

**PROCEEDINGS OF THE BROWN COUNTY**  
**HUMAN SERVICES COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular and budget meeting of the **Brown County Human Services Committee** was held on Wednesday, October 27, 2010 at ASPIRO – 1673 Dousman Street, Green Bay, Wisconsin

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**Present:** Pat Evans, Chairman, Carole Andrews, Jesse Brunette, Steve Fewell, Pat Moynihan, Pat LaViolette, Pat Wetzel

**Also Present:** Brian Shoup – Executive Director Human Services Dept  
Management Team - Tim Schmitt, Jean O'Leary, Jill Rowland, Jenny Hoffman, Ian Agar, Jim Hermans  
Debbie Klarkowski, Sunny Archambault, Judy Friederichs, John Paul, Jerry Paulus, Mike Deschaine - ASPIRO  
Sara Perrizo, Ellen Sorenson, Andrea Konrath, Carolyn Maricque  
Tom Hinz, Judge Don Zuidmulder, Other Interested Parties, Media Supervisors Krueger, Schuller, Erickson, Scray

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I. **Call Meeting to Order:**

The meeting was called to order by Chairman Pat Evans at 5:40 p.m.

II. **Approve/Modify Agenda:**

Addition of 1c – Update on Drug Court by Judge Zuidmulder, items 12, 13, 13a taken out of order although shown in proper format here.

**Motion made by Supervisor Andrews and seconded by Supervisor Brunette to approve the agenda as amended. MOTION APPROVED UNANIMOUSLY**

III. **Approve/Modify Minutes of September 22, 2010:**

**Motion made by Supervisor Brunette and seconded by Supervisor Wetzel to approve the minutes. MOTION APPROVED UNANIMOUSLY**

**Non-Budget Items:**

1. **Review Minutes of:**

- a. **Aging & Disability Resource Center (September 23, 210)**
- b. **Children with Disabilities Education Board (September 15, 2010)**

**Motion made by Supervisor Brunette and seconded by Supervisor Andrews to receive and place on file 1a & 1b. MOTION APPROVED UNANIMOUSLY**

c. **Update on Drug Court – Judge Don Zuidmulder**

Judge Zuidmulder reported to the committee on the progress of Drug Court, stating there are presently nine participants with two more approved. He announced that the program has had its first graduate, that she has successfully completed 155 separate tasks including attending school, achieved employment, performed community service, and

attended support groups. She is now paying taxes, is supporting her family, and continuing with community service. He urged continued support of this program. A handout showing statistics of the program was distributed and is attached.

When asked by Supervisor LaViolette about the possibility of a DWI court, Zuidmulder stated there is consideration for a Veterans Court, indicating that it could be operated at little cost to the County.

**Comments from Public:- Non-Budgetary Items**

None

**Report from Human Services Chair, Patrick Evans:**

Chairman Evans thanked Mike Deschaine of ASPIRO for hosting the Human Services Committee regular and budget meeting.

Evans requested that during budget deliberations, the committee consider returning \$23,000 back into the budget for the Sexual Abuse Treatment Program for Children, Adolescents & Elderly which was removed in the 2009 budget.

*(Supervisor Fewell arrived 6:44 p.m.)*

Lastly, Chairman Evans addressed the privatization of food services at the Community Treatment Center (CTC), stating that he has met with Aramark and has determined that he would be against using this company for residents of the CTC because of their special dietary needs and the impact of State guidelines.

**Communications:**

2. **Communication from Supervisor Evans re: To address concerns with the Brown County Sheriff's Department and local Law Enforcement Agencies on the EM-1 placement of patients as it relates to the Crisis Center and the Community Treatment Center. Additionally to develop a county-wide plan for all Law Enforcement Agencies to abide by with accordance to enhanced safety and efficiency procedures. *Motion to hold till October meeting.***

**Motion made by Supervisor LaViolette, seconded by Supervisor Andrews to hold for one month. MOTION APPROVED UNANIMOUSLY**

**Aging & Disability Resource Center:**

3. **Revenue and Expense Report for August 2010 and September 2010:**

**Motion made by Supervisor LaViolette, seconded by Supervisor Wetzel to receive and place on file. MOTION APPROVED UNANIMOUSLY**

4. **Resolution re: Supporting the Amendment to Change the Board Composition of the Aging and Disability Resource Center of Brown County to meet State Requirements for Joint Aging Unit and Aging and Disability Resource Center Boards:**

**Motion made by Supervisor LaViolette, seconded by Supervisor Andrews to approve. MOTION APPROVED UNANIMOUSLY**

**Human Services Department:**

**5. Executive Director's Report:**

Director, Brian Shoup, also addressed the issue of privatization of food service at the CTC, stating he is in agreement with Chairman Evans, that when considering the health and safety of residents at the CTC, he would not support the use of Aramark due to dietary needs, State guidelines, and the possibility of liability issues.

**Motion made by Supervisor LaViolette, seconded by Supervisor Andrews to receive and place on file. MOTION APPROVED UNANIMOUSLY**

**6. Budget Adjustment Request (#20-109): Increase in expenses with offsetting increase in revenue:**

**Motion made by Supervisor LaViolette, seconded by Supervisor Andrews to approve. MOTION APPROVED UNANIMOUSLY**

**7. Budget Adjustment Request (#20-110): Increase in expenses with offsetting increase in revenue:**

**Motion made by Supervisor Andrews, seconded by Supervisor Brunette to approve. MOTION APPROVED UNANIMOUSLY**

**8. Budget Adjustment Request (#20-111): Increase in expenses with offsetting increase in revenue:**

**Motion made by Supervisor Andrews, seconded by Supervisor Wetzel to approve. MOTION APPROVED UNANIMOUSLY**

**\*\*\*BUDGET REVIEW\*\*\***

**REVIEW OF 2011 DEPARTMENT BUDGETS**

**Comments from the Public – Budget Items**

Chairman Evans explained that the Human Services Department deals with the most vulnerable population including the elderly, children of sexual assault and domestic violence, babies born to at risk mothers, etc. He noted that the responsibility of this committee and the department is to appropriate funding in a correct manner. Evans stated that the proposed 2011 budget will increase property taxes 1.73% on a \$110 million budget, some of this increase due to unfunded state mandates. At this time the Brown County Human Services Department serves 16,000 families.

**Aging & Disability Resource Center**

**9. Review of 2011 Department Budget.**

Sunny Archambault highlighted changes to the 2011 budget which includes a request for two Social Worker positions resulting from a 60% increase in phone inquiries in the last year related to Social Security and Medicaid services. This department will serve as a "gate keeper" for the new Family Care Program, she explained.

**Motion made by Supervisor LaViolette, seconded by Supervisor Andrews to approve. MOTION APPROVED UNANIMOUSLY**

- a. **Resolution re: Approving New or Deleted Positions during the 2011 Budget Process (Aging & Disability Resource Center).**

Resolution attached showing the total fiscal impact of this action as \$150,105.

**Motion made by Supervisor LaViolette, seconded by Supervisor Andrews to approve. MOTION APPROVED UNANIMOUSLY**

### Health Department

10. **Review of 2011 Department Budget:**

Judy Friederichs highlighted the following major changes in the proposed 2011 budget:

- A .8 Public Health Nurse was removed from the Table of Organization.
- A .4 grant funded Health Education position was removed as the grant ended.
- A .2 FTE Lab Technician and a Secretary III position were removed in order to meet the budget target and because of changes in duties in both positions.
- Reductions in overtime will be made in order to meet the budget target. This will involve a focus on after hour services to the most crucial public health issues and means that such things as odor issues will only be dealt with during regular hours.
- Operating expenses will remain status quo.
- Grant projections are down in the next year as other agencies are taking on oversight.
- License fees were increased by 10% as a result of an increase in the amount given to the State for consultation regarding code requirements.

**Motion made by Supervisor LaViolette, seconded by Supervisor Andrews to approve. MOTION APPROVED UNANIMOUSLY**

- a. **Resolution re: Approving New or Deleted Positions during the 2011 Budget Process (Health Department)**

**Motion made by Supervisor Andrews, seconded by Supervisor Wetzel to approve. MOTION APPROVED UNANIMOUSLY**

### Human Services Department

11. **Review of 2011 Department Budget:**

After thanking the committee for a good relationship within the last year, Director of Human Services, Brian Shoup, explained that the department assists families in distress, the disabled, frail, and elderly. Of the \$110 million, \$95 million is for Community Programs and \$15 million is for the Community Treatment Center (CTC). The budget reflects a 1.73% increase in levy dollars. Shoup stated that policy initiatives, including Family Care, will take a substantial amount of management time during 2011 in order to maximize waiver dollars to the benefit of the County. He indicated that the department continues to increase revenue through review of rates and where possible rates are set at market prices. They continue to look at efficiencies and use the LEAN process for this purpose.

Chairman Evans asked that the committee consider returning \$23,000 to the Human Services budget for the Sexual Assault Treatment Program which was taken out in the 2009 budget.

**Motion made by Supervisor Andrews, seconded by Supervisor Evans to approve the addition of \$23,000 for the Sexual Assault Treatment Program. MOTION APPROVED UNANIMOUSLY**

Supervisor LaViolette stated that because she believes certain programs can change peoples lives, save money, and move the County forward, asked for the following consideration:

**Motion made by Supervisor LaViolette, seconded by Supervisor Brunette to restore funding to the following programs, for a total of \$35,827.**

**\$ 2,500 – Child Advocacy Center**

**\$16,113 – Healthy Families Program**

**\$ 9,180 – Teen Pregnancy Program**

**\$ 1, 618 – ASPIRO Citizen Advocacy**

**\$ 4,366 – Golden House**

**\$ 2,050 – Homeless Program (LaViolette stated there are over 400 children who are homeless in our community)**

**Aye: Andrews, Brunette, Fewell, LaViolette, Wetzal, Evans**

**Nays: Moynihan**

**MOTION APPROVED**

**Motion made by Supervisor LaViolette, seconded by Supervisor Evans to reduce the vehicle outlay by \$23,000. MOTION APPROVED UNANIMOUSLY**

**Motion made by Supervisor Brunette, seconded by Supervisor Andrews to approve the 2011 Human Services Department budget as amended.**

**MOTION APPROVED UNANIMOUSLY**

- a. **Resolution re: Approving New or Deleted Positions during the 2011 Budget Process (Human Services Department)**

**Motion made by Supervisor LaViolette, seconded by Supervisor Andrews to approve. MOTION APPROVED UNANIMOUSLY**

**Syble Hopp School**

**12. Review of 2011 Department Budget:**

Barb Natelle informed the committee that this budget runs from July 1<sup>st</sup> to October 30<sup>th</sup> with the school year. She indicated there is a zero per cent budget increase to the County, explaining that the program operates under state funding and state mandates.

**Motion made by Supervisor LaViolette, seconded by Supervisor Andrews to approve. MOTION APPROVED UNANIMOUSLY**

**Veterans' Services**

**13. Review of 2011 Department Budget:**

Jerry Polus reported that the 2010 budget decreased emergency services from \$22,000 to \$8,000, explaining that donations from governmental agencies made up this amount. However, in 2011 emergency services has been decreased to zero. In addition, staffing of a .8 Clerk Typist has been eliminated. Polus indicated these decreases have been made even though there has been a 20% increase in activity over the last two years due to activity in Afghanistan and Iraq and because veterans are living longer. The present population served is approximately 18,000.

Supervisor Jack Krueger addressed the committee stating that he serves as one of three Commissioners on the Veterans Recognition Subcommittee. He opined that the reduction of staff is "appalling" when considering that numbers are increasing and that when a veteran applies for services, he is not always seen in a timely manner, waiting from 3 to 7 days. Krueger stated this only costs Brown County dollars and is a violation of this country's promise.

**a. Resolution re: Approving New or Deleted Positions during the 2011 Budget Process (Veterans' Services):**

A handout showing the Total Fiscal Impact of the Clerk/Typist I position in the Veterans' Services office is attached (\$9,851). Because of the above comments, Supervisor Moynihan asked that further consideration be given to this resolution.

**Motion made by Supervisor Moynihan, seconded by Supervisor Andrews to receive and place on file.  
MOTION APPROVED UNANIMOUSLY**

**Motion made by Supervisor LaViolette, seconded by Supervisor Andrews to approve the Veterans' Services Budget.  
MOTION APPROVED UNANIMOUSLY**

Ms. Perrizo indicated that changes to the 2011 budget result in a mill rate for 2011 at \$4.84 as compared to \$4.58 in 2010.

**Other:**

**14. Audit of Bills:**

**Motion made by Supervisor Fewell and seconded by Supervisor Andrews to approve audit of bills. MOTION APPROVED UNANIMOUSLY**

**Motion made by Supervisor Moynihan and seconded by Supervisor Andrews to adjourn at 7:02 p.m. MOTION APPROVED UNANIMOUSLY**

Ms. Perrizo indicated that changes made to the 2011 Human Services budget result in a .0025 mill rate increase.

Respectfully submitted:  
Rae Knippel, Recording Secretary



Brown County  
Drug Court Program  
"Helping to put the pieces together for  
building the bridge to success."



Table 1: Drug Court Participant Numbers

Category	Number
Current Participants	9
Successful Graduates	1
Additional Approved Participants	2

Table 2: Community Activities of Current Drug Court Participants:

Description of Activity	Number
Full-Time Employed	5
Part-Time Student	1
Performs Community Service:	
• 20 Hours/Week	2
• 10 Hours/Week	1
• 5 Hours/Week	1
Other (Stay-at-Home Mother)	1

Table 3: Financial Information

Description	Amount
Total Gross Weekly Income by Employed Participants	\$1,828.25
Total Weekly Community Service (Value Estimated at \$10/Hour)	\$550
Total Monthly Drug Court Fees Paid by Participants	\$360

We estimate that we can accept and supervise 10-15 participants at a time with our current level of staffing.

Brown County Community Treatment Center  
3150 Gershwin Drive  
Green Bay, WI 54311

Phone: (920) 391-4849  
Fax: (920) 391-4822  
robinson\_ba@co.brown.wi.us

10

Table 4: Overview of Accomplishments of First Drug Court Graduate

Date of Admission	10/07/2009
Date of Completion	10/08/2010
Drug/Alcohol Tests Taken	155 (all negative)
Drug Court Sessions Attended	32
Office Visits with Coordinator	34
Home Visits with Coordinator	29
Supervision Sessions with Agent	29
Support Groups Attended	218
Community Service Hours	45.5
Employment Hours	915.5
Education Hours	809.75
Fees Personally Paid	100% (\$500)

Table 5: Specific Personal Accomplishments of Graduate

Clean Time <ul style="list-style-type: none"> <li>- 234 days of Drug Court clean time (as proven by our testing program)</li> <li>- 19+ months of personal clean time</li> </ul>
Treatment Services <ul style="list-style-type: none"> <li>- Successful completion of 30 days of residential treatment</li> <li>- Successful completion of 30 days of transitional residential treatment</li> <li>- Successful completion of outpatient treatment</li> <li>- OWI assessment and completion of Driver's Safety Plan</li> </ul>
Other Services <ul style="list-style-type: none"> <li>- Budget counseling</li> <li>- Successful completion of a parenting program</li> </ul>
Supports & Relationships <ul style="list-style-type: none"> <li>- Obtained a sponsor</li> <li>- Speaker at an area treatment program</li> <li>- Visitation with son</li> <li>- Improved relationships with family</li> </ul>
Employment & Education & Community Service <ul style="list-style-type: none"> <li>- Employed part-time</li> <li>- Attending School part-time</li> <li>- Community service (until employed and in school)</li> </ul>
Other Accomplishments <ul style="list-style-type: none"> <li>- Obtained a valid driver's license</li> <li>- Purchased, registered, and insured a vehicle</li> <li>- Obtained own apartment</li> </ul>