

PROCEEDINGS OF THE BROWN COUNTY
HUMAN SERVICES COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Human Services Committee** was held on Wednesday, February 23, 2022 at the Brown County Central Library, 515 Pine St., Green Bay, Wisconsin

Present: Chair Brusky, Vice Chair Borchardt, Supervisor Evans, Supervisor Sieber
Also Present: ADRC Director Devon Christianson, Syble Hopp School Administrator Kim Pahlow, Health & Human Services Executive Director Jeremy Kral, Public Health Officer Anna Nick, Human Services Community Administrator Jenny Hoffman, Finance Director Erik Johnson, Nursing Home Administrator Sam Behling, Emily Jacobson, and other interested parties

I. **Call Meeting to Order.**

The meeting was called to order by Chair Brusky at 5:30 pm.

II. **Approve/Modify Agenda.**

Motion made by Supervisor Borchardt, seconded by Supervisor Evans to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY

III. **Approve/Modify Minutes of January 26, 2021.**

Motion made by Supervisor Borchardt, seconded by Supervisor Evans to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY

Comments from the Public:

Nicole Luchterhand – Brown County Resident

Luchterhand was not a lobbyist. She was present to speak on behalf of the Mandolin Foundation (pamphlet provided, attached) - 825 N. Webster Ave., a family connected recovery unit offering help to people struggling with substance abuse, homelessness, and mental health issues. The first of their kind north of Milwaukee, offering reunification with family as these women will be able to have their children with them. They have peer specialists onboard and offer skills training, substance use, support groups, mental health advocacy and a place for women to live. They're projecting to open March 1, 2022.

1. **Review Minutes of:**

a. **Children with Disabilities Education Board of January 18, 2022.**

Motion made by Supervisor Borchardt, seconded by Supervisor Evans to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

b. **Human Services Board of December 9, 2021.**

Motion made by Supervisor Borchardt, seconded by Supervisor Evans to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Communications – None.

Aging & Disability Resource Center

2. **Director's Report.**

ADRC Director Devon Christianson informed Envision Greater Green Bay was holding a World Futures Day event on March 1st at St. Norbert College. Highlight emerging trends that will affect day to day lives,

both personally and professionally. Featuring a trend analysis expert from London, England.

March 2022 is the 50th Anniversary of the Older Americans Act Nutrition Program.

Regarding voting, information can be found on the ADRC website under News → Advocacy in Action → Voting. People can find out who their legislator is, how to get transportation, some accessibility features they can be asking around voting, how do they get connected or call their main office because they want people with disabilities to have access to voting opportunities.

They are offering one-on-one tech support training to individuals who need help.

a. COVID-19 Update.

Pandemic Mitigation – They are continuing to use safety protocols, etc. Their board is meeting tomorrow and looking at their phase-in plan.

b. Open positions.

Christianson informed they have a couple positions that are very difficult to fill and she was glad to say they have filled all of them including their home delivered meal drivers.

Supervisor Sieber arrived at 5:40 p.m.

**Motion made by Supervisor Evans, seconded by Supervisor Borchardt to accept 2a and b. Vote taken.
MOTION CARRIED UNANIMOUSLY**

Veterans

3. Director's Report.

- a. COVID-19 Update.**
- b. Open positions.**

**Motion made by Supervisor Borchardt, seconded by Supervisor Evans to accept 3a and b. Vote taken.
MOTION CARRIED UNANIMOUSLY**

Syble Hopp

4. Director's Report.

Syble Hopp School Administrator Kim Pahlow reported on the following:

- Capital Campaign – They were scheduled to start on-site in May.
- Today they were participating in the Give Big Green Bay Campaign.
- Winter Blast was coming up, it had to be rescheduled from February to April 29, 2022.
- They have their 50th Celebration that they had to reschedule on Saturday, May 21, 2022.
- Graduation will be Thursday, May 26, 2022.

a. COVID-19 Update.

Pahlow stated they were averaging 12-15 covid cases a week and all the sudden they were at 1. Staff continues to mask, students are required to mask if they can, most cannot. They will talk about it at their March 15th board meeting. They changed some of their quarantine expectations. It's great to get back to doing their regular routines, they were starting to open a bit more with some events for the students. No classes are remote.

b. Open positions.

Syble Hopp was down to just 1-Aide position that they couldn't fill yet.

**Motion made by Supervisor Sieber, seconded by Supervisor Borchardt to receive and place on file.
Vote taken. MOTION CARRIED UNANIMOUSLY**

Health & Human Services Department

5. Resolution Approving Budget Carryover Requests from 2021 Budget to 2022 Budget.

Motion made by Supervisor Evans, seconded by Supervisor Sieber to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

6. Executive Director Report.

HHS Executive Director Jeremy Kral stated it was wonderful to be back and appreciated the opportunity to return and serve his friends and neighbors in Brown County. The past 3-weeks, he's been learning a lot and participating in the leadership of several significant grant opportunities that the department was administering. He's also been getting to know the HHS team/department.

a. COVID-19 Update.

Public Health Officer Anna Nick informed they were starting to shift their focus on the recovery phase verses the response phase, in which she briefly explained. They look forward to seeing what happens after spring break/Easter. They will continue to monitor but in general, cases were going down.

They did do secured home test kits and worked with their critical infrastructure to get that out.

Staffing for their COVID Response Unit, they were going away from using the Incident Command System (ICS), it's now going to be treated as another unit made up of limited term employees that will focus solely on COVID response and recovery, mostly recovery, while they still have those funds available to them.

Sieber thanked Nick for her guiding and helping the county through the last two years while handling it with grace and professionalism. Nick noted it was the team too, they had an excellent team at Public Health and Brown County, and it's been helpful to have that support as well. Brusky echoed Sieber's comments, she had her admiration and thanks. She knew there had been criticism, no one expected this to come, and Nick carried it through.

b. ARPA Funds Update.

Kral was looking for some direction on how the committee would like the report prepared and structured for the special meeting where they will review and approve \$1 million dollars' worth of community grant applications, which was followed by a hearty discussion.

c. Open positions.

Nick informed they were currently recruiting for 2-Public Health Nurse positions, 2-Registered Nurse positions and an Epidemiologist.

Human Services Community Administrator Jenny Hoffman informed that out of 320 Community Services positions, they had 36 vacancies, of which 15 were Social Work Case Manager positions, 7-Economic Support Specialist vacancies, 6-support roles, Clerks or Aides and they are still recruiting for the Behavioral Health Supervisor and some Clinical Social Work positions.

Nursing Home Administrator Sam Behling provided some general information regarding the Community Treatment Center vacancy numbers. Their numbers are a bit higher just being a 24/7 healthcare facility. They have approximately 60 nursing position and food service vacancies. Waiver around 30-50% of the overall FTE and vacancy rates. They temporally implemented time and a half on Saturday and Sunday shifts, it's been helpful. They're looking at some larger creative changes and evaluating self-scheduling software. They are looking broadly and if they could offer a recruitment strategy, like every third weekend instead of every other. Something their competition might not be doing. Looking at making the work efficient for their employees,

ordered new mechanical lifts for the nursing home to make their work a little easier. They are working LEAN at times, fewer staff to do the job. Offering difficult-to-fill shift incentives. They also looked at scope of practice and how they can divvy up that workload to a lesser skilled person. They have implemented licensed Nurses in exchange for Registered Nurses as long as it's allowable in their regulatory requirements. It comes with a lot of coaching and teaching, and the workload needs to be redistributed. A second employee in their scheduling office.

Supervisor Evans was excused at 6:23 p.m.

Motion made by Supervisor Borchardt, seconded by Supervisor Sieber to receive and place on file Items 6a, b & c. Vote taken. MOTION CARRIED UNANIMOUSLY

7. Financial Report for Community Treatment Center and Community Services.

Motion made by Supervisor Sieber, seconded by Supervisor Borchardt to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

8. Statistical Reports.

a) Monthly CTC Data.

- i. Bay Haven Crisis Diversion.**
- ii. Nicolet Psychiatric Center.**
- iii. Bayshore Village (Nursing Home).**
- iv. CTC Double Shifts.**

~~b) Child Protective Services – Child Abuse/Neglect Report.~~

c) Monthly Contract Update.

Motion made by Supervisor Borchardt, seconded by Supervisor Sieber to take Items 8a-c together. Vote taken. MOTION CARRIED UNANIMOUSLY

Motion made by Supervisor Borchardt, seconded by Supervisor Sieber to receive and place on file Items 8a-c. Vote taken. MOTION CARRIED UNANIMOUSLY

9. Request for New Non-Contracted and Contracted Providers.

Motion made by Supervisor Sieber, seconded by Supervisor Borchardt to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Other

10. ARPA Funds Discussion.

Motion made by Supervisor Sieber, seconded by Supervisor Borchardt to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

11. Audit of bills.

Motion made by Supervisor Borchardt, seconded by Supervisor Sieber to acknowledge receipt of the bills. Vote taken. MOTION CARRIED UNANIMOUSLY

12. Such other Matters as Authorized by Law. Special meeting scheduled for Wednesday, March 2, 2022 @ 5:30 p.m.

13. Adjourn.

Motion made by Supervisor Sieber, seconded by Supervisor Borchardt to adjourn at 6:36 pm. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully Submitted,
Alicia Loehlein, Transcriptionist