance Violation	Closed	Ascendi / Descend

Defendant Date of Birth **Address**
1330 Lime Kiln Rd, Green Bay, WI 54311

Charge(s)

Count No.	Statute	Description	Severity	Disposition
1	38.01(3)(d)	Noxious Odor from Plant	Forf. U	Guilty / No C

View history and details of Charge(s)/Sentence(s)

Defendant Owes the Court: $ 0.00

Responsible Official	Prosecuting Agency	Prosecuting Attorney	Defense
Sequin, Jane M.	District Attorney		

Defendant

Defendant Name	Date of Birth	Sex	Race [1]
Packerland Packing Company Inc			

Address	Address Updated
1330 Lime Kiln Rd, Green Bay, WI 54311	09-23-2005

JUSTIS ID **Finger Print ID**

Charge(s)/Sentence(s)

The Defendant was charged with the following offense:

Count No.	Statute Cite	Description	Severity	Offense Date	Plea
1	38.01(3)(d)	Noxious Odor from Plant	Forf. U	09-12-2005	No Contest on

On 12-07-2005 there was a finding of:

Action	Court Official
[redacted]	Sequin, Jane M.

On 12-07-2005 the following was ordered:

Sentence	Time	Begin Date	Notes

Forfeiture / Fine

Citations

Citation 25626

Bond Amount	Deposit Type	Appearance Date and Time	Mandatory
[redacted]	None	12-07-2005 at 08:15 am	No
Name		**Date of Birth**	**Sex**
Packerland Packing Company Inc			
Address			**Address Upd**
1330 Lime Kiln Rd, Green Bay, WI 54311			09-23-2005
Plate Number	**State**	**Expiration**	**VIN**
Issuing Agency	**Officer Name**	**Violation Date**	**MPH Over**
Brown County Sheriff		09-12-2005	
Plaintiff Agency	**Ordinance or Statute**	**Statute**	**Charge Desc**
Brown County	Ordinance	38.01(3)(d)	Noxious Odo
Severity			
Forf. U			

Total Receivables

Court Assessments	Adjustments [3]	Paid to the Court	Probation/Other Agency Amount [4]	Balance Due to
$ 739.00	$ 0.00	[redacted]	$ 0.00	$ 0.00

[1] The designation listed in the Race field is subjective. It is provided to the court by the agency that filed the case.

[2] Non-Court activities do not require personal court appearances. For questions regarding which court type activit appearances, please contact the Clerk of Circuit Court in the county where the case originated.

[3] Includes collection agency fees; bankruptcy discharge of debt; Department of Revenue collection fees; and forg indigence, death, time served, or community service.

[4] Some amounts assessed by the courts are collected by the Department of Corrections or other agencies. This c updated by the courts and may be less than the actual amount owed.

[5] For cases with multiple assessments, the due date represents the assessment with the latest date.

Previous Return to List Next

Printable Version

10

The Consolidated Court Automation Programs (CCAP)
Wisconsin Circuit Court Access

Wisconsin Circuit Court Access (CCAP)

Brown County vs. Packerland Packing Company Inc

Brown County Case Number 2004FO001128

Filing Date	Case Type	Case Status
[redacted] 9-30-4	Non-Traffic Ordinance Violation	Closed

Defendant Date of Birth	Address
	1330 Lime Kiln Rd, Green Bay, WI 54311

Branch Id	DA Case Number
2	2005BR000253

Charge(s)

Count No.	Statute	Description	Severity	Disposition
1	38.01(3)	Noxious Odor from Plant	Forf. U	Guilty / No Contest

Defendant Owes the Court: $ 0.00

Responsible Official	Prosecuting Agency	Prosecuting Attorney	Defense Attorney
Warpinski, Mark A	District Attorney		Arndt, Jodi L

Defendant

Defendant Name	Date of Birth	Sex	Race [1]
Packerland Packing Company Inc			

Address	Address Updated On
1330 Lime Kiln Rd, Green Bay, WI 54311	09-30-2004

JUSTIS ID	Finger Print ID

Defendant Attorney(s)

Attorney Name	GAL	Entered
Arndt, Jodi L	No	01-05-2005

Charge(s)/Sentence(s)

The Defendant was charged with the following offense:

Count No.	Statute Cite	Description	Severity	Offense Date	Plea
1	38.01(3)	Noxious Odor from Plant	Forf. U	09-23-2004	No Contest on 01-31-2005

On 01-31-2005 there was a finding of:

Action	Court Official
Guilty / No Contest	Warpinski, Mark A

On 01-31-2005 the following was ordered:

Sentence	Time	Begin Date	Notes

Forfeiture / Fine

Citations

Citation 11379

Bond Amount	Deposit Type	Appearance Date and Time	Mandatory
[redacted] 179.10	None	01-05-2005 at 08:15 am	No
Name		**Date of Birth**	**Sex**
Packerland Packing Company Inc			
Address			**Address Updated On**
1330 Lime Kiln Rd, Green Bay, WI 54311			09-30-2004
Plate Number	**State**	**Expiration**	**VIN**
Issuing Agency	**Officer Name**	**Violation Date**	**MPH Over**
Brown County Sheriff		09-23-2004	
Plaintiff Agency	**Ordinance or Statute**	**Statute**	**Charge Description**
Brown County	Ordinance	38.01(3)	Noxious Odor from Plant
Severity			
Forf. U			

Total Receivables

Court Assessments	Adjustments [3]	Paid to the Court	Probation/Other Agency Amount [4]	Balance Due to Court	Due Date [5]
[redacted]	$ 0.00	[redacted]	$ 0.00	$ 0.00	

[1] The designation listed in the Race field is subjective. It is provided to the court by the agency that filed the case.

[2] Non-Court activities do not require personal court appearances. For questions regarding which court type activities require court appearances, please contact the Clerk of Circuit Court in the county where the case originated.

[3] Includes collection agency fees; bankruptcy discharge of debt; Department of Revenue collection fees; and forgiven debts due to indigence, death, time served, or community service.

[4] Some amounts assessed by the courts are collected by the Department of Corrections or other agencies. This column is rarely updated by the courts and may be less than the actual amount owed.

[5] For cases with multiple assessments, the due date represents the assessment with the latest date.

11

Public Health Pandemic Influenza Preparedness and Response Plan For Brown County

- Local Plan
  - Pandemic plan is a specific version of existing "All Hazards" plans
  - Ties in with state and federal pandemic preparedness initiatives
  - Exercised regionally

- Disease Monitoring
  - Review weekly influenza-like illness state reports
  - Track emerging issues
  - Meet regularly and maintain communication with local health providers dedicated to controlling communicable diseases

- Medical Services
  - Hospitals have preparedness plans that address issues such as expanding bed and isolation capacities, mutual aid and overflow care

- Infection Control
  - Isolation and quarantine, mostly at home, and travel restrictions may be used especially until sufficient vaccine is available
  - Group gathering restrictions will likely occur during high risk transmission periods

- Mass Clinics
  - After the virus is identified, current technology in vaccine production requires at least several months before supply is available
  - Initial limited vaccine supplies and anti-virals will be distributed by public and private providers to priority groups based on state and federal directives
  - Agreements are in place with community facilities to serve as dispensing sites

- Personnel/Volunteers
  - A state law enables mutual aid among public health agencies
  - A statewide electronic database maintains lists of licensed health professionals available and willing to volunteer
  - Agreements exist with community organizations to assist with staffing
  - Brown County has established a Citizen Corps to aid in response

- Communications
  - Public will be updated through press conferences, news media releases, websites, hotlines and other sources including options to reach special needs populations
  - Information will be presented jointly by key officials and primary response partners
  - Health care providers will receive updated information and alerts through a secure electronic system

- Public's Role in Protecting Themselves
  - Protection recommendations include careful and frequent hand washing, avoiding sick people, staying home when sick, covering coughs and sneezes, rest and healthy diet
  - Follow directives regarding vaccine prioritization, group gathering restrictions, among other advice

BID TABULATION RECORD

PROJECT: RENOVATION - INTERIOR AT THE AGING RESOURCE BLDG.
PROJECT #: 1182
DATE : JANUARY 18, 2006 AT 1:30 P.M.

CONTRACTOR	BASE BID #1	ALTERNATE BID 1-1	ALTERNATE BID 1-2	5% Bid Bond	Addendum 1
MIRON CONSTRUCTION	$ 134,405.00	$ 7,079.00	$ 15,113.00	X	X
ZEISE CONSTRUCTION	$ 151,156.00	$ 6,853.00	$ 14,664.00	X	X
UNITED CONSTRUCTION	$ 149,900.00	$ 6,700.00	$ 21,100.00	X	X
MILBACH CONSTRUCTION	$ 133,000.00	$ 7,600.00	$ 15,635.00	X	X
CARDINAL CONSTRUCTION	$ 126,800.00	$ 7,500.00	$ 16,750.00	X	X
HOWARD IMMEL, INC.	$ 141,485.00	$ 6,393.00	$ 15,082.00	X	X
HENRY CONSTRUCTION	$ 146,975.00	$ 7,750.00	$ 15,788.00	X	X

T2

13

RESERVES COMMUNITY PROGRAMS

Year	Reserved - Capital Expenditures:	Year End Balance
2001	Year End Balance	$0.00
2002	Year End Balance	$0.00
2003	Designated Year End Fund Balance	$2,600,000.00
2004	Year End Balance	$2,600,000.00
2005	Current Balance	$2,600,000.00
	Less: Funds Appropriated for the following projects:	
	2005 budget approved/transferred to county capital project accounts	-$2,000,000.00
	Projected Balance	**$600,000.00**

Unreserved & Undesignated

NOTES:

1. Close out is defined as Revenue less Expenditures for current year operations based on financial statements.
2. Carry forward is defined as funds approved by the board for ongoing projects each year.
3. Accrued Revenues are mostly state funds due to us but not paid in the current year.
4. Accrued Expenditures are liabilities due but not paid yet by the county in the current year.
5. Prepaid Expenditures are expenses paid in the current year but will be used the following year.

2001	**Beginning Balance**	**$0.00**
	Total Accrued Revenues	$3,676,262.14
	Total Accrued Expenditures	-$290,096.30
	Close out from Financial Statements	$896,417.17
	2001 Carryovers to 2002	-$3,638,184.00
	Transfer of Funds from Community Programs To General Fund	-$644,810.06
	Ending Balance	**-$411.05**

RESERVES COMMUNITY PROGRAMS

2002	**Beginning Balance**	-$411.05
	Total Accrued Revenues	$5,097,783.23
	Total Accrued Expenditures	-$126,269.94
	Close out from Financial Statements	-$668,520.39
	2002 Carryovers to 2003	-$1,139,705.00
	Transfer of Funds from Community Programs To General Fund	-$3,202,048.90
	Prepaid Expenditures	$61,031.00
	Ending Balance	**$22,270.00**

2003	**Beginning Balance**	**$22,270.00**
	Total Accrued Revenues	$39,205.57
	Total Accrued Expenditures	-$503,450.27
	Close out from Financial Statements	$4,241,253.67
	2003 Carryovers to 2004	-$390,642.00
	Prepaid Expenditures	$1,140.86
	Donations to Balance Sheet	-$33,835.07
	Designate Year End Fund Balance to reserved capital expenditures account	-$2,600,000.00
	Ending Balance	**$775,942.76**

2004	**Beginning Balance**	**$775,942.76**
	Total Accrued Revenues	$2,514,080.92
	Total Accrued Expenditures	-$561,116.31
	Close out from Financial Statements	$1,341,730.43
	2004 Carryovers to 2005	-$1,509,563.00
	Transfer of Funds from Community Programs To General Fund	$0.00
	Prepaid Expenditures	$62,920.15
	Ending Balance	**$2,623,994.95**

RESERVES COMMUNITY PROGRAMS

2005	**Beginning Balance**	**$2,623,994.95**
	No Entries for year end close out in 2005 have been made yet.	

2006	**LESS:**	
	Board approved Fund Balance for 2006 Budget transfer needs to be made yet. (Funds Appropriated)	**-$1,000,000.00**
	Board approved Fund transfer teen pregnancy program for 2006. (Funds Appropriated)	**-$75,000.00**
	Projected Balance	**$1,548,994.95**

Draft 2006 ICF-MR BUDGET

Budgeted Revenue (Census 28 ave.) $1,885,448*

Projected Revenue (Declining census) 859,944

Anticipated Loss (Based on census changes)	$1,025,544

DEFICIT REDUCTION PLAN

Position/Plan	Start Date	Union	Savings	Other
Decrease bed license fee for 17 beds (ICF beds @ $445/mo to SNF beds @$75/mo)	03/01/06		$62,900	
Restrict use of 17 SNF beds per agreement w/State	03/01/06		$12,750	
Discontinue 2.8 FTE nursing assistants on AM shift (1.4 FTE Nursing Assistant + 1.4 FTE Activity Aide)	03/25/06	1901	$101,929	45 day notice of discontinuation required
Discontinue 1.4 FTE nursing assistant on PM shift	03/25/06	1901	$50,964	45 day notice of discontinuation required
Discontinue 1.4 FTE RN position of PM Shift	05/01/06	1901 E	$72,932	45 day notice of discontinuation required
Discontinue .3 FTE Food Service Worker I .2 FTE Food Service Worker II	03/25/06	1901	$ 8,313 $ 6,731	45 day notice of discontinuation required
Discontinue 1 FTE COTA on AM Shift (6 – 2:20 position)	03/25/06	1901	$38,258	45 day notice of discontinuation
Discontinue .5 FTE QMRP position (create or transfer other .5 FTE to Community Programs)	03/01/06	Pros	$34,595	10 day notice of discontinuation required
Discontinue 1.0 FTE Occupational Therapist (.5 FTE savings reflected in this worksheet in line with % allocation to unit)	03/01/06	Pros	$36,581	10 day notice of discontinuation required.
Discontinue ICF-MR Coor. (position changed to Admissions Coordinator for Unit 7)	01/01/06	Admin	$84,694	Position chg. Eff. 1/1/06 need to reflect change in our budget
Anticipated coverage savings due to staff reductions (vacations etc.)	03/25/06		$18,223	
			$528,870 TOTAL SAVINGS ANTICIPATED	

Anticipated Loss $1,025,544
Projected Savings through Deficit Reduction Plan $ 528,870

2006 Projected Net Deficit $ 496,674

* Revenue is bed capacity only for ICFMR

02-02-06

p.5 920-824-5344 Rae Knippel Feb 13 06 07:34a

19

bellinhealth
Psychiatric Center

February 3, 2006

Ms. Beth Manning, Director
Brown County Human Services
111 N. Jefferson St.
PO BOX 22188
Green Bay WI 54305-2188

Dear Ms. Manning:

Thank you for agreeing to present this information to the Brown County Board of Supervisors. I have been pleased with how smoothly the first "official" month of working together under the guidelines of the memorandum of understanding has been. I expect that will continue as we have built in processes to ensure timely communication.

Bellin Psychiatric Center treated 18 Brown County adolescents on an inpatient basis from January 1 through January 31st, 2006. Eleven (11) of the 18 adolescents were EM'1's. Bellin Psychiatric Center did not transfer any adolescents to other institutions, nor were any admissions refused.

I have attached an excel spreadsheet that shows the daily census in the Adolescent Unit per the addendum to the memorandum of understanding. If you find they would prefer the information in a different format, please let me know.

Sincerely,

Linda S. Roethle, M.S.
President

BROWN COUNTY CENSUS SHEET
JANUARY 2006

	SUN		MON		TUES		WED		THURS		FRI		SAT	
WK 1-7														
Other	4		5		6		5		6		9		9	
BCV									1		1		1	
BCI									1		1		1	
TOTAL	4	total	5	total	6	total	5	total	8	total	11	total	11	total
WK 8-14														
Other	9		8		5		4		4				1	
BCV	1		1		1		1		2		2		1	
BCI	1		1		2		2		2		3		3	
TOTAL	11	total	10	total	8	total	7	total	8	total	5	total	5	total
WK 15-21														
Other	3		4		5		4		4		6		4	
BCV	1													
BCI	3		3		1		3		4		3		4	
TOTAL	7	total	7	total	6	total	7	total	8	total	9	total	8	total
WK 22-28														
Other	3		6		3		4		5		6		7	
BCV					2		2		2		2		2	
BCI	6		5		3		1		1					
TOTAL	9	total	11	total	8	total	7	total	8	total	8	total	9	total
WK 29-31														
Other	7		8		4									
BCV	2		1		1									
BCI														
TOTAL	9	total	9	total	5	total								