

**PROCEEDINGS OF THE BROWN COUNTY**  
**HUMAN SERVICES COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Human Services Committee** was held on Wednesday, November 17, 2011 at Sophie Beaumont Bldg, Board Room A, 111 N. Jefferson Street, Green Bay, Wisconsin

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**Present:** Pat Evans, Jesse Brunette, Steve Fewell, Pat LaViolette, Pat Moynihan, Pat Wetzel,  
**Excused:** Carole Andrews  
**Also Present:** Brian Shoup, Tim Schmitt, Bill Dowell, Doug Marsh

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I. **Call Meeting to Order:**

The meeting was called to order by Chairman Pat Evans at 6:05 p.m.

II. **Approve/Modify Agenda:**

**Motion made by Supervisor Wetzel and seconded by Supervisor Fewell to move item #9 to follow item 1c. Vote taken. MOTION APPROVED UNANIMOUSLY**

III. **Approve/Modify Minutes of October 26, 2011.**

**Motion made by Supervisor Wetzel and seconded by Supervisor Brunette to approve. Vote taken. MOTION APPROVED UNANIMOUSLY**

**Comments from the Public**

None.

**Report from Human Services Chair, Patrick Evans**

None.

1. **Review Minutes of:**

- a. Aging & Disability Resource Center (October 27, 2011).
- b. Aging & Disability Resource Center Personnel & Policy Committee (October 21, 2011).
- c. Veterans' Recognition Subcommittee (October 18, 2011).

**Motion made by Supervisor Fewell and seconded by Supervisor Moynihan to receive and place on file items 1a-c. MOTION APPROVED UNANIMOUSLY**

*Although shown in proper format here, Item 9 was discussed at this time.*

**Human Services Dept.**

2. Executive Director's Report.

Human Services Director Brian Shoup stated that they have about seven large system changes going on at this time from EMR to third party administration that they are extremely busy but his staff is handling it well.

**Motion made by Supervisor Fewell and seconded by Supervisor La Violette to receive and place on file. Vote taken. MOTION APPROVED UNANIMOUSLY**

3. Economic Support (Bay Lake) Consortium

Shoup stated that they are in the middle of negotiating some State contracts with the new five county economic support consortium and this is going on statewide. In speaking with Corporation Counsel, Shoup was informed that approval of this project by the Human Services Committee as well as the full County Board will be necessary prior to the end of the year. The next full County Board meeting is on December 21, 2011. At some point in December, the Human Services Committee will need to meet to approve this.

**Motion made by Supervisor LaViolette and seconded by Supervisor Moynihan to receive and place on file. MOTION APPROVED UNANIMOUSLY**

4. Financial Report for Community Treatment Center and Community Programs.

Human Services Finance Manager Tim Schmitt stated Community Programs are on track and a surplus is being projected for the end of the year due to cost controls. The Community Treatment Center is also running close to budget and a small favorable levy impact is projected due to cost controls and revenue from out of county residents.

**Motion made by Supervisor Fewell and seconded by Supervisor La Violette to receive and place on file. Vote taken. MOTION APPROVED UNANIMOUSLY**

5. Monthly Inpatient Data – Community Treatment Center and Bellin Psychiatric Center.

**Motion made by Supervisor Fewell and seconded by Supervisor La Violette to receive and place on file. Vote taken. MOTION APPROVED UNANIMOUSLY**

6. Approval for New Non-Continuous Vendor.

**Motion made by Supervisor Fewell and seconded by Supervisor Wetzel to approve. Vote taken. MOTION APPROVED UNANIMOUSLY**

7. Request for New Vendor Contract.

**Motion made by Supervisor Fewell and seconded by Supervisor Moynihan to approve. Vote taken. MOTION APPROVED UNANIMOUSLY**

8. Monthly Contract Update.

**Motion made by Supervisor Moynihan and seconded by Supervisor Wetzel to approve. Vote taken. MOTION APPROVED UNANIMOUSLY**

9. Approval of Bid for Gutters and Downspouts at CTC.

Facilities Director Bill Dowell stated that this was a project that was cut back on during the construction season, but when all bills were paid there were excess funds and they would

like to have this project completed at this time. Facility Engineer Doug Marsh will be coordinating the project.

**Motion made by Supervisor La Violette and seconded by Supervisor Wetzel to approve. Vote taken. MOTION APPROVED UNANIMOUSLY**

**ADRC, Health Dept, Syble Hopp, Veterans Services** – No agenda items.

**Other**

10. Audit of bills.

**Motion made by Supervisor Fewell and seconded by Supervisor Wetzel to pay bills. Vote taken. MOTION APPROVED UNANIMOUSLY**

11. Such other Matters as Authorized by Law.

**Motion made by Supervisor Fewell and seconded by Supervisor Moynihan to adjourn at 6:11 p.m. MOTION APPROVED UNANIMOUSLY**

Respectfully submitted:

Alicia A. Loehlein  
Recording Secretary