

January 16, 2008

TO THE MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The HUMAN SERVICES COMMITTEE met in regular session on January 14, 2008, and recommends the following motions:

1. Review minutes of:
 - a) Veterans Recognition Sub Cmte (11/6/07 & 12/4/07).
 - b) Aging & Disability Resource Center of Brown County (12/13/07).
 - c) Community Options Program Appeals Cmte (11/26/07).
 - d) Community Options Program Planning Cmte (11/26/07)/
 - e) Homeless Issues & Affordable Housing Sub Cmte (No Quorum) (11/20/07).
 - f) Children with Disabilities Education Board (10/10/07; 10/25/07; 11/12/07; 12/12/07).

Receive & place on file items a-f.
2. Health Dept. - Budget Status Financial Report for September 30, & October 31, 2007. Receive & place on file.
3. Health Dept. - Communication from Supervisor Steve Fewell re: Have the County Board review the citation and update regarding the violation of the Brown County nuisance ordinance regarding odors. (Held from previous meeting—see minutes of October 1, 2007 meeting attached. Also 9d, item #4 referred from October 17, 2007 County Board.) That Supervisors Fewell & Zima, along with Corporation Counsel, meet with staff of the Health Department to draft an amendment to the current County Nuisance Ordinance regarding odors and bring back to committee. (Items #3 and #4 taken together.)
4. Health Dept. - Communication from Supervisor Fewell re: Request that the Ordinance regarding odor be reviewed and amended to allow the Board of Health to impose fines until the problem is fixed. (From previous meeting with motion to remain on this agenda.) (See motion #3.)
5. Communication from Supervisor Mary Scray re: Update on the sale of land around the Mental Health Center from Facilities Master Plan Committee & Planning, Development & Transportation Committee. (Referred from Planning, Development & Transportation Committee.) Refer to Administration Committee.
6. Request from Supervisor Mary Scray re: County Executive Hinz letter re: Stricter regulations for ID in applying for Brown County assistance/aid. That Supervisors Scray & Zima meet with Corporation Counsel to address stricter regulations for ID application when applying for Brown County assistance/aid.
7. Communication from Supervisor Mary Scray re: Update from Internal Auditor on Mental Health Center accounts receivable. That the Internal Auditor report back after review of data related to Mental Health Center Accounts Receivable.

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8. Communication from Supervisor Steve Fewell re: To evaluate the increase of suicides in Brown County and to develop a plan to address this issue with a suicide prevention program and awareness. (Referred from December County Board.) That Tom Eggebrecht report back with information related to a suicide prevention program and awareness.
9. Discussion of Homeless Issues & Affordable Housing Sub Committee. Receive & place on file.
10. Aging & Disability Resource Center - Request/approval of 2008 State 85.21 Transportation Application. Approve.
11. Aging & Disability Resource Center - Revenue and Expense Report for October 31, 2007. Receive & place on file.
12. Veterans' Dept. - Request for Budget Transfer (#07-79): Increase in Expenditures with Offsetting Increase in Revenue: \$3,000 donation from Schreiber Foods to be used to purchase a travel case; a display rack for Veterans' benefit information & a laptop computer for Power Point presentations. Approve.
13. Veterans' Dept. - Communication from Supervisor Tony Theisen re: Request to present the services offered to homeless veterans by the Veterans Services Office of Brown County. (Referred from December County Board. Referred to Veterans Recognition Sub Committee January 8, 2008.) Hold for one month.
14. Veterans' Dept. - Budget Financial Report of October 31, 2007. Receive & place on file.
15. Veterans' Dept. - Director's report. Receive & place on file.
16. Human Services Dept. - Quality Improvement Grant Renewal Request. Approve.
17. Human Services Dept. - Teen Parent Request for Proposal. Approve the Request for Proposal for the Teen Parenting Program with the following changes: Age will be 19, or to age 21, if in Special Ed; Include an adoption option.
18. Human Services Dept. - Mental Health Center Update and Statistics (December 2007). Approve.
19. Human Services Dept. - Approval of New Contract Vendors. Approve.
20. Human Services Dept. - Monthly Contract Update. Receive & place on file.

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21. Human Services Dept. - Bellin Psychiatric Report (December 2007). Receive & place on file.
22. Human Services Dept. - Budget Status Financial Report for Community Programs. Receive & place on file.
23. Human Services Dept. - Budget Status Financial Report for Mental Health Center. Receive & place on file.
24. Human Services - Director's Report
 - a) WCHSA Minutes. Receive & place on file.
25. Human Services Dept. - Fraud Investigators Update (from November meeting.) Receive & place on file.
26. **Closed Session** pursuant to Sec. 1985(1) (c) Wis. Stats. for the purpose of discussion of employment matters as to considering employment or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Fraud Investigation personnel issues, Human Services Department.)
 - a) Enter into Closed Session.
 - b) Return to regular order of business.
 - c) No action taken.
27. Audit of bills. Approve payment of bills.

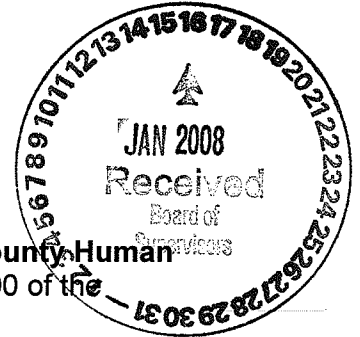
Approved by:

COUNTY EXECUTIVE

Date

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PROCEEDINGS OF THE BROWN COUNTY
HUMAN SERVICES COMMITTEE



Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Human Services Committee** was held on Monday, January 14, 2008 in Room 200 of the Northern Building – 305 East Walnut Street, Green Bay, Wisconsin

Present: Pat Evans, Steve Fewell, Pat LaViolette, Mary Scray, Joe VanDeurzen, Chris Zabel, Guy Zima
Also Present: Diane Pivonka, Tom Eggebrecht, Jill Rowland, John Paul, Sara Perrizo, Jayme Sellen, Mark Quam, Jerry Polus, Supervisor Jack Krueger, Other Interested Parties

1. **Call Meeting to Order:**
The meeting was called to order by Chairman Pat Evans at 6:40 p.m.

2. **Approve/Modify Agenda:**

Motion made by Supervisor VanDeurzen and seconded by Supervisor Scray to approve. MOTION APPROVED UNANIMOUSLY

3. **Approve/Modify Minutes of regular session of :**
a. **Regular Meeting of November 8, 2007:**
b. **Special Meeting of December 19, 2007:**

Motion made by Supervisor VanDeurzen and seconded by Supervisor LaViolette to approve. MOTION APPROVED UNANIMOUSLY

4. **Review Minutes of:**
a. **Veterans Recognition Sub Cmte (11/6/07 & 12/4/07)**
b. **Aging & Disability Resource Center of Brown County (12/13/07)**
c. **Community Options Program Appeals Cmte (11/26/07)**
d. **Community Options Program Planning Cmte (11/26/07)**
e. **Homeless Issues & Affordable Housing Sub Cmte (11/20/07)**
f. **Children with Disabilities Education Board (10/10/07; 10/25/07; 11/12/07; 12/12/07):**

Motion made by Supervisor VanDeurzen and seconded by Supervisor Zima to receive and place on file 4a to 4f. MOTION APPROVED UNANIMOUSLY

Comments from the Public/Such other Matters as authorized by law:

5. None

Health Department:

6. **Budget Status Financial Report for September 30 & October 31, 2007:**

Motion made by Supervisor VanDeurzen and seconded by Supervisor Zima to receive and place on file. MOTION APPROVED UNANIMOUSLY

#'s 7 & 8 discussed together:

7. **Communication from Supervisor Steve Fewell re: have the County Board review the citation and upgrade regarding the violation of the Brown County Nuisance Ordinance regarding odors (held from previous meeting – see minutes of 10/1/07 meeting attached. Also 9d, Item #4, referred from 10/17/07 County Board):**
8. **Communication from Supervisor Fewell re: request that the Ordinance regarding odor be reviewed and amended to allow the Board of Health to impose fines until the problem is fixed. (From previous meeting with motion to remain on this agenda):**

John Paul reported that at the November meeting of the Board of Health this issue was discussed. The canning company in question has agreed to review changes in their operation and will not be using holding tanks in the future, but will instead transfer waste through a DNR permit. The opinion of the Board of Health was that the current practices have been working and they do not wish to change them at this time.

The present fine structure is \$50 to \$500 for the 1st violation, \$500 to \$1000 for the 2nd, and \$1250 to \$2000 for the 3rd. Supervisor Fewell indicated that the idea is not to impose fines, but rather to draw attention which will address the problem.

Supervisor Zima suggested that the language in the ordinance be reviewed as it does not appear to be an effective way to deal with the total issue as it presently addresses public nuisance only. He stated if a complaint is reported and verified, action should be taken and a citation issued every day until the problem is solved. The question is what can be done to strengthen the ordinance regarding odor.

Mr. Paul indicated that odors are one of the more difficult concerns to deal with, however, he is willing to review the ordinance for changes.

Motion made by Supervisor LaViolette and seconded by Supervisor Scray that Supervisors Fewell and Zima, along with Corporation Counsel, meet with staff of the Health Department to draft an amendment to the current County Nuisance Ordinance regarding odors and bring back to committee. MOTION APPROVED UNANIMOUSLY

Communications:

9. **Communication from Supervisor Mary Scray re: update on the sale of land around the Mental Health Center from Facilities Master Plan Committee & Planning, Development & Transportation Committee. (Referred from Planning, Development & Transportation Committee):**

Supervisor Scray referred to the neighborhood design presently being suggested by Chuck Lamine of the Planning Department for the property at the Mental Health Center that is being discussed for sale. Supervisor Scray stated that the main objective should be to get the land sold so that it could be used for mental health care (furniture and fixtures), the 911 Center, etc. She felt that the design would most likely be dictated by the market.

Supervisor VanDeurzen also questioned why the County is involved with housing design, stating that should be done by the developer. Supervisor Zima questioned why it should be sold at all until a determination of long term County needs is made by the Facility Master Plan Committee. Chairman Evans pointed out that the County Board has already approved certain acreage to be sold.

Chairman Evans noted this is really an issue of the Administration Committee and should be referred to them.

Motion made by Supervisor LaViolette and seconded by Supervisor VanDeurzen to refer to Administration Committee.

MOTION APPROVED UNANIMOUSLY

10. **Request from Supervisor Mary Scray re: County Executive Hinz letter re: Stricter regulations for ID in applying for Brown County Assistance/Aid:**

Supervisor Scray distributed a letter she drafted to Congressman Steve Kagen (attached) addressing the issue of possible claims being made and paid out by the County because of fraudulent identity. She pointed out that requirements for copies of a birth certificate, social security card, and a picture ID as proof of identity can be purchased, stolen, or altered by someone wishing to defraud the system.

At this time local government has no authority over this issue. Scray asked Congressman Kagen to co-sponsor legislation which would allow local governments to enact more restrictive identification standards for economic support programs.

After a lengthy discussion of the various issues Brown County is having, it was recommended by Supervisor LaViolette that Supervisor Scray forward the letter to Kagen under her signature and see what response she gets.

Supervisor Fewell pointed out there are really two issues, one being illegal immigration, with the second being income fraud. At Supervisor Zabel's suggestion that the proper route may be to have a resolution drafted by Corporation Counsel, it was recommended that Supervisors Scray & Zima meet with Corporation Counsel to determine if stricter regulations can be implemented.

Motion made by Supervisor Fewell and seconded by Supervisor LaViolette that Supervisors Scray & Zima meet with Corporation Counsel to address stricter regulations for ID application when applying for Brown County assistance/aid. MOTION APPROVED UNANIMOUSLY

11. **Communication from Supervisor Mary Scray re: Update from Internal Auditor on Mental Health Center Accounts Receivable:**

Because of questions at the last meeting, Internal Auditor Sara Perrizo was asked to update the committee on aged accounts receivables at the Mental Health Center. Although staff at MHC was unable to run an aged AR report by client and how old the accounts were, the IS Department was able to provide information, however, it is 6500 pages in length. Ms. Perrizo is working with Andrea Konrath in the Department of Administration to review the information line by line. After reviewing the information, the Internal Auditor will meet with Mark Quam and staff to develop a policy regarding collections.

Motion made by Supervisor VanDeurzen and seconded by Supervisor Zabel that the Internal Auditor report back after review of data related to MHC Accounts Receivable. MOTION APPROVED UNANIMOUSLY

12. **Communication from Supervisor Steve Fewell re: to evaluate the increase of suicides in Brown County and to develop a plan to address this issue with a suicide prevention program and awareness. (Referred from December County Board):**

Tom Eggebrecht indicated that the Human Services Department is aware of increased suicide numbers and are in contact with Bellin Psychiatric, the Crisis Center, etc. to address the issue. It will be addressed as a priority when establishing goals and objectives for the next year. The Medical Examiner has also been asked to review his files and provide information.

Motion made by Supervisor VanDeurzen and seconded by Supervisor LaViolette that Tom Eggebrecht report back with information related to a suicide prevention program and awareness. MOTION APPROVED UNANIMOUSLY

Discussion:

13. **Discussion of Homeless Issues & Affordable Housing Sub-Committee:**

Motion made by Supervisor Fewell and seconded by Supervisor LaViolette to receive and place on file. MOTION APPROVED UNANIMOUSLY

Aging & Disability Resource Center:

14. **Request/approval of 2008 State 85.21 Transportation Application:**

Sunny Archambault provided a change to the Budget Summary related to the transportation grant (attached).

Motion made by Supervisor VanDeurzen and seconded by Supervisor Fewell to approve. MOTION APPROVED UNANIMOUSLY

15. **Revenue and Expense Report for 10/31/07:**

Motion made by Supervisor LaViolette and seconded by Supervisor VanDeurzen to receive and place on file. MOTION APPROVED UNANIMOUSLY

Veterans' Dept:

16. **Request for Budget Transfer (#07-79): Increase in Expenditures with Offsetting Increase in Revenue: \$3,000 donation from Schreiber Foods to be used to purchase a travel case; a display rack for Veterans' Benefit Information, and a Laptop Computer for Power Point Presentations:**

Motion made by Supervisor Fewell and seconded by Supervisor VanDeurzen to approve. MOTION APPROVED UNANIMOUSLY

17. **Communication from Supervisor Tony Theisen re: Request to present the services offered to homeless veterans by the Veterans Services Office of Brown County. (Referred from December County Board. Referred to Veterans Recognition Sub Committee 1/8/08):**

Motion made by Supervisor Fewell and seconded by Supervisor Scray to hold for one month. MOTION APPROVED UNANIMOUSLY

18. **Budget Financial Report of 10/31/07:**

Motion made by Supervisor LaViolette and seconded by Supervisor Fewell to receive and place on file. MOTION APPROVED UNANIMOUSLY

19. **Director's Report:**

Jerry Polus reported the following:

- The Green Bay VA Clinic has added an additional doctor and will also be adding an additional Nurse Practitioner. This will open up more slots for veteran appointments. Expansion of the clinic is not moving ahead as quickly as anticipated, but is expected to happen in 2009/2010.
- Distribution of a monthly newsletter has been sent to 600 receivers.

When asked by Supervisor Zima what is budgeted for returning soldiers with mental health issues, Mr. Polus indicated that on a national level dollars are being expanded in the federal VA budget for treatment of mental health, however, there is nothing budgeted in the local area.

Motion made by Supervisor Fewell and seconded by Supervisor Scray to receive and place on file. MOTION APPROVED UNANIMOUSLY

Human Services Department:

20. **Quality Improvement Grant Renewal Request:**

Motion made by Supervisor LaViolette and seconded by Supervisor Fewell to approve. MOTION APPROVED UNANIMOUSLY

21. **Teen Parent Request for Proposal:**

The Request for Proposal – Teen Parent Program was reviewed. Brown County has provided \$180,000 in 2008 to serve eligible teens at risk and parents up to age 21. The age of 21 was discussed, with Supervisor VanDeurzen stating he felt that age 19 was more appropriate. After discussion it was determined that age 21 would be approved if still in school. The measures of success for awarding contracts were first felt to be quite high in the 95 to 100% range, except

that set at 90% required to graduate with a high school diploma or equivalency. Extensive discussion, however, resulted in the consensus to approve these goals.

Supervisor Scray suggested that adoption counseling be addressed as an option.

Motion made by Supervisor LaViolette and seconded by Supervisor VanDeurzen to approve the Request for Proposal for the Teen Parenting Program with the following changes:

- Age will be 19, or to age 21 if in Special Ed
- Include an adoption option

MOTION APPROVED UNANIMOUSLY

22. **Mental Health Center Update and Statistics (December 2007):**

Motion made by Supervisor LaViolette and seconded by Supervisor Zabel to approve. MOTION APPROVED UNANIMOUSLY

23. **Approval of New Contract Vendors:**

Motion made by Supervisor Zabel and seconded by Supervisor Fewell to approve. MOTION APPROVED UNANIMOUSLY

24. **Monthly Contract Update:**

Jill Rowland reported that 39 contracts have been received as of this date.

Motion made by Supervisor Fewell and seconded by Supervisor VanDeurzen to receive and place on file.

MOTION APPROVED UNANIMOUSLY

25. **Bellin Psychiatric Report (December 2007):**

Motion made by Supervisor LaViolette and seconded by Supervisor Scray to receive and place on file. MOTION APPROVED UNANIMOUSLY

26. **Budget Status Financial Report for Community Programs:**

Motion made by Supervisor Zima and seconded by Supervisor VanDeurzen to receive and place on file. MOTION APPROVED UNANIMOUSLY

27. **Budget Status Financial Report for Mental Health Center:**

Motion made by Supervisor Zima and seconded by Supervisor VanDeurzen to receive and place on file. MOTION APPROVED UNANIMOUSLY

28. **Director's Report:**

a. **WCHSA Minutes;**

Mark Quam referred to minutes in packets of a meeting of the WCHSA (Wisconsin Counties Associates) held on November 1, 2007.

**Motion made by Supervisor VanDeurzen and seconded by Supervisor LaViolette to receive and place on file.
MOTION APPROVED UNANIMOUSLY**

29. **Fraud Investigators Update (from November meeting):**
Sections of the Income Maintenance Manual of the WI Department of Health & Family Services, Public Assistance Fraud Program, were highlighted by Mr. Quam. A request by Mr. Quam that the Division of Health Care Access and Accountability (DHCAA) conduct a public assistance fraud program review of Brown County's policies and procedures has been denied because of other high priority projects.

Motion made by Supervisor VanDeurzen and seconded by Supervisor Fewell to receive and place on file. MOTION APPROVED UNANIMOUSLY

30. **Closed Session pursuant to Sec 1985 (1)© Wis. Stats., for the purpose of discussion of employment matters as to considering employment or performing evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Fraud Investigation personnel issues, Human Service Department):**

**Motion made by Supervisor Zima and seconded by Supervisor VanDeurzen to enter into closed session at 8:30 p.m.
MOTION APPROVED UNANIMOUSLY**

Recording Secretary excused 8: 35 p.m.

**Motion made by Supervisor Fewell and seconded by Supervisor LaViolette to return to regular order of business at 9:09 p.m.
MOTION APPROVED UNANIMOUSLY**

Syble Hopp No agenda items

Other:

31. **Audit of Bills:**

Motion made by Supervisor Scray and seconded by Supervisor Fewell to approve payment of bills. MOTION APPROVED UNANIMOUSLY

Motion made by Supervisor Fewell and seconded by Supervisor LaViolette to adjourn at 9:10 p.m. MOTION APPROVED UNANIMOUSLY

Respectfully submitted,

Rae G. Knippel
Recording Secretary

January 14, 2008

Honorable Steve Kagen M.D.
700 E. Walnut Street
Green Bay, WI 54301

Dear Congressman Kagen,

Thank you for your time and attention to this very important matter. It has been reported to the Brown County Human Services Committee, of which I am a member, that federal requirements do not allow our economic support staff to install more stringent identification requirements for enrollment in various economic support programs. I have concerns that fraudulent claims are being made and paid out because the identity of the individual receiving support is not actually the person they claim to be.

Our Human Services Director has informed us that the requirements for these services are only a copy of a birth certificate, a copy of a social security card and a picture ID as proof of identity. This is greatly disturbing because all of these documents can be purchased, stolen or altered by someone wishing to defraud the system.

I'm sure you are aware that state and federal law does not allow for copying of certified birth certificates unless done by certain entities. While our human services department is allowed to copy certified birth records for their use they should not be required to accept documents they do not know are legal documents. A person applying for benefits should have to display a certified copy of their birth certificate, their actual social security card and an actual picture ID; not copies.

I respectfully request you to author or co-sponsor legislation that would allow local governments to enact more restrictive identification standards for economic support programs. I do not want individuals stealing state and federal benefits which others rightfully deserve. Resources keep getting tighter each and every year, please be proactive in protecting these resources by making sure our most vulnerable receive the assistance they are entitled to and not those who choose to defraud our government.

I look forward to hearing your thoughts on this issue.

Respectfully,

Mary Scray
Brown County Supervisor

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Summary

**AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY
BUDGET SUMMARY - 2008- S.85.21 TRANSPORTATION GRANT**

PROJECT	TOTAL PROJECTED EXPENSES	TOTAL PROJECTED PASSENGER REVENUE	NET EXPENSES	S.85.21	COUNTY	OTHER AIDS AND GRANTS
1. Red Cross	407,412	112,000	295,412	234,510	46,902	14,000
2. Curative	167,639	-	167,639	139,700	27,939	-
3. Van/Driver HSD	48,234	-	48,234	40,195	8,039	-
4. Fare Asst HSD	749,677	-	749,677	8,034	1,607	740,036
5. Salvation Army	61,868	2,304	59,564	8,333	1,667	49,564
6. Oneida	138,126	1,500	136,626	3,000	600	133,026
7. Driver Escort	4,000	1,200	2,800	2,333	467	-
8. Lamers	2,000	-	2,000	1,667	333	-
9. Administration	5,419	-	5,419	4,516	903	-
TOTAL	1,584,375	117,004	1,467,371	442,288	68,457	936,626
TOTAL S.85.21 AID RECEIVED FOR 2008						
AMOUNT TO BE HELD IN TRUST FOR						
FUTURE EXPENDITURES						
			442,288			

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