

**PROCEEDINGS OF THE BROWN COUNTY**  
**HUMAN SERVICES COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Human Services Committee** was held on Wednesday, February 28, 2024 in Room 200, Northern Building, 305 E. Walnut St., Green Bay, WI.

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**Present:** Chair Emily Jacobson, Vice-Chair Megan Borchardt, Supervisor Pat Hopkins, Supervisor Pat Evans  
**Excused:** Supervisor Nick Dagneau  
**Also Present:** ADRC Director Devon Christianson, HHS Director Erik Pritzl, Syble Hopp Administrator Erin Martini, HS Finance Manager Eric Johnson, Public Health Officer Anna Nick, CTC Hospital and Nursing Home Administrator Kara Gruber, Director of Administration Chad Weininger, and other interested parties

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**I. Call Meeting to Order.**

The meeting was called to order by Chair Emily Jacobson at 5:30 p.m.

**II. Approve/Modify Agenda.**

**Motion made by Supervisor Evans, seconded by Supervisor Borchardt to take Items 9 and 16 after Item 1. Vote taken. MOTION CARRIED UNANIMOUSLY**

**III. Approve/Modify Minutes of January 24, 2024.**

**Motion made by Supervisor Borchardt, seconded by Supervisor Hopkins to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

**Comments from the Public** None.

**1. Review Minutes of:**

- a. **Aging & Disability Resource Center minutes of October 16, 2023 and December 14, 2023.**
- b. **Human Services Board minutes from January 11, 2024.**
- c. **Children with Disabilities Education Board minutes of January 18, 2024.**
- d. **Mental Health Subcommittee minutes of January 25, 2024.**

**Motion made by Supervisor Evans, seconded by Supervisor Borchardt to suspend the rules to take Items 1a-d together. Vote taken. MOTION CARRIED UNANIMOUSLY**

**Motion made by Supervisor Evans, seconded by Supervisor Borchardt to receive and place on file Items 1a-d. Vote taken. MOTION CARRIED UNANIMOUSLY**

*Although shown in proper format here, Items 9 and 16 were taken at this time.*

**ADRC**

**2. Director's Report.**

ADRC Director Devon Christianson introduced ADRC Board of Directors Chair Bob Johnson. He was present to participate in the ADRC Monthly Report, which was provided and attached. Christianson spoke to their New Initiatives. Regarding the Central Kitchen, she informed the investigation continues to be in full swing, even if they don't have outcomes at this point, they have a lot of hard work that's happening exploring all the different models, working with developers and architects to explore what the models are. Those models will be brought forward to this committee as soon as they are out. She further spoke to future possible plans.

Christianson provided the March ADRC Magazine which can be viewed here:

<https://adrcofbrowncounty.org/adrc-magazine/>. She pointed out Disability Advocacy Day, page 20.

**Motion made by Supervisor Evans, seconded by Supervisor Hopkins to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

### **Syble Hopp School**

**3. Director's Report.**

Syble Hopp Administrator Erin Martini informed they were currently receiving quotes for some roof repairs. They're also getting quotes on protective film for some spots in their school. They were meeting with local law enforcement in De Pere to review some grants that may pay for that. She spoke to staffing and events. On the administrative side, Martini has been working on updating their mission and vision. She met with staff that wanted to participate. They were starting parent meetings, will meet with community partners and alumni. They were looking at purchasing some reading curriculum materials. ACT 20 was coming out, which will affect their students. They're also exploring some new transition work for students, to get everyone an opportunity to volunteer out in the community and in the county. They're starting to prepare their budget. They are looking at amending their 2023/24 budget to take a out of their fund balance for a vehicle. They were still working on their school's policy adoption. They went through 59 policies they'll end up proposing.

**Motion made by Supervisor Evans, seconded by Supervisor Borchardt to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

**Motion made by Supervisor Evans, seconded by Supervisor Borchardt to add an Item 3a to next month's agenda: Approval of 2023-2024 Adjusted Budget. Vote taken. MOTION CARRIED UNANIMOUSLY**

### **Veterans**

**4. Director's Report.**

**Motion made by Supervisor Evans, seconded by Supervisor Borchardt to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

### **Health & Human Services**

**5. Executive Director Report.**

HHS Director Erik Pritzl spoke to his introduction letter, which was provided in the agenda packet and noted for his first week, he scheduled one on one meetings with all the staff that reports to him. He was able to participate in two interviews with Psychiatrists who were interested in positions in the outpatient area. He attended their senior management meeting and received an update on active ARPA projects. Trying to get back into what has changed, what is new and an update on key projects and initiatives.

**Motion made by Supervisor Evans, seconded by Supervisor Hopkins to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

**6. Financial Report for Community Treatment Center and Community Services.**

**Motion made by Supervisor Evans, seconded by Supervisor Hopkins to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

**7. Statistical Reports.**

- a) Monthly CTC Data.**
  - i. Bay Haven Crisis Diversion.**
  - ii. Nicolet Psychiatric Center.**
  - iii. Bayshore Village (Nursing Home).**
  - iv. CTC Double Shifts.**
- ~~b) Child Protective Services – Child Abuse/Neglect Report~~**
- c) Monthly Contract Update.**
- d) Brown County Public Health Board of Health Report.**

**Motion made by Supervisor Evans, seconded by Supervisor Borchardt to receive and place on file Items 7a-d. Vote taken. MOTION CARRIED UNANIMOUSLY**

8. **Request for New Non-Contracted and Contracted Providers.**

**Motion made by Supervisor Evans, seconded by Supervisor Hopkins to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

**Standing Items**

9. **Report from Mental Health Subcommittee.**

Guy Zima – 1121 12<sup>th</sup> Ave., Not a lobbyist

Zima thanked the committee for reupping the Mental Health Subcommittee, he noted that the members Chair Jacobson appointed are strong and prestigious. He spoke of concerns with the lack of Health and Human Services staff involvement. Zima provided some history, noting with the help of Judge Zuidmulder, they started the Mental Health Subcommittee many years ago and it functioned very well for a long time, while changing its scope from time to time. The subcommittee was then dismissed, but they came before this committee, and it was brought back to life. He speaks without malice, but they've met four times and staff has not attended or responded in any capacity to their requests to work with them. They're trying to find ways to improve mental health in Brown County but it's hard without any resources.

Evans informed he spoke with frustrated committee members; they have lots of questions but no staff representation. The meeting minutes show they've been asking this committee for help, they were assigned tasks, but they need info and have asked for it numerous times. Zima added, without interaction with the county, they are basically dysfunctional. The committee is prepared to start looking into things and make recommendations. He felt there was a lot more that could be done in Brown County and that was the intent of this subcommittee to work on.

A brief discussion ensued following Borchardt's question on whether the committee contacted state representatives. Evans responded that the subcommittee reports back to this committee, and what they do as a county is send information to state legislatures with the full weight of the Brown County Board. He's had a feeling since the beginning that there were some people that were absolutely against this subcommittee and asked that that be noted in the minutes. He could speculate why but hasn't figured it out.

Evans asked HHS Director Erik Pritzl if he or his staff were going to attend the meeting, Pritzl responded, no. Pritzl furthered, they will absolutely if they receive a request for information and it is information they have. Subcommittees should be doing their work, presenting a report to this committee, with some recommendations that the committee would be interacting with Health and Human Services on.

Responding to Zima, Pritzl agreed he was once on the subcommittee but felt some of those conversations weren't entirely productive. Zima interjected they added \$1,150,000 to the budget. Pritzl responded, and that's been used but at a certain point they keep having the same conversations. Pritzl attempted to state his concerns but was interrupted, Pritzl interjected that this was exactly how it went in the subcommittee and exactly why he will not attend. He felt it was not a productive use of time to do this over and over. He still looks at the committee and believes they're missing key partners in the committee construction. Mental Health is not owned by this department or the county. The county is not the only player in mental health services, you have private agencies, healthcare systems, and schools that are very instrumental in mental health for children. This was a very small committee, in looking at the membership, and again ignores pieces. They're always trying to drive towards the county needs to do X, Y and Z or build X, Y and Z but he's just not sure that's always the same solution. Trempealeau County was brought up, the answer wasn't a replacement, it was how do we keep people out of institutions, how they treat them in the community, how do they make sure that they can be in the community successfully, working, getting the treatment they need and being productive members. That's what they should be focusing on and trying to work with all their partners around and trying to create systems of care that work. The county can't solve a problem by themselves, they need partners at the table.

Evans questioned the easiest way for the subcommittee to request information from staff? Pritzl stated he'd treat it as a record request. They say what they're looking for and then they look at what they have that's responsive to the request. They might have some data, Family Services could have some data, if they don't have it, they'd point to where it might be available. There was a lot of publicly available data from the state as well, so they might be able to steer people in that direction too.

Pritzl reiterated, they want to be helpful but they're just saying the subcommittee can do their work, then present

it and staff will work with what those recommendations might be. But if the subcommittee has a request for information, he wants to see it and see if they have something that can help answer that question.

Zima stated this subcommittee existed for about 10 years and there was always great cooperation between the county and the committees. A lot was accomplished over the years despite what is being said. He felt someone upstairs was telling him don't cooperate with the committee in any shape, form, or manner. He felt Pritzl was setting up something that almost becomes impossible. They would have to have two meetings for every one communication they have and then they would have to wait until staff came. Someone should be at the table and should be able to respond to questions they have, for ideas they have. He felt this was unacceptable. Zima was objecting to doing nothing, this subcommittee has been in existence for about six months, and they were not making any headway because they have no cooperation and they did send a letter, no response.

Jacobson heard what Zima was saying but the hard part is that they can't live in the past and they must live where they are right now, and this is what was happening and now. They have a new director, they have some new direction, and she felt more confident in getting the record requests of data they are interested in. She will personally give him her word, to follow up with the information that's in the minutes. She urged Zima to try to look forward versus on how it used to be, it's not that anymore.

Borchardt would like a copy of the parameters that were originally set for this subcommittee. Jacobson responded they were supposed to give this committee a big report in April. Pritzl noted it was outlined in previous documents.

Responding to Zima, Pritzl stated he does have history and that's where it becomes more difficult to just walk in and say he's new here and doesn't know anything. He doesn't know what it looks like right now, but it should be geared towards a more open idea of what are the problems, framing the problem effectively and come up with solutions or options the committee can entertain, or they can work through in the budget process. He felt they've been clear over time about what the department provides for mental health services. It is extensive, it's what is either authorized or regulated by the state and they must work within their different program areas and funding streams. They can always improve. There are things in the minutes where they can see where there were good ideas. The 911 to 988 transition, that's a very valid point. The Director of HHS and this committee do not have control over how 911 transfers a call, so they must figure out how to work through the process. He doesn't understand what role they are going to play in that type of issue. Again, if they have information, they will provide it. This is important to them too; they're also operating a number of certified programs and they are providing those services right now. They have a treatment center that provides a lot of services too.

Jacobson noted they were being tasked with something this subcommittee brought to their attention, so they are doing work, it just might not be as fast as they think it should be. She applauds the subcommittee for bringing these things forward.

**Motion made by Supervisor Evans, seconded by Supervisor Borchardt to approve the request by the Brown County Mental Health Subcommittee in reference to the request that the Board of Supervisors pass an advisory resolution to be delivered to the Governor and State Legislature. Vote taken. MOTION CARRIED UNANIMOUSLY**

**Action Items Including Proposed Resolutions, Ordinances and Budget Adjustments**

10. **Resolution Approving Budget Carryover Requests from 2023 Budget to 2024 Budget.**

**Motion made by Supervisor Evans, seconded by Supervisor Borchardt to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

11. **HHS – Budget Adjustment Request (23-182): b) Reallocation of more than 10% of the funds originally appropriated between any of the levels of appropriation.**

**Motion made by Supervisor Hopkins, seconded by Supervisor Evans to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

12. **HHS – Budget Adjustment Request (23-183): Any increase in expenses with an offsetting increase in revenue.**

**Motion made by Supervisor Evans, seconded by Supervisor Borchardt to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

13. **HHS – Budget Adjustment Request (24-014): Any increase in expenses with an offsetting increase in revenue.**

**Motion made by Supervisor Hopkins, seconded by Supervisor Borchardt to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

14. **HHS – Budget Adjustment Request (24-015): Any increase in expenses with an offsetting increase in revenue.**

**Motion made by Supervisor Borchardt, seconded by Supervisor Hopkins to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

15. **Discussion and possible action as it relates to an Outreach and Resources Opioid Program in Brown County. *Standing Item.***

Public Health Officer Anna Nick stated she had an opportunity to speak with the Fire Chief. She also learned a little more about the program, it's more of a prevention program, so any sort of call they would go back and provide preventative services. Their Public Health ARPA dollars are separate from the county ARPA dollars and would be a perfect match to pilot the program. They were just looking for startup costs once they get the data. It seemed to her that the Public Health ARPA dollars were a better fit, given what they were talking about. It's like an access to care and fits with the Beyond Health strategy of Access to Care, more preventative type position. Opioid would be a part of it, and it would be countywide. Evans will send an email to Nick, Pritzl and the Chief so they can continue the discussion.

**Motion made by Supervisor Evans, seconded by Supervisor Jacobson to have Item 15 on the next agenda. Vote taken. MOTION CARRIED UNANIMOUSLY**

16. **Response to issue of voluntary mental health transports. *Referred from February Public Safety.***

Jacobson entertained a motion for Director Pritzl to gather stakeholders involved in the contract to reevaluate the policy of the voluntary mental health transports.

Evans stated this was a civil rights violation, they were going to have someone call in for a voluntary intake and someone will end up being sued. They need to talk ideas. Jacobson added they also need to evaluate if there were still covid protocols that were preventing people from doing what they used to be doing.

Pritzl informed Family Services is not mandated to transport all consumers, it was not part of their contract, nor has it ever been. They did ask them to start in 2016 to track the number of client transports related to crisis. They did that expansion money in 2016, that was part of the ask in terms of data collection. In 2023, they tracked 379 client transports attached to the expansion, but they had more than that. They did 426 staff transports, 63 cab service, and 106 online ride service. He was not sure if they all went to the CTC but could have been transported to other safety plan arrangements. Part of the discussion is, when dealing with someone in crisis, they're trying to assess who is the best person to take that person voluntarily. He thinks there are some things to ask about this and it's a good topic for them to look at because it isn't a requirement to their contract right now if they must transport, they've just chosen to do it until they asked them to track it in 2016. Pritzl felt it was a legal question that even if they're in a squad car, they consent voluntarily, consent to being handcuffed, if they can do that, was it all still voluntary or not?

**Motion made by Supervisor Evans, seconded by Supervisor Jacobson to direct staff to review the contract with interested parties to the contract to discuss protocol regarding voluntary mental health transports. Vote taken. MOTION CARRIED UNANIMOUSLY**

**Motion made by Supervisor Evans, seconded by Supervisor Hopkins to suspend the rules to allow interested parties to speak. Vote taken. MOTION CARRIED UNANIMOUSLY**

Guy Zima felt it wasn't difficult to see how wrong it is to take someone who is voluntarily asking for some help to put them in what they would consider a criminal situation, where they are handcuffed to be transported. He questioned how hard it was to add it to some contract that on call they would pick people up and take them to where they needed to go? He felt it was a relatively simple problem, but they had to go through all these motions.

Motion made by Supervisor Evans, seconded by Supervisor Borchardt to return to regular order of business. Vote taken. **MOTION CARRIED UNANIMOUSLY**

*Back to Item 2 at this time.*

**Communications**

17. ~~Communication from Supervisor Evans re: Request a class and compensation study for the Youth Justice Social Worker/Case Manager positions.~~

18. Communication from Supervisors Friberg and Borchardt re: To direct Administration and Health and Human Services to purchase \$1,000 worth of rat traps with funding from ARPA or Admin contingency funds.

Motion made by Supervisor Borchardt, seconded by Supervisor Jacobson to forward on to Administration for the approval of \$1,000 to fund the purchase of rat traps through the Health Department contingency fund and be made available to the public. Vote taken. **MOTION CARRIED UNANIMOUSLY**

**Other**

19. **Audit of the Bills.**

Evans questioned the Iron Mountain charge, Weininger informed it was the fees related to record storage.

Motion made by Supervisor Evans, seconded by Supervisor Borchardt to acknowledge receipt of the payment of the bills. Vote taken. **MOTION CARRIED UNANIMOUSLY**

20. **Such other matters as authorized by law.** Borchardt congratulated Supervisor Jacobson on her wonderful turnout for Give Big.

21. **Adjourn.**

Motion made by Supervisor Borchardt, seconded by Supervisor Hopkins to adjourn at 7:03 p.m. Vote taken. **MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Alicia Loehlein  
Legislative Specialist



# ADRC Monthly Report

February 2024 Human Service Committee Meeting

★ **New Initiatives:**

Central Kitchen updates

February Upcoming events: Give Big Green Bay!

★ **Updates:**

HR updates - Current Vacancy: Accountant Clerk

2024 Turnover Rate: 5%

New employees starting in February 2024: ILSP Specialist (LTE)



**SAVE THE DATE**

**Disability Advocacy Day 2024**

**Wednesday, March 20, 2024  
Madison, WI**

Call ADRC if you're interested in going: (920) 448-4300  
We will be in touch with further details and carpooling opportunities.



Data	Prior Year (2023)	YTD (2024)	Jan
<b>Welcome Center</b>			
Call Volume	31,494	2,914	2,914
Answer Rate	99.83%	99.55%	99.55%
<b>Social/Recreational</b>			
# of Programs offered	1,725	132	132
Total Attendance	15,116	1,218	1,218
<b>Benefits and Information &amp; Assistance</b>			
Contacts	39,800	3,493	3493
Home Visits	1,914	231	231
Office Visits	2,343	220	220
<i>Top 5 Call Topics</i>	-	-	-
1	Public Benefits LTC Programs	Public Benefit LTC Programs	Public Benefit LTC Programs
2	Home Services	Public Benefit, Other	Public Benefit, Other
3	Public Benefits, Other	Home Services	Home Services
4	Housing	ILSP Information	ILSP Information
5	Referral for Private Pay Options	Food	Food
<b>Dementia</b>			
Completed Memory Screens	185	33	33
<b>Caregiver</b>			
New Caregivers	184	1	1
<i>Top 5 Reimbursement Categories</i>	-	-	-
1	In Home - General Respite	n/a	n/a
2	In Home - Homemaker	n/a	n/a
3	Consumable Supplies	n/a	n/a
4	In Home - Chore	n/a	n/a
5	Assistive Devices/Technology	n/a	n/a
<b>Nutrition - Home Delivered &amp; Congregate</b>			
Average Daily Meal Count	587	585	585
Meal Count	148,592	12,283	12,283
<b>Volunteers</b>			
Total Volunteers YTD / New by month	341	342	4
Hours of Service (Updated Qtrly)	31,136	2,134	2,134
<b>Grounded Café</b>			
Total Café Sales	\$149,815.51	TBD	TBD
Café Net Income	\$(162,038.27)	TBD	TBD
Food Trailer Events	36	8	8
<b>Donations (*not program income)</b>			
Donations Received	\$147,886.07	TBD	TBD