

**PROCEEDINGS OF THE BROWN COUNTY**  
**HUMAN SERVICES COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Human Services Committee** was held virtually on Wednesday, March 24, 2021.

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**Present:** Chair Brusky, Vice Chair Borchardt, Supervisor Evans, Supervisor Sieber, Supervisor Jacobson  
**Also Present:** Judge Zuidmulder, County Veteran Service Officer Joe Aulik, ADRC Director Devon Christianson, Syble Hopp School Administrator Kim Pahlow, Health and Human Services Director Erik Pritzl, Nursing Home Administrator Samantha Behling, HS Finance Manager Eric Johnson, Public Health Officer Anna Destree, Supervisor Amanda Chu and other interested parties.

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I. **Call Meeting to Order.**

The meeting was called to order by Chair Brusky at 5:30 pm.

II. **Approve/Modify Agenda.**

**Motion made by Supervisor Borchardt, seconded by Supervisor Jacobson to approve. Vote taken.**  
**MOTION CARRIED UNANIMOUSLY.**

III. **Approve/Modify Minutes of February 24, 2021.**

**Motion made by Supervisor Borchardt, seconded by Supervisor Sieber to approve. Vote taken.**  
**MOTION CARRIED UNANIMOUSLY**

**Comments from the Public.** None.

1. **Review Minutes of:**

- a. **Aging & Disability Resource Center of Brown County Board (January 28, 2021).**
- b. **Children with Disabilities Education Board (January 19 & February 16, 2021).**
- c. **Criminal Justice Coordinating Board (March 2, 2021).**
- d. **Human Services Board (January 14, 2021).**
- e. **Veterans' Recognition Subcommittee (February 24, 2021).**

Chair Brusky informed she contacted the County Board office to have this corrected but in the minutes of the Children with Disabilities Education Board for Tuesday, January 19<sup>th</sup>, Item 3 on the minutes was to approve the agenda for December, it should have been for January.

**Motion made by Supervisor Sieber, seconded by Supervisor Borchardt to suspend the rules to take Items 1a-e together. Vote taken. MOTION CARRIED UNANIMOUSLY**

**Motion made by Supervisor Sieber, seconded by Supervisor Jacobson to approve Items 1a-e. Vote taken. MOTION CARRIED UNANIMOUSLY**

**Communications (None)**

**Veterans**

2. **Director's Report.**

Veterans Service Officer Joe Aulik briefly spoke to his written Director's Report in the agenda packet material. Also included was "The Golden Ticket", a list of Core VA Benefits and a handout of information regarding Vietnam and Thailand Veterans Agent Orange Exposure.

a. **COVID-19 Update.**

Aulik informed they have turned the light on and opened the lobby and if they need to see a veteran, they will do so face-to-face however they were doing a lot of their stuff virtually and by phone which was working well. Once in a while they have someone with an emergency that will stop into the building so they will bring them upstairs to provide services to them.

**Motion made by Supervisor Jacobson, seconded by Supervisor Borchardt to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

**Syble Hopp**

**3. Resolution Authorizing the Brown County Children with Disabilities Education Board (BCCDEB) to Accept Donations to Perform Renovations and Additions to Syble Hopp School.**

Syble Hopp School Administrator Kim Pahlow stated the late time they met she informed she'd be coming back to ask the committee to approve a resolution for renovations and additions they were looking at. She shared a PowerPoint presentation (attached) with the committee, which provided some background to the project and was a snapshot of what was provided in the agenda packet material.

Responding to Chair Brusky, Pahlow stated they know budgets are tight everywhere and they feel so blessed and there were so many things that currently existed there that came through the generosity of their donors such as their sensory courtyard. They would never turn down any additional funds, but they really want to try and do this with donors. They do have a pretty good fund balance that they know they could potentially use some dollars for one-time expenses for the project if they needed it. She felt there was the potential to really pull it together without trying to ask for more money in their budget.

Evans questioned with regard to their fund balance, was there a cap, percentage or limit they cannot go over as they are a different entity? Pahlow stated, not really. They were trying to be good fiscal stewards and make sure they're not too high and meet what the DTI recommends. In their opinion, they do have a good fund balance and they do want to try to spend some of that down based on what was recommended. Evans suggested maybe taking some dollars and putting it towards this. Pahlow agreed and informed they talked about it with their Board President this week. In regard to federal and state dollars, they just started looking at all the options. She was also writing an application to a community organization, so they will try to find anything they can. Evans stated with the ½% sales tax, the county can't bond for anything right now. Any money they'd get would have to come out of the general fund.

Evans understood not doing two stories, but that could be a lot of administration space and other things, nothing really for programming or students but could help with the space jam. He'd recommend adding a second story and look at remodeling at some point in the future. Pahlow stated they haven't ruled that and briefly explained some of their ideas.

**Motion made by Supervisor Borchardt, seconded by Supervisor Jacobson to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

**4. Director's Report.**

a. **COVID-19 Update.**

Pahlow stated things were still going great there. They were still four days a week and had no transmission. Like in the community, they had seen a big decrease in the number that they were trying to process. A little uptick this week but up to this point they only had to go remote with two of their classrooms. So far they were really pleased and parents seem to be very happy even when remote because they were still teaching and they were still learning. Next week was spring break and they deserve a good break as they work tremendously hard and their success had been due to that.

**Motion made by Supervisor Sieber, seconded by Supervisor Borchardt to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

## Health & Human Services Department

### 5. **Executive Director's Report.**

Executive Director Erik Pritzl referred to his report in the agenda packet material and provided recent updates on the changes that occurred with expending the eligibility for Covid vaccines, the education settings coming on and information related to the Lambeau Field large scale vaccination site starting up, which joined Prevea Health who also had a large site at UWGB.

Between Lambeau and UWGB sites, the capacity could be over 20,000 vaccinations a week. It's important to note that they provide that support to the regions as they do see people coming from outside Brown County for vaccinations. They were aware that there was still a supply issue trying to catch up with demand.

There has been expansion in the federal retail pharmacy program which provides vaccinations as well. It was a separate allocation that came straight from the federal government to those pharmacy programs and was not part of their state allocations and doesn't take from other sites and puts it to the pharmacy. It was a whole other support for vaccinations in the community.

Pritzl informed Public Health Officer Anna Destree sends out reports and weekly emails.

Emergency Rental Assistance Program – In the first 10 days with NEWCAP administering the program, they are approaching \$300,000 in rent assistance authorized already. They knew there was a lot of demand for this, NEWCAP had been made aware of that through calls from past participants in 2020 that received assistance. They meet with them biweekly to cover program updates, needs, barriers, etc. Responding to Evans, organizations can not apply for this such as St. Vincent De Paul, it's individuals or landlords on behalf of tenants.

Community Development Block Grant related to the Coronavirus – The County Board met and approved the resolution authorizing an application, it was submitted at the Department of Administration at the state level. He did get a communication a couple hours ago that it will be tentatively approved. They had to submit some additional documentation for full approval, but they were indicating that the \$3 million of assistance was something they would like to provide to Brown County in that application. Exciting news to provide that assistance for people of Brown County.

#### a. **COVID-19 Update.**

**Motion made by Supervisor Borchardt, seconded by Supervisor Jacobson to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

### 6. **Discussion and possible action on approval of Teen Parenting Program RFP for posting.**

Pritzl informed that Page 7 of the RFP, listed as Attachment A, was the document to focus on because it was the scope of work.

**Motion made by Supervisor Evans, seconded by Supervisor Sieber to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

### 7. **Financial Report for Community Treatment Center and Community Services.**

HS Finance Manager Eric Johnson briefly spoke to his report in the agenda packet material. The 2020 year-end reports probably won't be for a couple months, it takes a while to close year-end but he can confidentially say they were expecting a positive result for both Community Services and CTC compared to budget which will result in increases in the fund balance for both entities.

**Motion made by Supervisor Borchardt, seconded by Supervisor Sieber to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

### 8. **Statistical Reports.**

- a. **Monthly CTC Data.**
  - i. **Bay Haven Crisis Diversion.**
  - ii. **Nicolet Psychiatric Center.**
  - iii. **Bayshore Village (Nursing Home).**
  - iv. **CTC Double Shifts.**
- b. **Child Protective Services – Child Abuse/Neglect Report.**
- c. **Monthly Contract Update.**

**Motion made by Supervisor Borchardt, seconded by Supervisor Sieber to suspend the rules to take Items 8a-c together. Vote taken. MOTION CARRIED UNANIMOUSLY**

**Motion made by Supervisor Sieber, seconded by Supervisor Evans to receive and place on file Items 8a-c. Vote taken. MOTION CARRIED UNANIMOUSLY**

**9. Request for New Non-Contracted and Contracted Providers.**

**Motion made by Supervisor Evans, seconded by Supervisor Sieber to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

**Other**

**10. Audit of bills.**

**Motion made by Supervisor Evans, seconded by Supervisor Sieber to acknowledge receipt of the bills. Vote taken. MOTION CARRIED UNANIMOUSLY**

**11. Such other Matters as Authorized by Law.**

Aging & Disability Resource Center Director Devon Christianson informed they were going into their serious planning phase for their 3-year Aging Plan and questioned if she could send an electronic survey to committee members to help them think about the needs of older people and people with disabilities to help guide their planning process.

**12. Adjourn.**

**Motion made by Supervisor Sieber, seconded by Supervisor Evans to adjourn at 6:33 pm. Vote taken. MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Alicia A. Loehlein  
Administrative Coordinator