

PROCEEDINGS OF THE BROWN COUNTY
HUMAN SERVICES COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a budget and regular meeting of the **Brown County Human Services Committee** was held virtually on Tuesday, October 20, 2020.

Present: Supervisor Brusky, Supervisor Borchardt, Supervisor Evans, Supervisor Sieber, Supervisor Jacobson
Also Present: Syble Hopp Business Manager Carolyn Maricque, ADRC Director Devon Christianson, County Veteran Service Officer Joe Aulik, Health and Human Services Director Erik Pritzl, Director of Community Programs Jenny Hoffman, Nursing Home Administrator Samantha Behling, Public Health Officer Anna Destree, HS Finance Manager Eric Johnson, Children Youth & Families Manager Kevin Brennan, Human Services Manager Mark Vanden Hoven, Contract & Provider Relations Manager Molly Hillmann; Executive Troy Streckenbach, Director of Administration Chad Weininger, Senior Accountant David Diedrick; Internal Auditor Dan Process, Director of Finance Bradley Klingsporn, Communications Coordinator Andrea Holden, Senior HR Generalist Kara Navin, HR Generalist Luke Newton, Social Worker-Case Manager Amanda Woldt, ES Services Manager Chelsey Groessl, Social Worker Supervisor Mark Seidl; Supervisors Schadewald, Landwehr, Chu, Buckley, Dorff, Coenen; other interested parties.

I. **Call Meeting to Order.**

The meeting was called to order by Chair Brusky at 5:30 pm.

II. **Approve/Modify Agenda.**

Motion made by Supervisor Borchardt, seconded by Supervisor Evans to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.

III. **Approve/Modify Minutes of August 26, 2020.**

Brusky referred to Item 12, first sentence in the Executive Director's Report. The word Secured s/b Secure, FRCCCY s/b SRCCCY. She suggested adding a dash between Lincoln Hills and Copper Lake as they are two different facilities.

Motion made by Supervisor Sieber, seconded by Supervisor Borchardt to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.

Comments from the Public on Budgetary Items None.

Comments from the Public on Non-Budgetary Items

Natalie Bomstad – City of Green Bay

Bomstad does not have any lobbying affiliations. She was present to comment on the resolution to look at adopting the declaration that racism is a public health crisis. She's a resident and parent in the City of Green Bay and held a master's degree in Public Health and serve as the Executive Director of WELLO, a non-profit serving the people of Brown County. She was in favor of passing the resolution and briefly explained why.

****BUDGET REVIEW****

REVIEW OF 2021 DEPARTMENT BUDGETS

1. **SYBLE HOPP SCHOOL/CHILDREN WITH DISABILITIES EDUCATION BOARD - Review of 2021 Department Budget.**

Business Manager Carolyn Maricque noted Administrator Kim Pahlow was in their board meeting however, they presented their budget in June for approval. She was present for follow up questions.

Weininger stated the committee needed to approve this item. The original resolution was tentative, this set their levy limits.

Motion made by Supervisor Jacobson, seconded by Supervisor Sieber to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.

The committee took Non-Budget Item 5 at this time.

2. AGING AND DISABILITY RESOURCE CENTER - Review of 2021 Department Budget.

ADRC Director Devon Christianson and Finance Manager Director Debra Bowers were present to speak to the budget. Christianson thanked everyone for the support they get every day from the county. She referred to the 2021 Proposed Budget book and informed their brand new Vision, Mission and Values were published in the book this year as they were new to them. She could divide their Initiates into three categories: Partnerships, Sustainability and Planning and spoke to their Initiatives listed in the book.

Christianson added, another sustainability initiative was around their Grounded Café. They were in the middle of a great struggle, as are all restaurants and business with their doors not being open. They do Eat Street, carryout, etc. They had done and faired pretty well because of the support of the community. As of July they had been able to receive around \$60,000 in private donations to help their café sustain itself. Every dollar they spend on food and products they are able to bring in \$2.73.

Christianson informed they were required to do a 3-year planning process. It took about a year to develop their plans and will spend 2021 doing focus groups, surveys, gathering input and writing their very large comprehensive plan around older adults and adults with disabilities and the services they need to provide.

With regard to COVID and their budget, they have been very fortunate. Their nutrition program was their priority as an essential service serving around 500 meals a day to homebound individuals. They received additional federal dollars for shelf staple food and be able to redeploy staff. Federal Government also relaxed some of the requirements on who can receive meals, both helped deliver additional meals.

They have new and creative ways to reach people virtually but phone, video conference, and online programming. They had served 6,842 additional meals and 1,187 additional contacts to customers than last year. Since COVID, they had done about 215 one on one virtual appointments with customers.

Motion made by Supervisor Borchardt, seconded by Supervisor Sieber to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.

3. VETERANS' SERVICES - Review of 2021 Department Budget.

County Veteran Service Officer Joe Aulik informed his budget was pretty much the same as last year. He spoke to the Veterans budget overview in the 2021 Proposed Budget book, while also noting changes.

Motion made by Supervisor Evans, seconded by Supervisor Sieber to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.

4. HEALTH & HUMAN SERVICES - Review of 2021 Department Budget.

- a. Resolution Approving New or Deleted Position During the 2021 Budget Process in the Health and Human Services Department – Community Services Division Table of Organization - **20-078R.**
- b. Resolution Approving New or Deleted Position During the 2021 Budget Process in the Health and Human Services Department – Community Services Division Table of Organization – **20-079R.**
- c. Resolution Approving New or Deleted Position During the 2021 Budget Process in the Health and Human Services Department – Community Services Division Table of Organization – **20-080R.**
- d. Resolution Approving New or Deleted Position During the 2021 Budget Process in the Health and Human Services Department – Community Services Division Table of Organization – **20-081R.**

- e. **Resolution Approving New or Deleted Position During the 2021 Budget Process in the Health and Human Services Department – Community Services Division Table of Organization – 20-084R.**
- f. **Resolution Approving New or Deleted Position During the 2021 Budget Process in the Health and Human Services Department – Community Services Division Table of Organization - 20-085R.**

Motion made by Supervisor Evans, seconded by Supervisor Sieber to suspend the rule to take Items 4a-f together. Vote taken. MOTION CARRIED UNANIMOUSLY.

Motion made by Supervisor Evans, seconded by Supervisor Sieber to approve Items 4a-f. Vote taken. MOTION CARRIED UNANIMOUSLY.

Health & Human Services Director Erik Pritzl noted it was a group effort to get to this point. He spoke to the major things they were going work on in 2021. He referred to the Initiatives in the 2021 Proposed Budget book and highlighted how the positions connect to their mission.

Responding to Supervisor Evans, Pritzl informed the Foster Home lines were based on the last five years and projecting forward based on utilization. It was reflecting the actuals of what they were seeing year to year. There could be increases based on level of need or care.

Evans referred to page 136, Teen Parenting. Catholic Charities was no longer going to do it, some other agencies might be able to pick some of it up but he felt it was a great program through the years and remembered when they started it. He understood there was some crossover with some of the population with clients but he would like to add \$112,000 for this program. He briefly explained where he got his number from and felt there was a need for it.

Weininger stated they were about \$60,000 under the levy limit but Administration Committee moved it to the contingency fund so they were at levy limits. He explained what options they had to find the dollars. Schadewald reiterated that they were at the levy limit and they had contingency money. This will give the County Board the control of that money in whatever manner they may need with the uncertainty of COVID and public health. It allowed for flexibility next year and encouraged this committee to do what they can with the current budget but not to add.

Motion made by Supervisor Evans, seconded by Supervisor Jacobson to add \$112,000 for the Teen Parenting Program. *Evans pulled his motion and will talk to staff prior to the upcoming budget meeting.*

Sieber suggested making a motion to refer to Administration to bring back for the budget meeting that way it's listed on the agenda and he'll have an opportunity to find some funding sources if needed.

Motion made by Supervisor Evans, seconded by Supervisor Jacobson to refer to Administration to potentially find an answer so they can have that discussion. Vote taken. MOTION CARRIED UNANIMOUSLY

Motion made by Supervisor Borchardt, seconded by Supervisor Evans to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

NON-BUDGET ITEMS

1. **Review Minutes of:**
 - a. **Aging & Disability Resource Center Board of Director's Meeting (July 9 and August 27, 2020).**
 - b. **Board of Health (July 14 and August 11, 2020).**
 - c. **Children with Disabilities Education Board (June 16, July 14, August 18, and October 15, 2020).**
 - d. **Human Services Board (August 13, 2020).**
 - e. **Veterans' Recognition Subcommittee (September 15, 2020).**

Motion made by Supervisor Borchardt, seconded by Supervisor to take Items 1a-e together. Vote taken. MOTION CARRIED UNANIMOUSLY.

Motion made by Supervisor Jacobson, seconded by Supervisor Borchardt to receive and place on file Items 1a-e. Vote taken. **MOTION CARRIED UNANIMOUSLY.**

Communications

2. Communication from Supervisor Lefebvre re: I am asking the Human Service/County Board adopt the following NACO resolution the Executive Committee passed, urging the Federal Government to -
Declare Racism a National Public Health Crisis -
 - 1- Assert that racism is a public health crisis affecting our entire country.
 - 2- Leverage a racial equity lens in evaluating federal policy.
 - 3- Develop relevant policies aimed at improving health and economic opportunity in communities of color and;
 - 4- Support local, state and federal initiatives that advance social justice.

Motion made by Supervisor Evans, seconded by Supervisor Sieber to hold until next meeting. Vote taken. **MOTION CARRIED UNANIMOUSLY.**

Wind Turbine Update

3. Receive new information – Standing Item.

Motion made by Supervisor Borchardt, seconded by Supervisor Sieber to receive and place on file. Vote taken. **MOTION CARRIED UNANIMOUSLY**

Resolutions & Ordinances

4. Resolution Extending the Declaration of Emergency from 11-05-2020 to December 2020 and Limiting Authority. *Action at September County Board: Referred to Health and Human Services Director Pritzl and Health and Human Services Committee.*

Motion made by Supervisor Sieber, seconded by Supervisor Borchardt to approve the alternative declaration order. Vote taken. **MOTION CARRIED UNANIMOUSLY.**

Syble Hopp

5. Director's Report.
 - a. COVID-19 Update.

Maricque informed Pahlow was in a meeting to discuss the different phases of bringing the school back into attendance and having more people be at school in person for a fuller day. They were looking at phasing in the approach of getting students back in for full day school. They defined 6 phases when they went through this. The first phase was to be completely remote and they haven't been in that phase since last spring. They have been in phase 2, remote learning and students coming in on a one-on-one basis to work with their therapists and teachers. In the next phase they were looking to bring students that want to attend in person back for one day a week and gradually, if it's working, to bring them in for two days a week. Phase 5 would bring students that want to be learning in person at school back for 4-days, they would still have the one day remote because there will still be students learning virtually so they will want to be able to plan for those students too. They were also looking to work with other school districts in their area to establish gating criteria of when they will move into that phase. Hoping to start phase 3 on November 9th and transition to phase 4 on the last week of November.

Brusky questioned if this was somewhat stimulated by the De Pere School District resuming their in person. Maricque responded they've been looking at trying to find a method where they were able to bring students in for longer periods of time and more one-on-one, obviously with their kids being special education it was important for them to be in school if they can do it safely.

Motion made by Supervisor Borchardt, seconded by Supervisor Jacobson to receive and place on file. Vote taken. **MOTION CARRIED UNANIMOUSLY.**

Aging & Disability Resource Center

6. Director's Report.

a. COVID-19 Update.

Christianson informed their Finance Coordinator Deb Bowers is retiring the end of the year, this was her 32nd budget. It was a great sadness to them. Also, their Quality Manager Laurie Ropson was retiring at the end of the year. They have been much who of who they have become and are because of those ladies and are proud to call them ADRC and wish them well.

Motion made by Supervisor Sieber, seconded by Supervisor Jacobson to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

Veterans

7. Director's Report.

a. COVID-19 Update.

CVSO Joe Aulik spoke to his written Director's Report (attached).

Motion made by Supervisor Borchardt, seconded by Supervisor Evans to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

Health & Human Services Department

8. Executive Director's Report.

a. COVID-19 Update.

Health & Human Services Director Erik Pritzl highlighted some changes to

Motion made by Supervisor Sieber, seconded by Supervisor Borchardt to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

9. Budget Adjustment Request (20-076): Any increase in expenses with an offsetting increase in revenue.

Motion made by Supervisor Sieber, seconded by Supervisor Jacobson to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.

10. Financial Report for Community Treatment Center and Community Services - September and October 2020.

Motion made by Supervisor Jacobson, seconded by Supervisor Borchardt to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

11. Statistical Reports.

a) Monthly CTC Data.

- i. Bay Haven Crisis Diversion – August and September 2020.**
- ii. Nicolet Psychiatric Center – August and September 2020.**
- iii. Bayshore Village (Nursing Home) – August and September 2020.**
- iv. CTC Double Shifts Worked - July, August and September 2020.**

b) Child Protective Services – Child Abuse/Neglect Report – August and September 2020.

c) Monthly Contract Update – September and October 2020.

Motion made by Supervisor Borchardt, seconded by Supervisor Sieber to take Items 11a-c together. Vote taken. MOTION CARRIED UNANIMOUSLY.

Motion made by Supervisor Borchardt, seconded by Supervisor Sieber to receive and place on file Items 11a-c. Vote taken. MOTION CARRIED UNANIMOUSLY.

12. Request for New Non-Contracted and Contracted Providers – September and October 2020.

Motion made by Supervisor Sieber, seconded by Supervisor Evans to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY.**

Other

13. Audit of bills.

Motion made by Supervisor Sieber, seconded by Supervisor Borchardt to acknowledge receipt of the bills. Vote taken. **MOTION CARRIED UNANIMOUSLY**

13. Such other Matters as Authorized by Law.

Next Human Services Mtg: November 18, 2020

14. Adjourn.

Motion made by Supervisor Sieber, seconded by Supervisor Evans to adjourn at 7:35 pm. Vote taken. **MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

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JOSEPH AULIK
VETERANS SERVICE OFFICER

DIRECTOR'S REPORT – COUNTY VETERANS SERVICE OFFICE

10/16/2020

1. Year-to-Date Retroactive Cash Payouts to veterans, survivors, and dependents total \$3.4 million, a new office record. This is an increase of \$300,000, up from \$3.1 million for September 2020. Our goal for 2020 is to exceed \$3.6 million.
2. VA benefits were increased \$10.2 million in 2019 to \$114.3 million. Economic Impact increased \$19 million in 2019 to \$226.3 million. Retroactive Cash Payouts to veterans, survivors, and deponents in 2019 totaled \$2.1 million.
3. Two veterans obtain 100% over the past month. One veteran received a retroactive check of \$122,000 and the other veteran receive a retro check on \$30,000. These veterans will continue to receive a monthly payment of over \$3,100 each month. Again, they will also receive; FREE VA dental care, FREE health insurance for dependents, FREE nursing home coverage, and property taxes refunded each year. Even though these benefits are FREE, they come at a very high emotional and physical cost to the veteran in service to our country.
4. We continue to correct many errors in the VA compensation system as we track every step of the claim from inception to completion. This continues to double our workload.
5. We have 600 claims pending at various levels within the VA system.
6. The office continues to utilize phone appointments in lieu of in-person appointments due to the pandemic to keep our veteran community safe. We have had very positive feedback for this type of service as this is providing more efficient easier access for veterans and dependents to file claims from the convenience of their home or office.
7. We continue to have one employee out on extended medical leave. We interviewed an individual for our LTE opening. This individual declined the job more than likely due to the LTE status.
8. We have reinitiated our direct mail program using VA labels we received from the VA Release of Names and Address (RONA) program. We have taken our \$1,000 donation and launched an outreach online and TV advertising on WBAY, that will run about three weeks.
9. The expanded VA Care Giver program October 1, 2020. We have signed up five veterans for this program. As more veterans become aware of this program, we are expecting a large demand for applications for this program and will need to assist in the application process adding to our increasing workload.