PROCEEDINGS OF THE BROWN COUNTY
HUMAN SERVICES COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Human Services Committee** was held on Wednesday, February 22, 2012 in Room 200, Northern Bldg, 305 E. Walnut Street, Green Bay, WI

Present: Pat Evans, Jesse Brunette, Pat LaViolette, Pat Moynihan, Pat Wetzel, Carole Andrews
Excused: Steve Fewell
Also Present: Supervisor Dantinne. Sunny Archambault, Brian Shoup, Tim Schmitt, other parties.

I. **Call Meeting to Order:**
The meeting was called to order by Chairman Pat Evans at 6:00 p.m.

II. **Approve/Modify Agenda:**

Motion made by Supervisor Wetzel and seconded by Supervisor Andrews to approve. Vote taken. MOTION APPROVED UNANIMOUSLY

III. Approve/Modify Minutes of January 25, 2012.

Motion made by Supervisor Andrews and seconded by Supervisor Wetzel to approve. Vote taken. MOTION APPROVED UNANIMOUSLY

Comments from the Public

Report from Human Services Chair, Patrick Evans
Chairman Evans informed that the update provided on the committees desk by handout from Catholic Charities would be received under "Such other Matters as Authorized by Law".

Also, Family Care was somewhat moving along. Evans noted here had been meetings with Wisconsin legislators to educate them of what is going on.

1. **Review Minutes of**:
   a. **Aging & Disability Resource Center of Brown County (January 26, 2012).**
   b. **Children with Disabilities Education Board (February 1, 2012).**
   c. **Community Options Program Planning Committee (January 30, 2012).**

Motion made by Supervisor Moynihan and seconded by Supervisor La Violette to receive and place on file 1a-c. Vote taken. MOTION APPROVED UNANIMOUSLY

Communications

2. **Communication from Supervisor Dantinne re: To have the meals for the Senior Centers and Meals on Wheels looked into for the meals that are served (cold-short on food-poor quality food).**
January Motion: To hold for one month to obtain a report and any further issues.

Archambault stated that at the last month's meeting the committee asked for a nutrition budget. She provided a handout (attached) and stated it was a brief overview. Their agency budget is almost $5 million dollars, of that money levy comprises 18% of their overall agency budget. But their nutrition budget is almost $1.3 million. 44% is federal, 5% is state, 22% is program income and the levy is about 29% equaling $367,203 of the nutrition budget.

Since the last meeting, they had two disaster meals with Aramark. One was the day they met with the committee, pea soup. And the next week they had an issue with the lasagna. The person in

charge was on vacation and they had a substitute. Instead of putting the lasagna in a warming tray they put it in an oven so when it was delivered it was really burnt. After that, they called Aramark and they came and met with them. They had a very long meeting and they asked them to respond on how they were going to address quality issues, nutrition analysis serves, logistics of delivering and traveling and the right amount, etc. They talked about the ADRC's reputation and how they want to continue serving meals and do not want their reputation ruined and wanted changes before today's meeting. Since then, they have had those two disaster meals, the rest have been fine. Every day when they deliver meals they open all the pans to make sure the food looks good and that they have enough food. They go over a checklist every time they deliver. They have received calls with compliments that they like the meals. Besides those two instances they have not had any known major issues with the food and Aramark had been very corporative in working with them.

Supervisor Dantinne stated he just wanted to follow up on this and make sure that complaints were being taken care of. This was a very important meal for these people. Archambault responded that she made it clear that she would recommend ending their contract if they didn't rise to the occasion and she felt they did. They had plans to stay on top of this, it's their reputation too and agreed that this was more than just a meal and was very important to the people they serve. They want this to be a quality product and expect it to be a quality product.

The Committee Thanked and applauded Archambaut. Chairman Evans stating it was a pleasure working with her and thanked her for all the great work she had done for the Aging and Disability Resource Center (ADRC) as this was her last meeting as the Director of the ADRC.

Motion made by Supervisor Moynihan and seconded by Supervisor Brunette to receive and place on file. Vote taken. MOTION APPROVED UNANIMOUSLY

Carryovers

3. **2011 to 2012 Carryover Funds – Health & Human Services Division.**

Veteran Service Officer Jerry Polus stated that this carryover was from a late December contribution/donation to their Emergency Fund and they were requesting to carry it over to 2012. He informed that they were off to a good start thanks to the County Boards budget approval of $10,000. They had since received three more donations. $1,500 was raised by Shenanigans at a softball tournament. $556 came from a veteran they helped many years ago who was in dire need. He had since received a large award from the VA and decided to donate some of it to their fund. And this week they had received a $2,600 check as well as food cards and a dozen turkey gift cards from a small company in Green Bay who had a fundraiser last Veteran's Day.

Motion made by Supervisor La Violette and seconded by Supervisor Andrews to approve. Vote taken. MOTION APPROVED UNANIMOUSLY

Aging and Disability Resource Center

4. **Revenue and Expense Report – Preliminary 2011 End-Of-Year Report.**

Motion made by Supervisor Andrews and seconded by Supervisor La Violette to approve. Vote taken. MOTION APPROVED UNANIMOUSLY

Human Services Dept.

5. **Executive Director's Report.**

The state Senate a few days ago passed the bill to allow for the Family Care expansion. It was now with the Wisconsin state Assembly and the Assembly was scheduled to vote on it tomorrow. Rolf Hanson, CEO of the NE Wisconsin Family Care District was down there already. Shoup informed that

he had sent letters to each of the members of the Assembly to represent Brown County sharing their support and also signing off on the ghost letter that had been circulating. In addition, they were going to likely be corresponding with the Joint Finance Committee next week. In the meantime, they were starting to discuss internally all the ramifications of this. They did expect the expansion to occur. He made it clear to all of the legislators, and had discussions with Hanson, that they really need to be sure they had ample time to restart this whole thing. They want to plan it carefully; there was a lot at stake. There was over $40 million of long term care at stake, 20% of that was their levy. They had close to 50 employees that would be affected and wanted to make sure that they have jobs. They don't have complete control of that but had a good working relationship with Hanson. They have to again revise their plans to figure out what Human Services needed to look like and what its structure needed to be. That would be the tricky part because they had a lot of Medicaid dollars wound up in various parts of their agency. It's much easier to build up with those funds than to downsize.

Shoup reported that they had begun looking at planning alternatives for youth being sent to state correctional facilities. The state consolidated their resources now and the Lincoln Hills facility had transferred girls up there as well. The problem was that the Department of Corrections increased their per diem fees that they charged the county by $10 each year of the biennium. What makes it difficult to manage was the fact that when a juvenile court sent a boy or girl to state corrections, the county lost control over the length of stay at that institution. Those lengths of stay were generally around 12 months. They believe they could find in many cases a local alternative and that is why they were partnering up with the Sheriff's Department and involved the school districts to use the local detention facilities for much shorter stays for selected individuals. It would be a combination of the right services at the right time for the right boy or girl. They have looked at another county that had been doing this. Human Services felt that they could do an effective job using local facilities. It's moving forward, the judges have given a good reception. Shoup informed he would report back when he felt they were ready.

Shoup informed that the highest priority matter that he had targeted this year was to improve access for adults to psychopharmacology services. There was a three to four month wait for adults to be able to see a psychiatrist. They had struggled with this for years. They had reduced the wait list by a month at the end of 2010 going into 2011. Whether its three to five months when someone had to delay access for that length of time they were going to have continued revolving door placements in inpatient and would not do a good job managing the chronically ill population. Shoup was moving aggressively to try and fill a vacant half time psychiatrist position. He stated he had been looking at the possibility of not filing this position but filling it with a Nurse Practitioner with prescribing privileges. This way they could get a bigger bang for the dollar but it would require a change in the organization chart.

Shoup reported that they had two candidates for psychiatrist that they were considering. In addition they had telephoned a candidate for the new psychologist position to lead the child and adolescent behavioral health unit that they created this year. This person had a substantial adolescent children experience and hit their target pretty well. Last week they had another telephone interview with an individual who had excellent experience in that area and with corrections. They had a third candidate yet to look at but had plans to bring in one or two for a closer look. He felt confident that they would be able to hit their target and this would make a huge difference.

Lastly, they were making aggressive use of LEAN, after there was a $5.5 million cut from the Human Services budget in 2012. To make that work and to go that thin they had no choice but to employ lean processes and improvement and look for as many economies as they could. They had 12 projects scheduled for this year and were being very aggressive. They have also undertaken training of their own facilitators.

Motion made by Supervisor Brunette and seconded by Supervisor Andrews to receive and place on file. Vote taken. MOTION APPROVED UNANIMOUSLY

6. **Report on Human Services Security Issues.**

Shoup expressed appreciation to Supervisor Miller for bringing this subject forward. This prompted Shoup to take a closer look at their security. At the CTC he felt they had things pretty well in hand as they ran a psychiatric hospital and nursing home. They long had those security measures in place. Their focus had been specifically at Sophie Beaumont in which he briefly spoke in regard to their current security measures such as security cameras, duress buttons and their current protocols and procedures. They were taking a renewed look and will be more vigilant with their visitor policy. They were engaging Captain Randy Schultz from the Sheriff's Department who had offered to do some training sessions with staff interested in verbal judo.

Motion made by Supervisor La Violette and seconded by Supervisor Moynihan to receive and place on file. Vote taken. MOTION APPROVED UNANIMOUSLY

7. **Financial Report for Community Treatment Center and Community Programs.**

Motion made by Supervisor La Violette and seconded by Supervisor Andrews to receive and place on file. Vote taken. MOTION APPROVED UNANIMOUSLY

8. **Monthly Inpatient Data – Community Treatment Center and Bellin Psychiatric Center.**

Motion made by Supervisor La Violette and seconded by Supervisor Andrews to receive and place on file. Vote taken. MOTION APPROVED UNANIMOUSLY

9. **Approval for New Non-Continuous Vendor.**

Motion made by Supervisor Andrews and seconded by Supervisor Wetzel to approve. Vote taken. MOTION APPROVED UNANIMOUSLY

10. **Request for New Vendor Contract.**

Motion made by Supervisor Andrews and seconded by Supervisor Brunette to approve. Vote taken. MOTION APPROVED UNANIMOUSLY

11. **Monthly Contract Update.**

Motion made by Supervisor Andrews and seconded by Supervisor Brunette to approve. Vote taken. MOTION APPROVED UNANIMOUSLY

Other

12. **Audit of bills.**

Motion made by Supervisor Andrews and seconded by Supervisor Wetzel to pay the bills. Vote taken. MOTION APPROVED UNANIMOUSLY

13. **Such other Matters as Authorized by Law.**

Motion made by Supervisor La Violette and seconded by Supervisor Andrews to accept the report from Catholic Charities. Vote taken. MOTION APPROVED UNANIMOUSLY

Motion made by Moynihan and seconded by Supervisor Brunette to adjourn at 6:37 p.m. Vote taken. MOTION APPROVED UNANIMOUSLY

Respectfully submitted:

Alicia A. Loehlein
Recording Secretary

Aging & Disability Resource Center of Brown County
Budget 2012

Total Expenses	4,936,903		
Revenues			
Federal		1,671,588	34%
State		2,046,448	41%
Program Income		284,052	6%
Activity Fees		29,569	0.6%
Other		17,500	0.4%
Levy		887,746	18%
		4,936,903	100%

Nutrition Exp.	1,270,898		
Revenues			
Federal		554,711	44%
State		63,432	5%
Program Income		284,052	22%
Other		1,500	0%
Levy		367,203	29%
		1,270,898	100%

Catholic Charities

Helping People, Strengthening Families, Building Community

February 3, 2012

Alicia,

Per our conversation on 2/2/2012, I have enclosed the fourth quarter outcomes report for the Teen Parent Program. I have enclosed copies for each Human Service Committee member. If you could distribute these appropriately it would be greatly appreciated. Thank you for your assistance.

Please feel free to contact me with any questions you may have at 920-272-8234 or via email at sdenis@gbdioc.org.

Sincerely,

Sarah Denis

Sarah Denis
Case Manager

Catholic Charities

Helping People, Strengthening Families, Building Community

Outcome Reporting Narrative
Fourth quarter 2011

Outcome	Results Narrative
Client reports obtaining help from at least one referred agency.	*100% of clients reported connecting with at least one other agency that the teen parent program referred them to.*
Client will have a stable place to live.	94% of clients have a stable place to live.
Clients are knowledgeable about their options (parenting/adoption).	*Of the 6 clients who were pregnant during this quarter, all of them were knowledgeable about their options.*
If parenting plan was chosen, client was successful in:	*Of the 6 clients who were pregnant during this quarter, 4 chose to create a parenting plan. All were successful in accessing community resources to increase their parenting skills. Five were successful in participating in prenatal care. All six were successful in learning about asset building activities to do with their children.*
Client delivered a baby that weighed at least 5.5 pounds	*Two clients delivered babies this quarter, both were at least 5.5 pounds.*
Client able to identify at least 2 additional formal or informal community resources	*100% of clients were able to identify at least 2 additional formal or informal resources.*
Client reports an increase use in community resources.	*100% of clients report an increase.*
Client is able to identify at least one goal toward self-sufficiency within three months of enrolling in the program	*All were able to identify goals.*
Client has at least monthly contact with worker	*90% of clients met at least monthly with their worker.*
Client shows progress toward meeting established goals and overall asset score (if applicable).	*100% of clients show progress toward meeting goals.*
When abuse is believed to have occurred,	*One client reported abuse this quarter. She*

mother is referred and supported in law enforcement, and any other agency	*was referred and supported.*
Father (or other family member, if applicable) meets with worker at least one time while case is open	*77% of clients had either the father of their child and/or other family member involved in services.*
Father or other family member is offered services.	*Fathers/family members were offered services 100% of the time. (based on program eligibility).*
Client, in need of mental health and/or AODA services, meets regularly with a mental health and/or AODA provider.	*Four clients were identified as being in need of mental health and/or AODA services this quarter. 75% met regularly with their mental health and/or AODA provider.*
Client, in need of mental health and/or AODA services, is not discharged from the program prior to mental health and/or AODA services being received.	*One client was discharged who was connected with a mental health and/or AODA provider before discharge.*
Did client already graduate from high school or earn a GED/HSED?	*6% of clients enrolled in the program this quarter already graduated from high school or earned a GED/HSED. This client graduated in July 2011.*
Client is enrolled and attending school on a regular basis, meeting school district standards for attendance and truancy	*28 clients were attending school this quarter. 79% of them were attending school regularly.*
Client graduates with a high school diploma or high school equivalency degree	*One client was eligible and earned a diploma/GED this quarter. Two clients earned a diploma/GED during the past four months, one is enrolled in post secondary employment or has employment.*
Client experienced a subsequent pregnancy while enrolled in the program.	*No subsequent pregnancies reported this quarter.*
Client participates in natural family planning and/or healthy relationship education.	*One client did not participate in healthy relationship and/or natural family planning education.*
Program participants do not experience a pregnancy for 2 years after program discharge.	*No subsequent pregnancies were reported this quarter when contacting former clients for follow up.*

Summary of Responses for Child Welfare Outcome Measurement Sheet

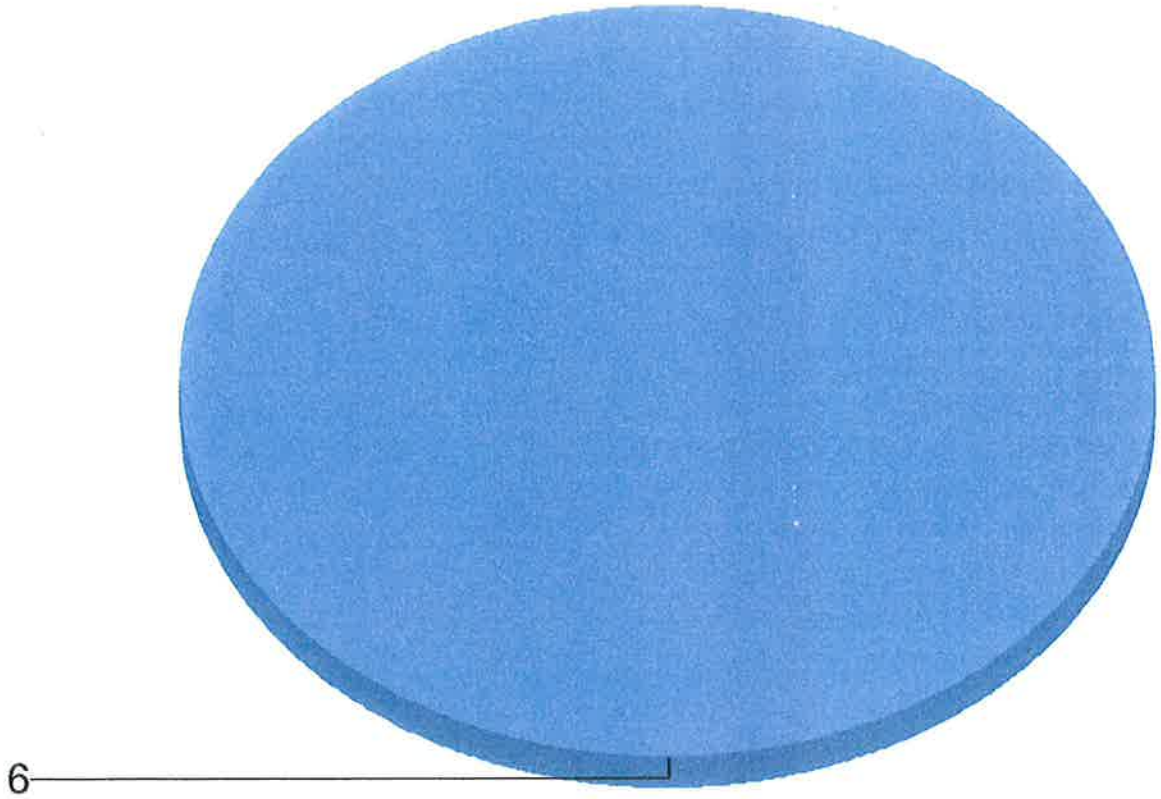
Between 10/04/2011 and 12/31/2011

for Teen Parent Services Case Load

Clients knowledgeable about their options (parenting and adoption)

"Yes/No" Review:

Number of Responses in Date Range:	32
Number of Responses represented in graph:	6
Percent of Responses represented in graph:	18.75%



True	100.0%
Total:	100.0%

Summary of Responses for Child Welfare Outcome Measurement Sheet

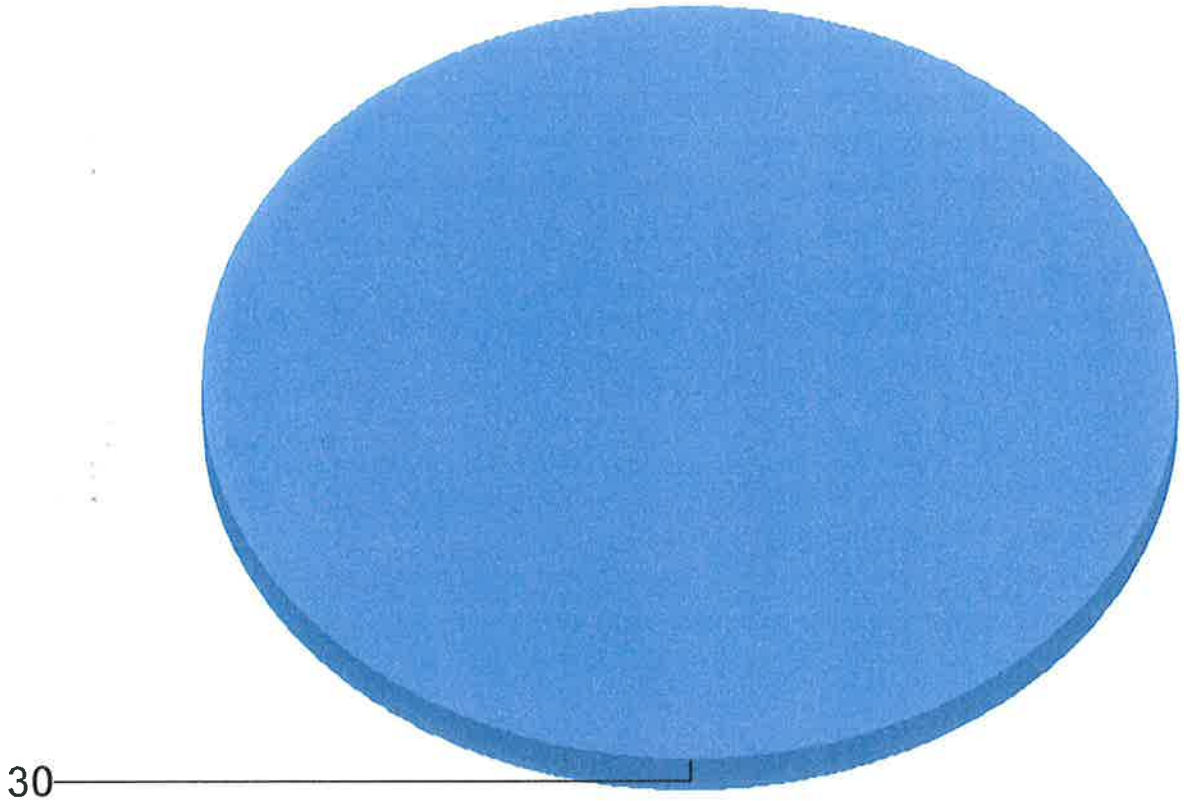
Between 10/04/2011 and 12/31/2011

for Teen Parent Services Case Load

Client reports obtaining help from at least one referred agency

"Yes/No" Review:

Number of Responses in Date Range:	32
Number of Responses represented in graph:	30
Percent of Responses represented in graph:	93.75%



True	100.0%
Total:	100.0%

Summary of Responses for Child Welfare Outcome Measurement Sheet

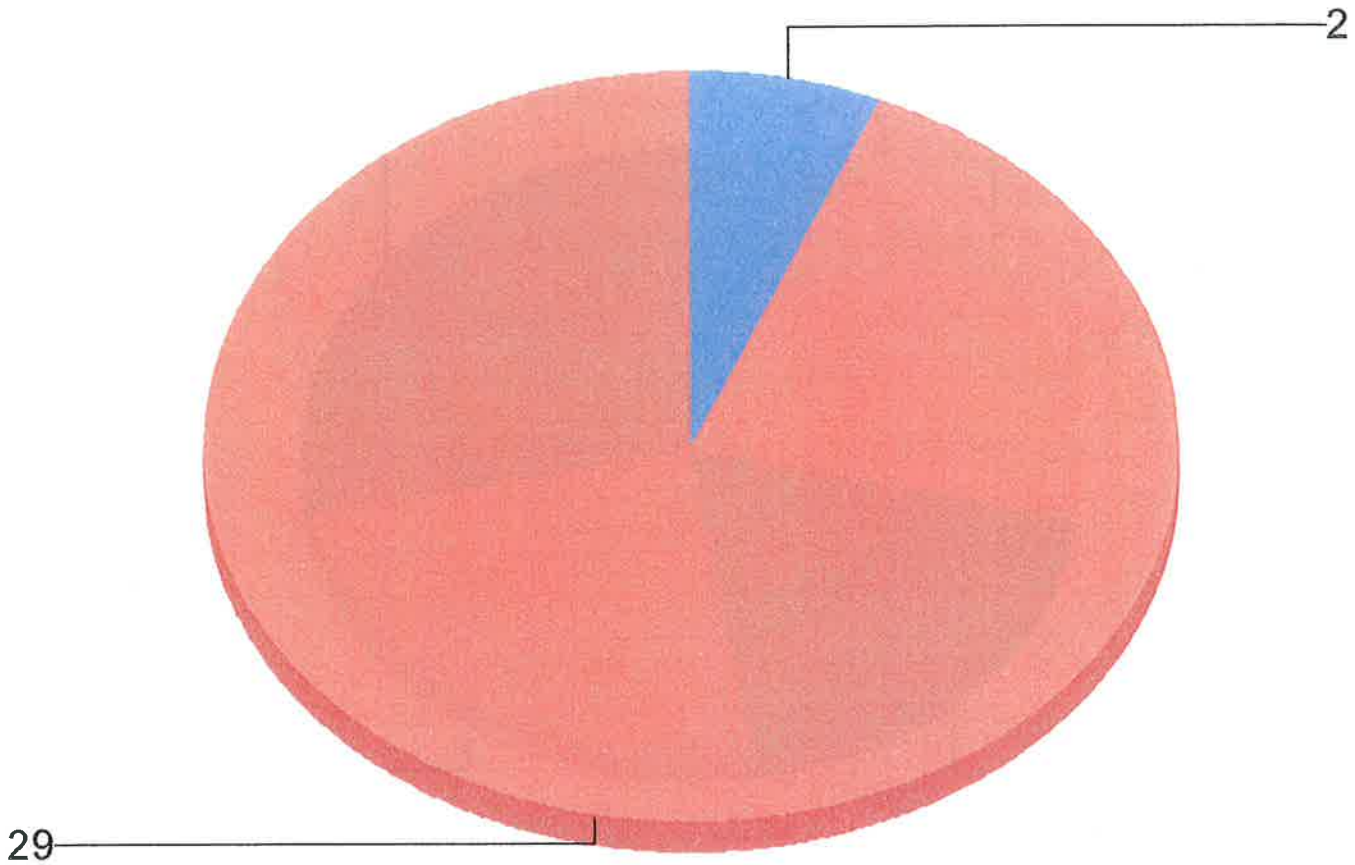
Between 10/04/2011 and 12/31/2011

for Teen Parent Services Case Load

Client will have stable place to live

"Yes/No" Review:

Number of Responses in Date Range:	32
Number of Responses represented in graph:	31
Percent of Responses represented in graph:	96.88%



False	6.5%
True	93.5%
Total:	100.0%

Summary of Responses for Child Welfare Outcome Measurement Sheet

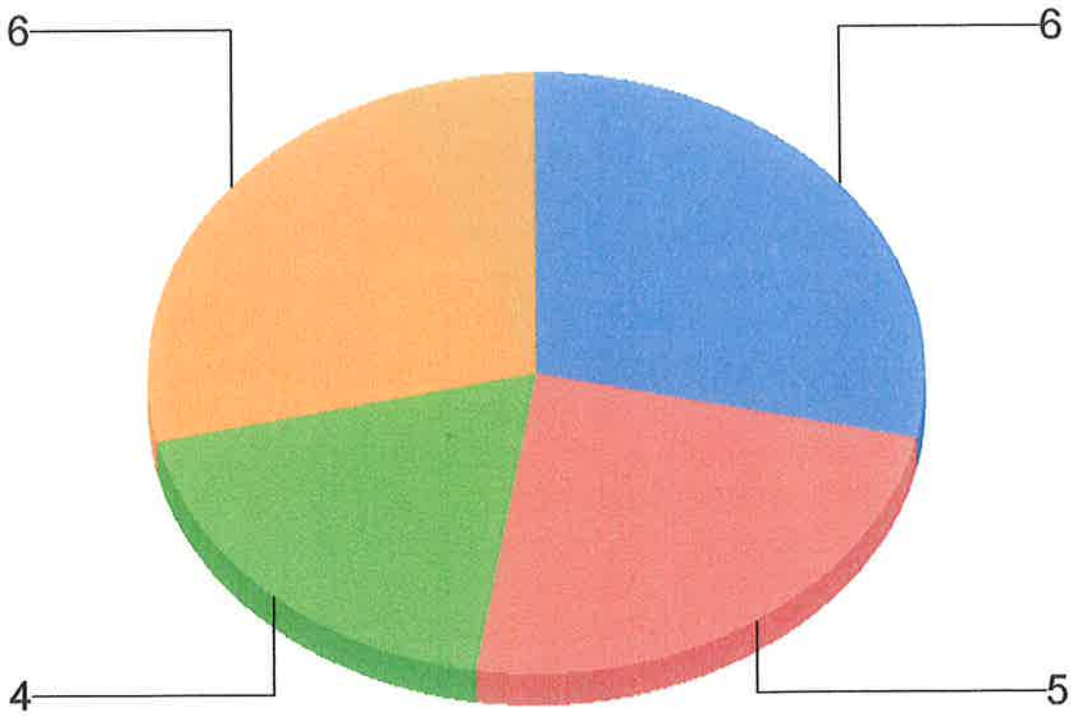
Between 10/04/2011 and 12/31/2011

for Teen Parent Services Case Load

if parenting plan was chosen, client successful in:

Defined Text/Non-Exclusive Review:

Number of Responses in Date Range:	32
Number of Responses represented in graph:	6
Percent of Responses represented in graph:	18.75%



accessing community resources to increase their parenting skills	28.6%
client participating in prenatal care, if applicable	23.8%
creating a parenting plan	19.0%
learning about asset building activities to do with their child	28.6%
Total:	100.0%

Summary of Responses for Child Welfare Outcome Measurement Sheet

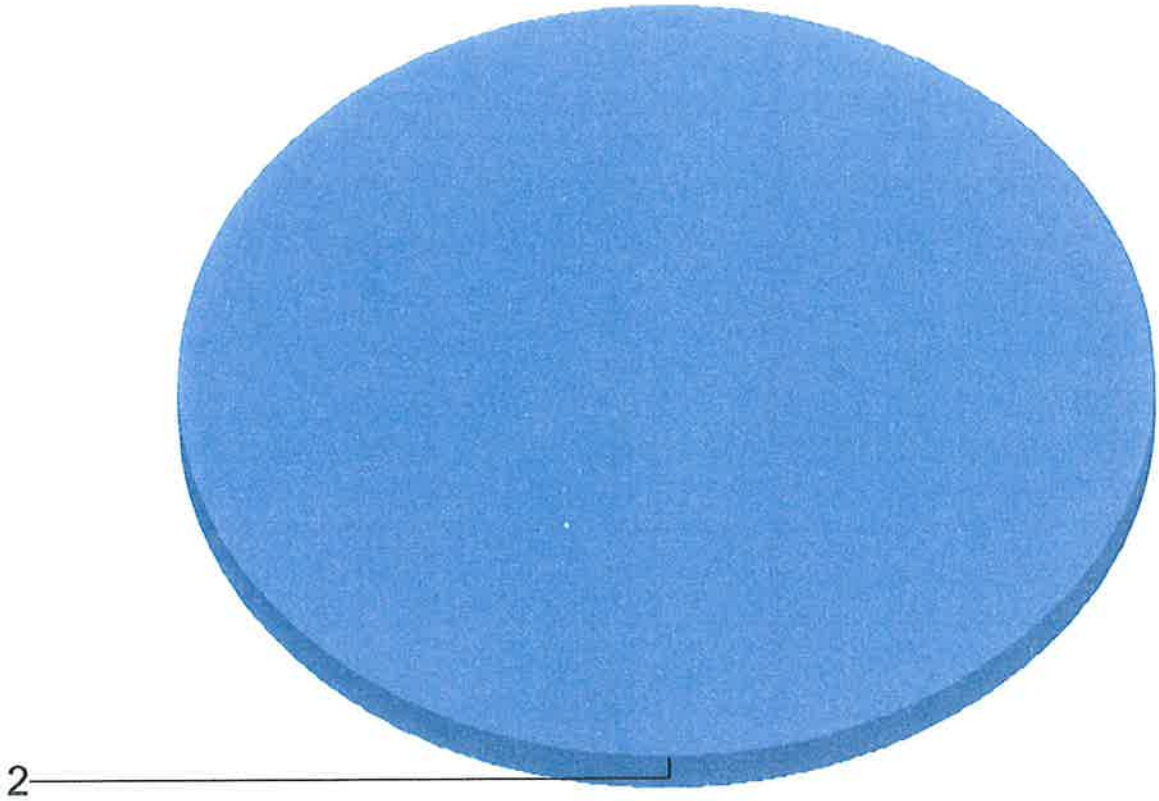
Between 10/04/2011 and 12/31/2011

for Teen Parent Services Case Load

Client delivered a baby that weighed at least 5.5 pounds

"Yes/No" Review:

Number of Responses in Date Range:	32
Number of Responses represented in graph:	2
Percent of Responses represented in graph:	6.25%



True	100.0%
Total:	100.0%

Summary of Responses for Child Welfare Outcome Measurement Sheet

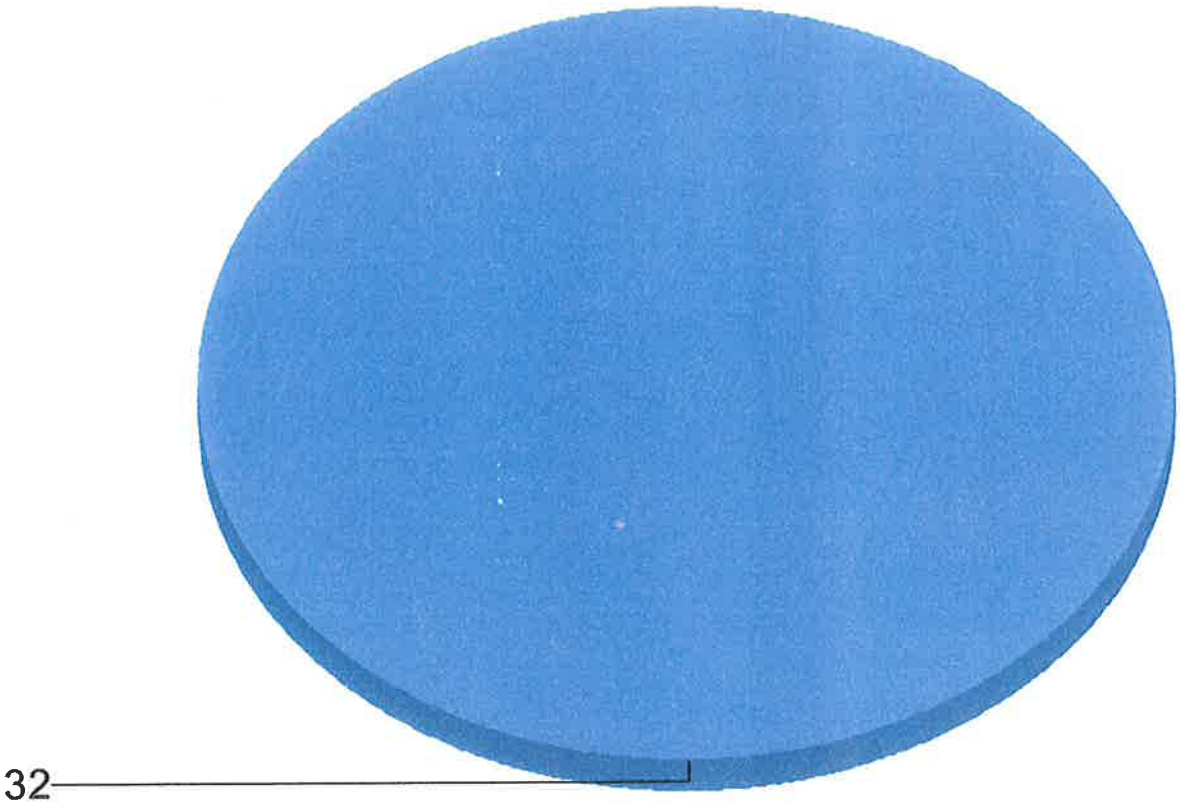
Between 10/04/2011 and 12/31/2011

for Teen Parent Services Case Load

Client able to identify at least 2 additional formal or informal community resources

"Yes/No" Review:

Number of Responses in Date Range:	32
Number of Responses represented in graph:	32
Percent of Responses represented in graph:	100.00%



Summary of Responses for Child Welfare Outcome Measurement Sheet

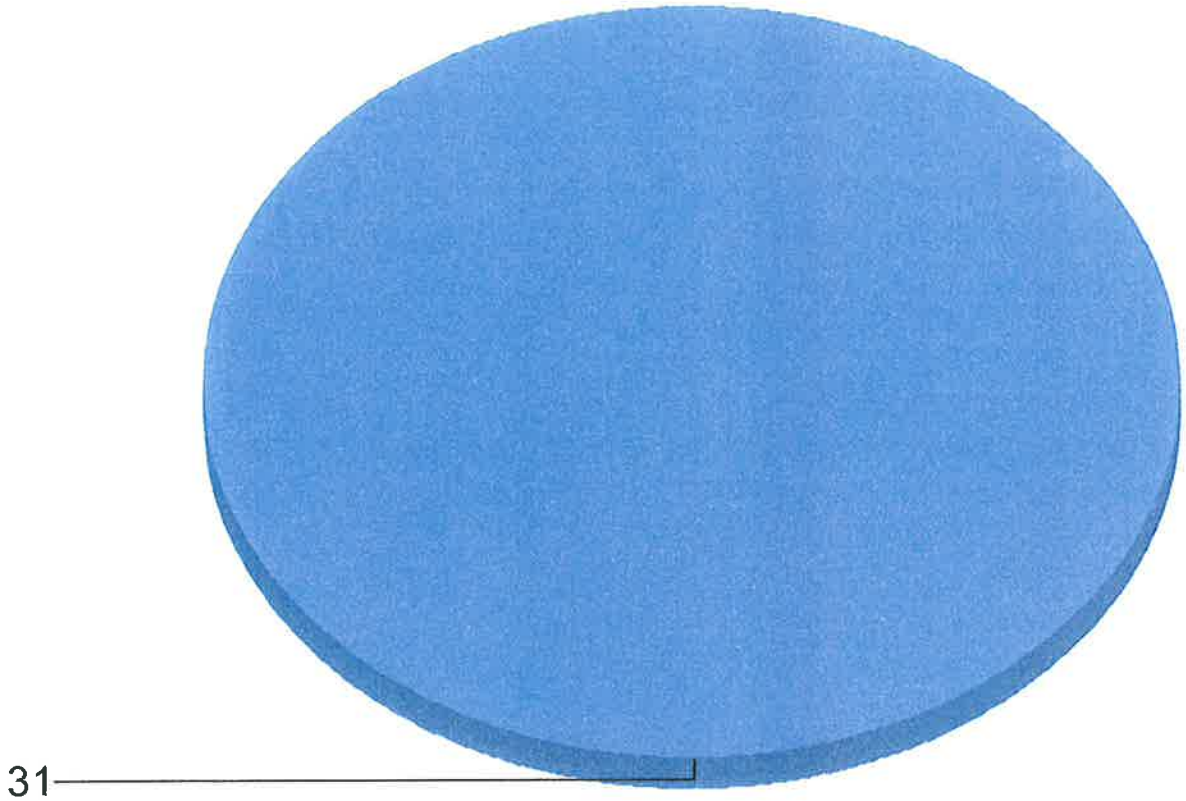
Between 10/04/2011 and 12/31/2011

for Teen Parent Services Case Load

Client reports an increase in use of community resources

"Yes/No" Review:

Number of Responses in Date Range:	32
Number of Responses represented in graph:	31
Percent of Responses represented in graph:	96.88%



True	100.0%
Total:	100.0%

Summary of Responses for Child Welfare Outcome Measurement Sheet

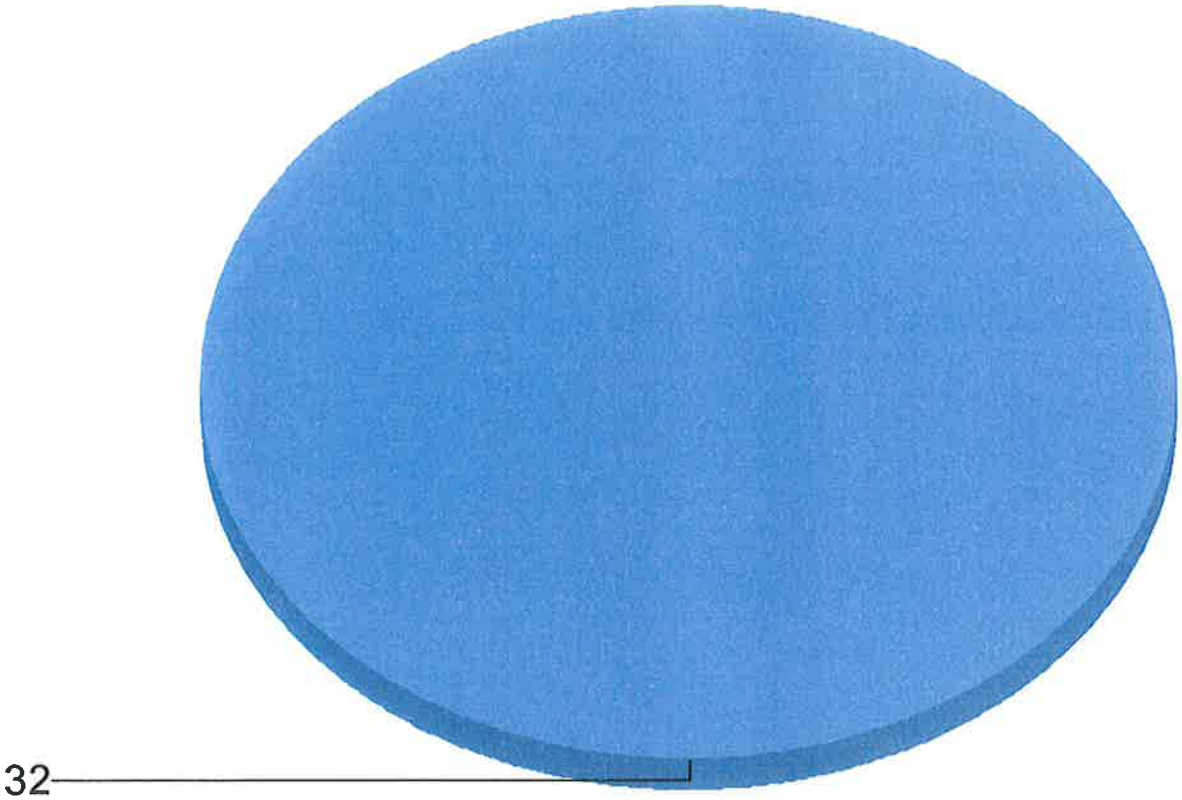
Between 10/04/2011 and 12/31/2011

for Teen Parent Services Case Load

Client is able to identify at least one goal toward self-sufficiency within three months of enrolling in program.

"Yes/No" Review:

Number of Responses in Date Range:	32
Number of Responses represented in graph:	32
Percent of Responses represented in graph:	100.00%



True	100.0%
Total:	100.0%

Summary of Responses for Child Welfare Outcome Measurement Sheet

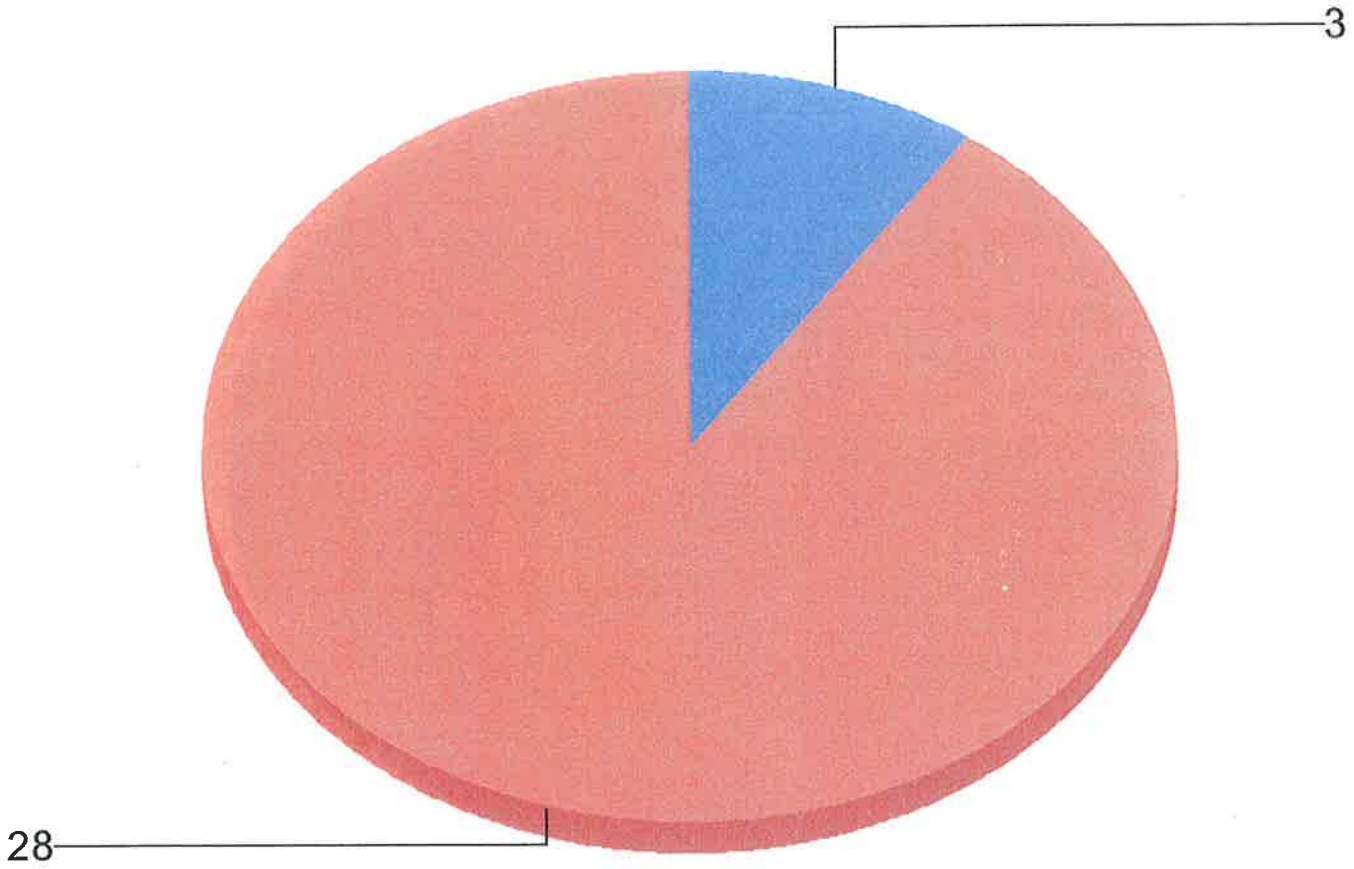
Between 10/04/2011 and 12/31/2011

for Teen Parent Services Case Load

Client has at least monthly contact with worker

"Yes/No" Review:

Number of Responses in Date Range:	32
Number of Responses represented in graph:	31
Percent of Responses represented in graph:	96.88%



False	9.7%
True	90.3%
Total:	100.0%

Summary of Responses for Child Welfare Outcome Measurement Sheet

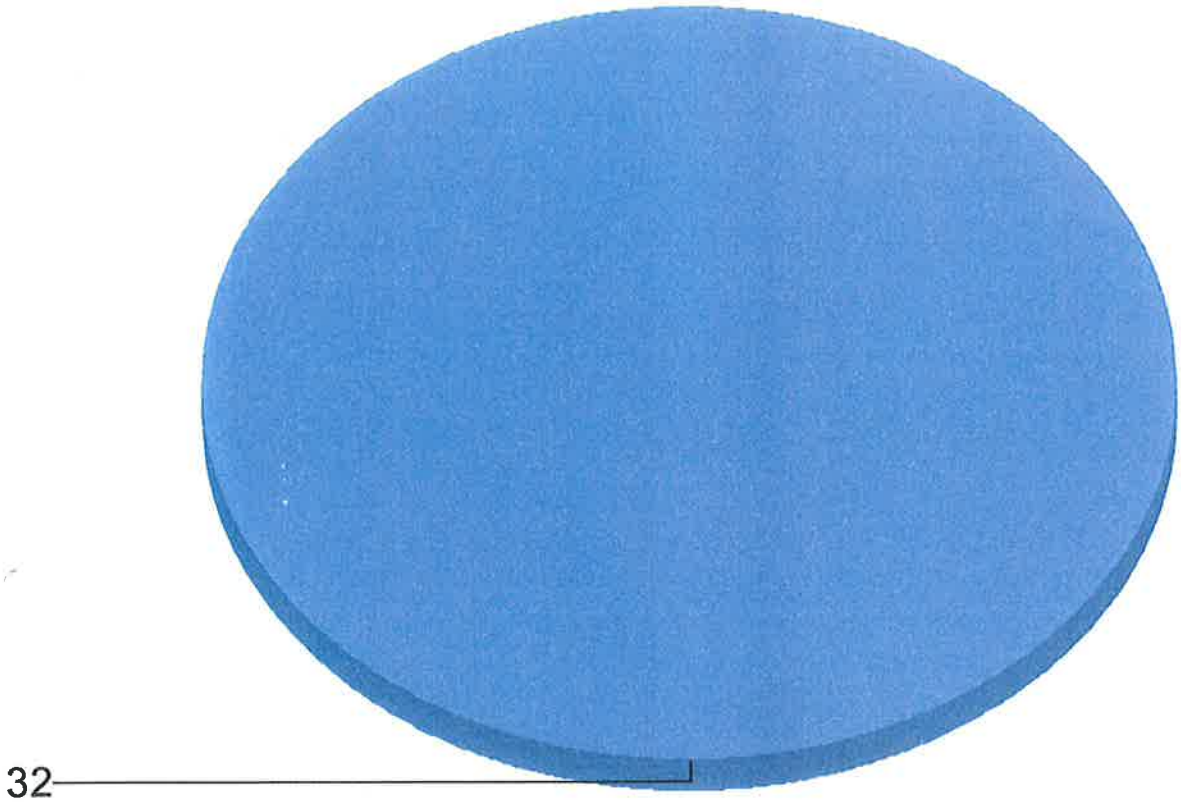
Between 10/04/2011 and 12/31/2011

for Teen Parent Services Case Load

Client shows progress toward meeting established goals and overall asset score (if applicable).

"Yes/No" Review:

Number of Responses in Date Range:	32
Number of Responses represented in graph:	32
Percent of Responses represented in graph:	100.00%



Summary of Responses for Child Welfare Outcome Measurement Sheet

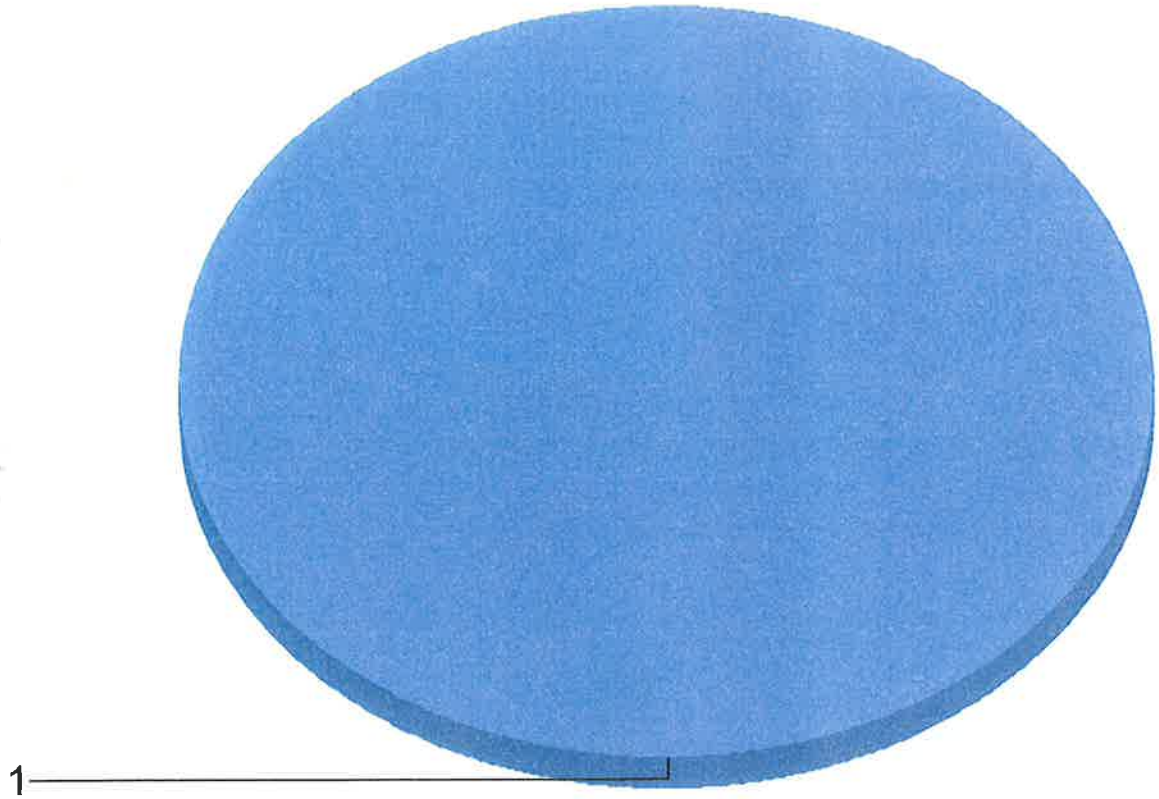
Between 10/04/2011 and 12/31/2011

for Teen Parent Services Case Load

When abuse is believed to have occurred, mother is referred and supported in contacts with law enforcement, and any

"Yes/No" Review:

Number of Responses in Date Range:	32
Number of Responses represented in graph:	1
Percent of Responses represented in graph:	3.13%



True	100.0%
Total:	100.0%

Summary of Responses for Child Welfare Outcome Measurement Sheet

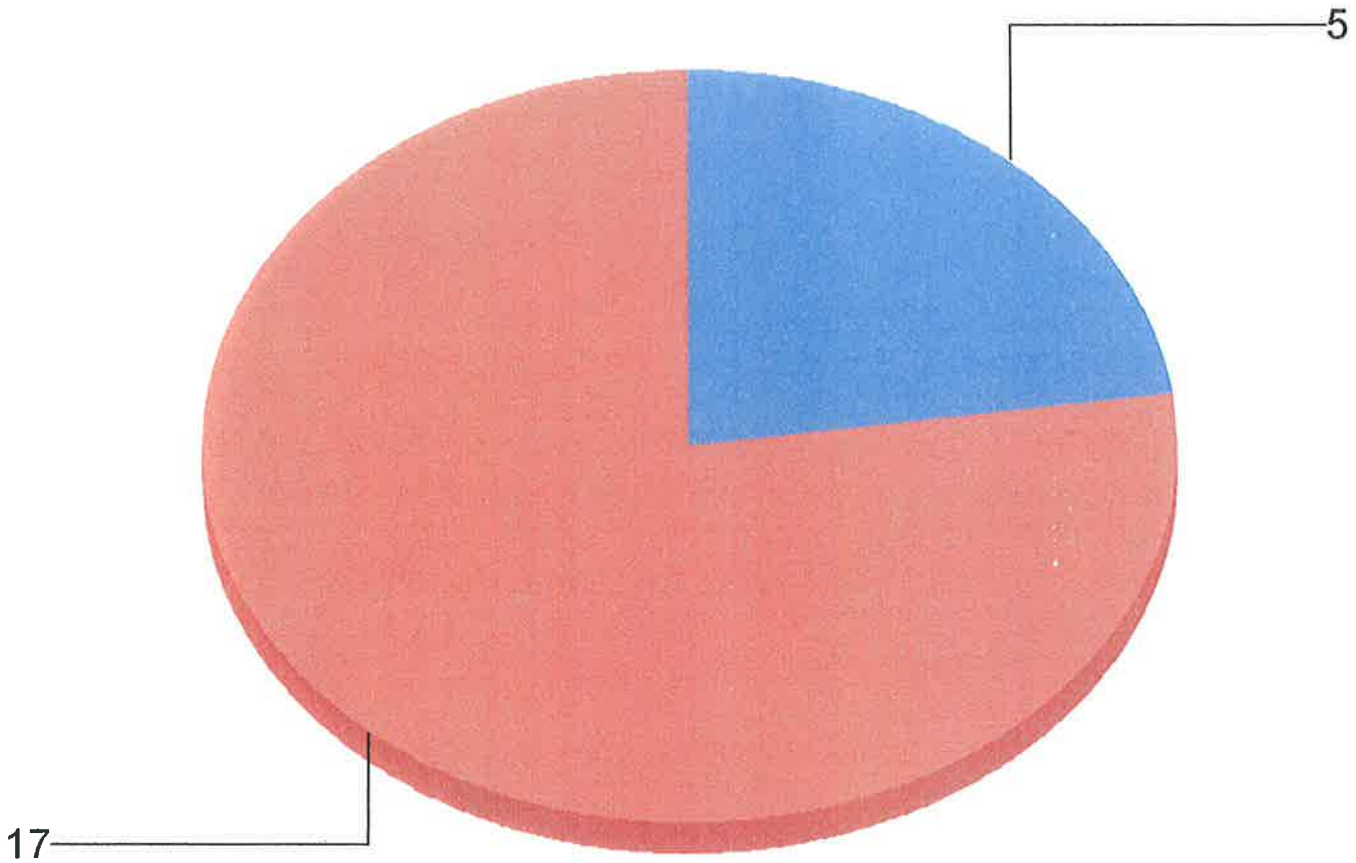
Between 10/04/2011 and 12/31/2011

for Teen Parent Services Case Load

Father (or other family member, if applicable) meets with worker at least one time while case is open.

"Yes/No" Review:

Number of Responses in Date Range:	32
Number of Responses represented in graph:	22
Percent of Responses represented in graph:	68.75%



False	22.7%
True	77.3%
Total:	100.0%

Summary of Responses for Child Welfare Outcome Measurement Sheet

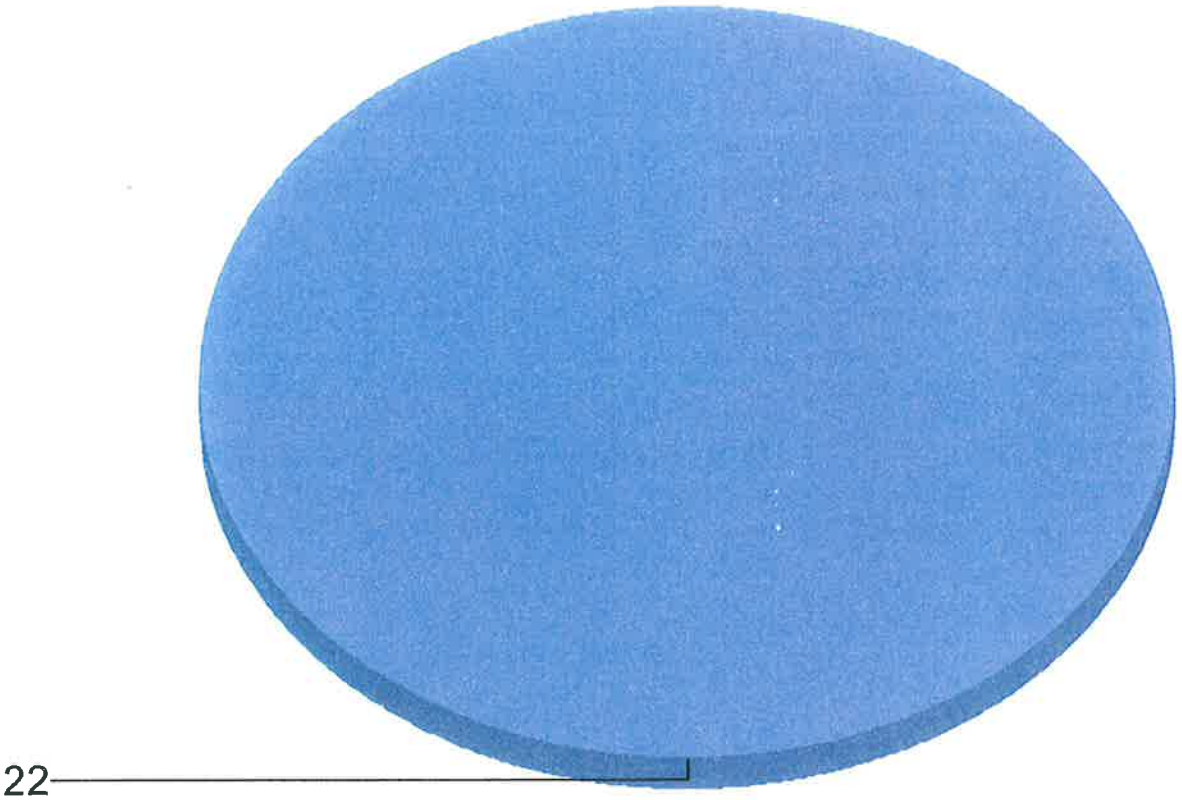
Between 10/04/2011 and 12/31/2011

for Teen Parent Services Case Load

Father or other family member, if applicable, is offered services.

"Yes/No" Review:

Number of Responses in Date Range:	32
Number of Responses represented in graph:	22
Percent of Responses represented in graph:	68.75%



True	100.0%
Total:	100.0%

Summary of Responses for Child Welfare Outcome Measurement Sheet

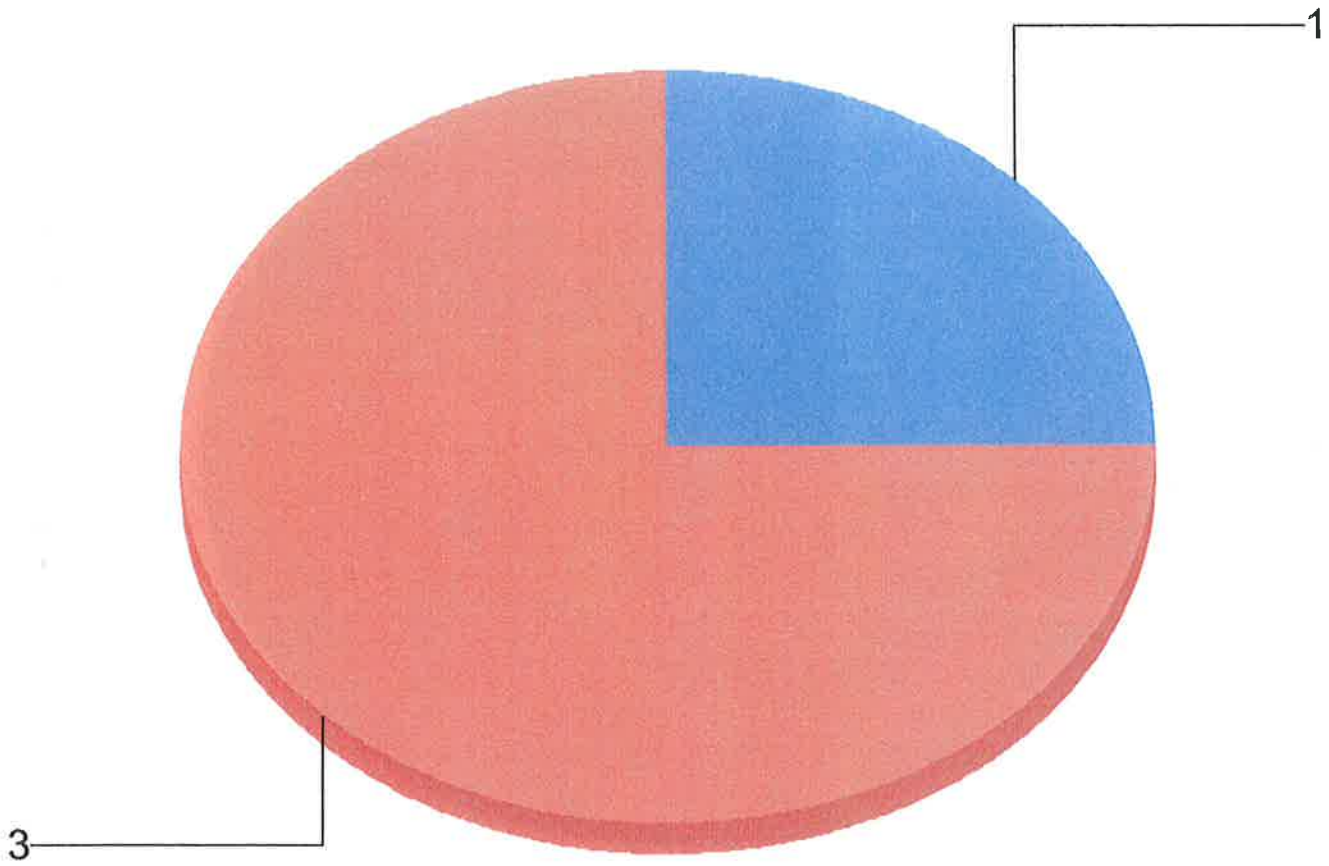
Between 10/04/2011 and 12/31/2011

for Teen Parent Services Case Load

Client, in need of mental health and/or AODA services, meets regularly with a mental health and/or AODA provider.

"Yes/No" Review:

Number of Responses in Date Range:	32
Number of Responses represented in graph:	4
Percent of Responses represented in graph:	12.50%



False	25.0%
True	75.0%
Total:	100.0%

Summary of Responses for Child Welfare Outcome Measurement Sheet

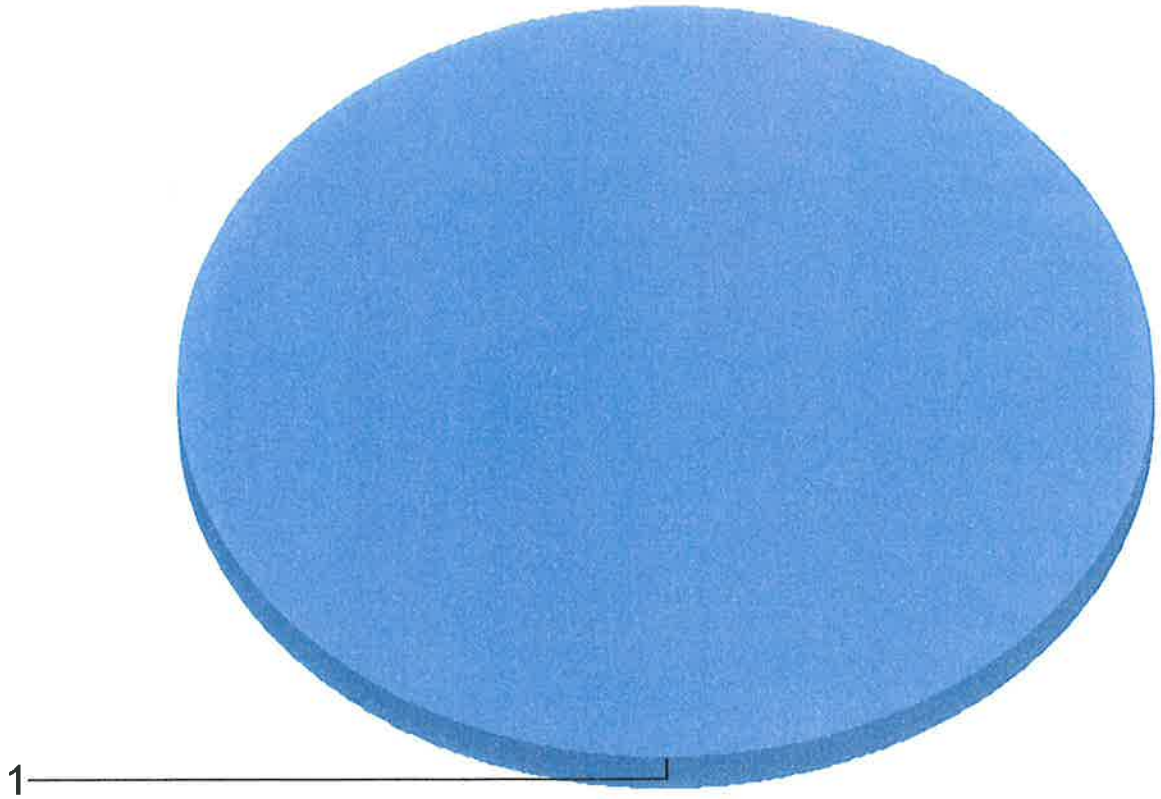
Between 10/04/2011 and 12/31/2011

for Teen Parent Services Case Load

Client, in need of mental health and/or AODA services, is not discharged from the program prior to mental health and/o

"Yes/No" Review:

Number of Responses in Date Range:	32
Number of Responses represented in graph:	1
Percent of Responses represented in graph:	3.13%



True	100.0%
Total:	100.0%

Summary of Responses for Child Welfare Outcome Measurement Sheet

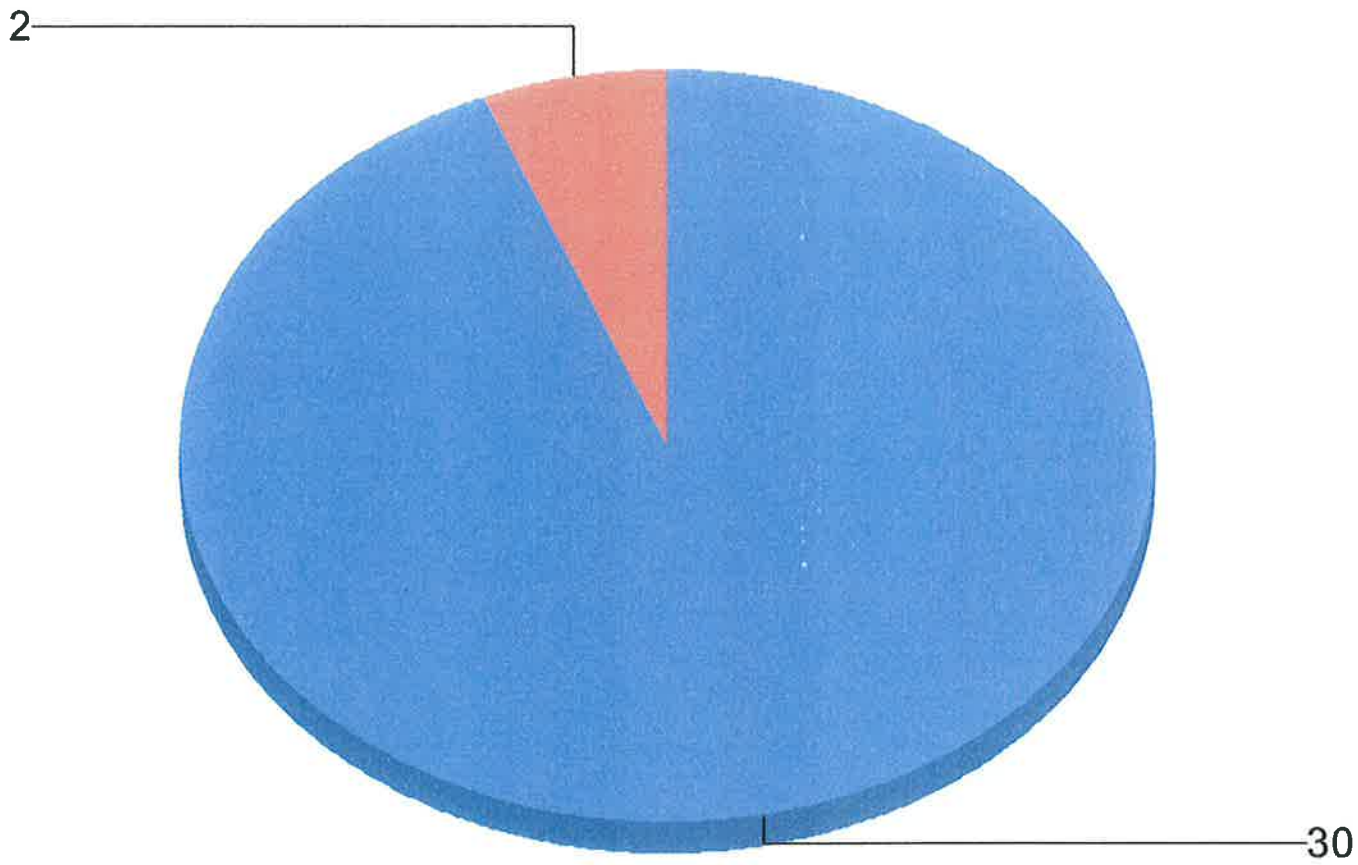
Between 10/04/2011 and 12/31/2011

for Teen Parent Services Case Load

Did client already graduate from high school or earn GED/HSED?

"Yes/No" Review:

Number of Responses in Date Range:	32
Number of Responses represented in graph:	32
Percent of Responses represented in graph:	100.00%



False	93.8%
True	6.3%
Total:	100.0%

Summary of Responses for Child Welfare Outcome Measurement Sheet

Between 10/04/2011 and 12/31/2011

for Teen Parent Services Case Load

If so, what year?

Arbitrary Text/Text Area Review:	Number of Responses in Date Range:	32
	Number of responses represented in question:	1
	Percent of responses represented in question:	3.13%

Most frequent answer: 7/2011

Summary of Responses for Child Welfare Outcome Measurement Sheet

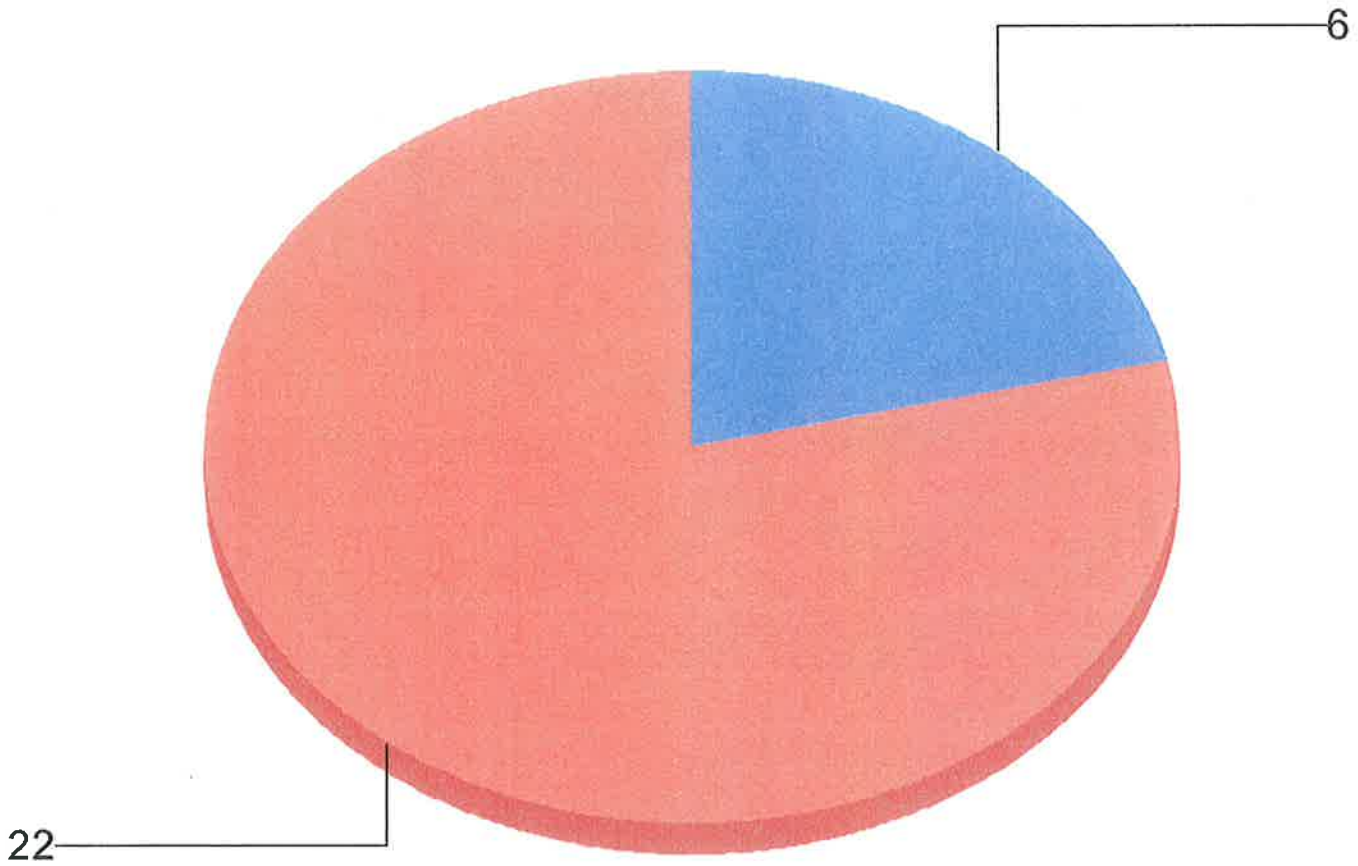
Between 10/04/2011 and 12/31/2011

for Teen Parent Services Case Load

Client is enrolled and attending school on a regular basis, meeting school district standards for attendance and truancy

"Yes/No" Review:

Number of Responses in Date Range:	32
Number of Responses represented in graph:	28
Percent of Responses represented in graph:	87.50%



False	21.4%
True	78.6%
Total:	100.0%

Summary of Responses for Child Welfare Outcome Measurement Sheet

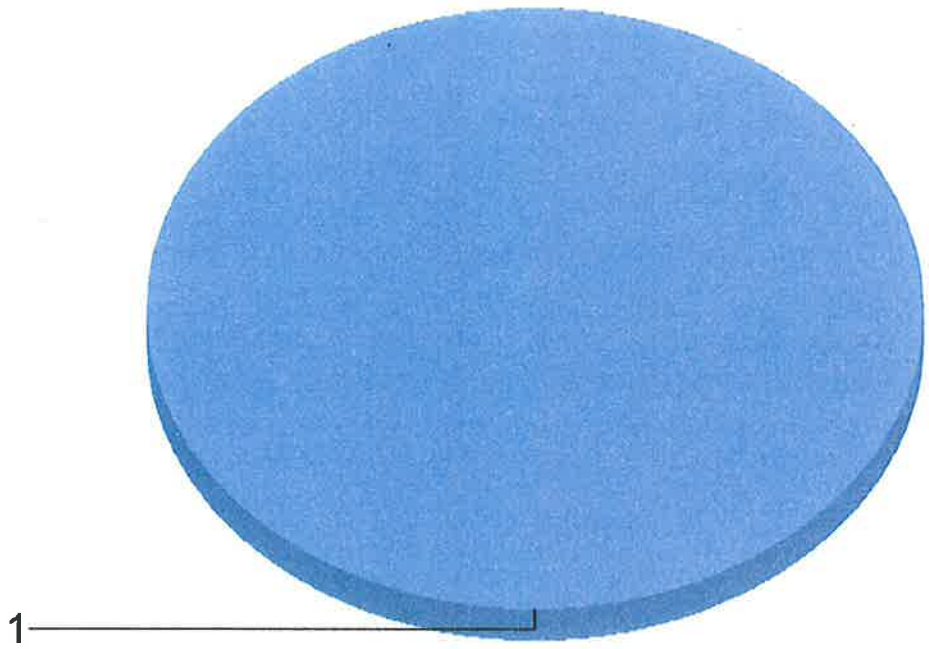
Between 10/04/2011 and 12/31/2011

for Teen Parent Services Case Load

Client graduates with a high school diploma or high school equivalency degree

Defined Text/Non-Exclusive Review:

Number of Responses in Date Range:	32
Number of Responses represented in graph:	1
Percent of Responses represented in graph:	3.13%



	yes	100.0%
	Total:	100.0%

Summary of Responses for Child Welfare Outcome Measurement Sheet

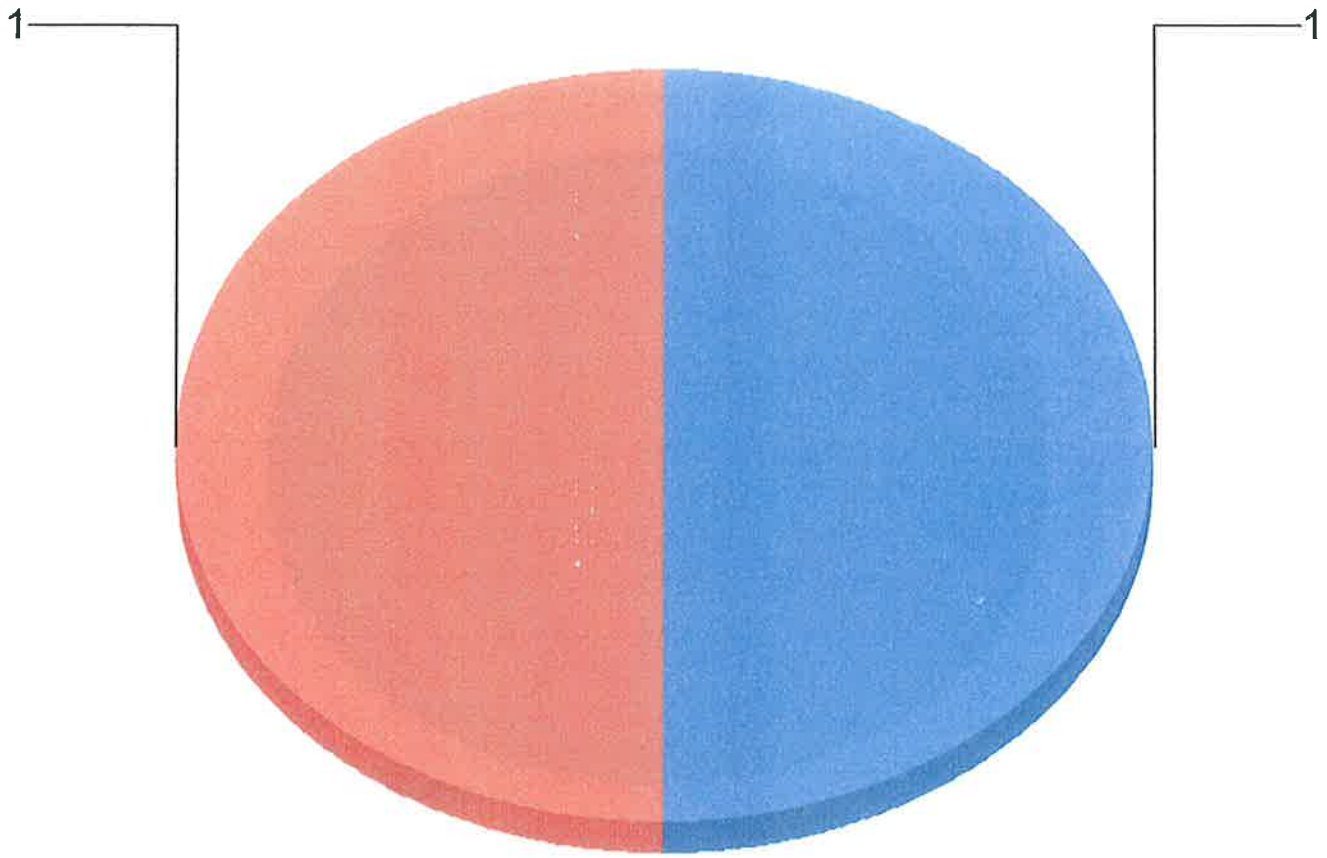
Between 10/04/2011 and 12/31/2011

for Teen Parent Services Case Load

Client has employment or is enrolled in post secondary education within three months of graduation

"Yes/No" Review:

Number of Responses in Date Range:	32
Number of Responses represented in graph:	2
Percent of Responses represented in graph:	6.25%



False	50.0%
True	50.0%
Total:	100.0%

Summary of Responses for Child Welfare Outcome Measurement Sheet

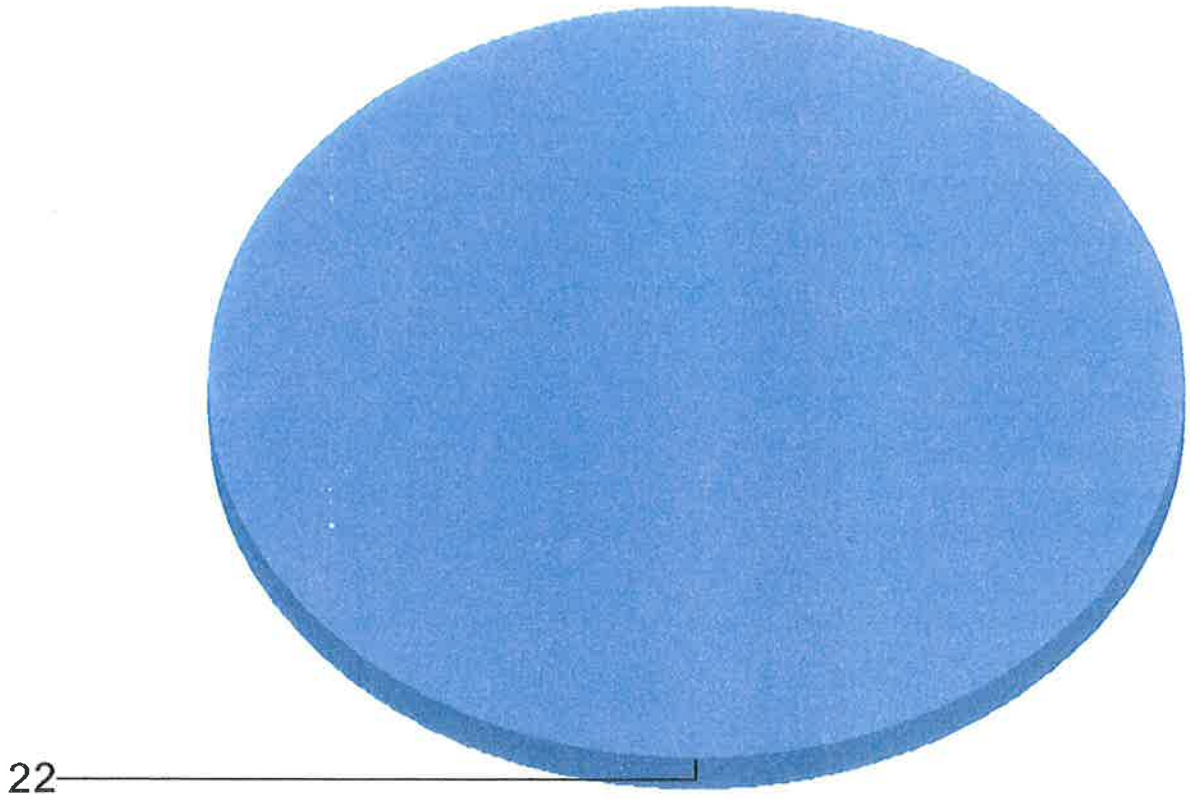
Between 10/04/2011 and 12/31/2011

for Teen Parent Services Case Load

Client experienced a subsequent pregnancy while enrolled in the program.

"Yes/No" Review:

Number of Responses in Date Range:	32
Number of Responses represented in graph:	22
Percent of Responses represented in graph:	68.75%



False	100.0%
Total:	100.0%

Summary of Responses for Child Welfare Outcome Measurement Sheet

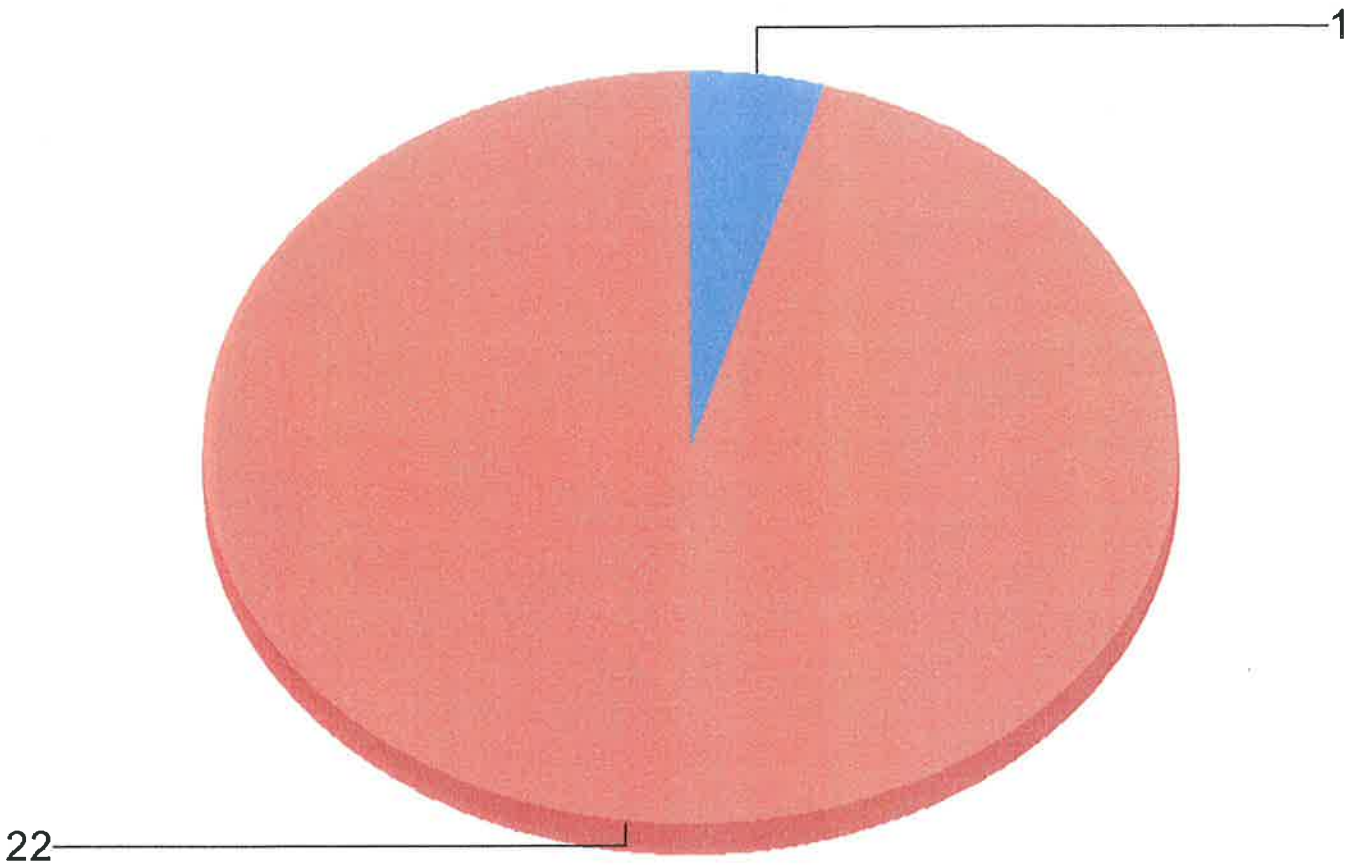
Between 10/04/2011 and 12/31/2011

for Teen Parent Services Case Load

Client participates in natural family planning and/or healthy relationship education.

"Yes/No" Review:

Number of Responses in Date Range:	32
Number of Responses represented in graph:	23
Percent of Responses represented in graph:	71.88%



False	4.3%
True	95.7%
Total:	100.0%