

PROCEEDINGS OF THE BROWN COUNTY
HUMAN SERVICES COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Human Services Committee** was held on Wednesday, April 27, 2011 in Room 200, Northern Building, 305 East Walnut Street, Green Bay, Wisconsin

Present: Pat Evans, Carole Andrews, Jesse Brunette, Pat Moynihan, Pat Wetzel, Pat LaViolette, Steve Fewell
Also Present: Brian Shoup – Executive Director Human Services Dept., Jenny Hoffman, Tim Schmitt, Jeff Oudeans, Mary Johnson, Judy Friederichs, Other Interested Parties

I. **Call Meeting to Order:**

The meeting was called to order by Chairman Pat Evans at 6:00 p.m.

II. **Approve/Modify Agenda:**

Motion made by Supervisor Andrews, seconded by Supervisor La Violette to approve the agenda. Vote taken. MOTION APPROVED UNANIMOUSLY.

III. **Approve/Modify Minutes of March 30, 2011:**

Human Services Executive Director Brian Shoup provided the Committee with a Memorandum dated April 26, 2011, a copy of which is attached. This Memorandum contained proposed modifications to the March 30, 2011 Human Services Committee minutes.

Motion made by Supervisor Andrews, seconded by Supervisor La Violette to approve the minutes as modified. Vote taken. MOTION APPROVED UNANIMOUSLY.

Comments from the Public:

None.

Report from Human Services Chair, Patrick Evans:

Chair Evans reported that he had recently had lunch with County Executive Troy Streckenbach. At this lunch he encouraged Streckenbach to meet with CP, Aspiro, Curative and other agencies to get an idea of what will be happening in Human Services in the future.

1. **Review Minutes of:**

- a. **Community Options Program (March 28, 2011)**
- b. **Human Services Board (March 10, 2011)**
- c. **Veterans' Recognition Subcommittee (March 15, 2011)**

Motion made by Supervisor La Violette, seconded by Supervisor Moynihan to receive and place on file Items 1a, 1b and 1c. MOTION APPROVED UNANIMOUSLY.

Aging & Disability Resource Center

2. Revenue and Expense Report for February, 2011.

Motion made by Supervisor Fewell, seconded by Supervisor Andrews to receive and place on file. Vote taken. MOTION APPROVED UNANIMOUSLY.

Health Department

3. Budget Adjustment Request (11-45): Change in any item with Outlay account which requires the reallocation of funds from any other major budget classification or the reallocation of Outlay funds to another major budget classification.

Motion made by Supervisor La Violette, seconded by Supervisor Andrews to approve. Vote taken. MOTION APPROVED UNANIMOUSLY.

4. Approval of the low bid from Northern Electric for the installation of an emergency generator at Health Department.

Jeff Oudeans indicated that this generator was necessary to run the refrigerator in the Health Department in the event of power failure to keep the vaccines safe.

Motion made by Supervisor La Violette, seconded by Supervisor Wetzel to approve. Vote taken. MOTION APPROVED UNANIMOUSLY.

Human Services Department:

5. Executive Director's Report.

Human Services Executive Director Brian Shoup informed the Committee that they have a candidate for the psychiatrist position and he was pleased that it did not take the recruiter long to find this person. Shoup will be meeting with the candidate on April 28. The candidate is from Hawaii by way of New York City and is interested in the Midwest. Shoup felt that the candidate's qualifications looked good and he is anxious to meet and interview said candidate. The candidate is an Ivy Leaguer and currently works with public clients at a mobile crisis unit in New York City. He is three years out of his residency, fully licensed and Board certified.

Shoup continued his report by providing an update on Family Care. Under the Governor's proposed budget, Family Care would be frozen for two years. The audit report was released on April 27, 2011 and Shoup had reviewed the executive summary of it. His conclusion was that there was not anything in the executive summary that offered compelling reasons to go forward, nor did there appear to be any compelling reasons not to go forward. He felt there was something in the report to argue in either direction. Shoup informed that the one proviso in the Governor's proposed budget upon which they would be willing to expand Family Care is if the studies and audit report showed that Family Care is cost effective, however, Shoup did not believe the report showed this.

Shoup also indicated that he had a meeting recently with some Human Services Directors from surrounding counties. The Deputy Director of the Department of Health Services is pushing IRIS, which is the self-directed version of Family Care. The problem with IRIS in Shoup's opinion is that it is a self-select group of pretty well functioning people who are going to be capable of doing that, but that does not describe the bulk of the cases that we have. However, Rolf Hansen had arranged for a telephone hookup with a gentleman who is involved in self-directed care and he outlined what he felt made sense and that was the combination of continuing self-directed care as well as full

managed care. Shoup pointed out that Family Care is 11 years old and there may be an opportunity to make a fresh proposal and he felt that it does have some merit and we will have to see where it goes from this point.

The Human Services Department is continuing to work on the EMR records conversion which has taken a large amount of time. He also felt there will be a need to expand electronic records to the rest of their operation if they are going to be efficient in the future and he will bring this back to the Committee at a later date with regard to some proposals, information and costs.

Shoup also reported that he is becoming heavily engaged with the new County Executive and he is getting up to speed. Human Services is also busy working on the 2012-13 budget.

Motion made by Supervisor La Violette, seconded by Supervisor Wetzel to receive and place on file. Vote taken. MOTION APPROVED UNANIMOUSLY.

6. Update on Economic Support.

Economic Support Administrator Jenny Hoffman addressed the Committee with regard to an item in the Governor's proposed budget wherein the State would take over determining eligibility for Medicaid, Badger Care Plus and food stamps. This proposed centralization of determining eligibility would be run through a private vendor located in Milwaukee County. This vendor currently is to determine food share benefits for single persons, however, they have proven that they cannot handle this and the enrollment service center is under federal corrective action due to poor performance and failure to follow guidelines. Counties continue to handle eligibility for families, elderly and disabled populations. Brown County has huge concerns if the State takes over the entire eligibility process as they have proven that they cannot handle the single person cases. Shoup interjected that the State handling this would cost Brown County \$250,000.00 of levy dollars annually as the County would have to pay a maintenance fee for this service. Even if Brown County were out of the business of determining eligibility, the State would take our 2009 county money and reduce our county allocation by that amount which nets approximately \$50,000.00. The County would also lose control of maintaining the integrity of the programs.

Brown County shared several compelling issues with legislators with regard to this recently at Human Services Day at the Capital and the legislators were very supportive of the counties maintaining a role in the programs. Brown County has come up with an alternative model which will go to the legislative fiscal bureau soon. The Wisconsin County Human Services Association approved this model to show their support. As part of the performance, the County would have to determine eligibility within 30 days of someone applying. Right now the enrollment service center processes only about 16 percent of their cases within 30 days. Statewide about 75 percent of cases are processed within 30 days and in Brown County, 81 percent of cases are processed within 30 days. The enrollment service center also currently has about 4,000 unprocessed cases.

Motion made by Supervisor Fewell, seconded by Supervisor La Violette to have Human Services and Corporation Counsel create a resolution in opposition to the State's proposed plan and in support of Brown County's proposed model. Vote taken. MOTION CARRIED UNANIMOUSLY.

Hoffman concluded her report by stating that articles were recently run in the Green Bay Press Gazette and Milwaukee Journal Sentinel with regard to fraud. The Press Gazette reported on Brown County's efforts with regard to fraud and the Milwaukee Journal Sentinel also had an article that referenced Brown County's efforts in partnering with the Sheriff's Department to investigate fraud.

Motion made by Supervisor La Violette, seconded by Supervisor Moynihan to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

7. Financial Report of Community Treatment Center and Community Programs.

Finance Manager Tim Schmitt indicated that 2010 was a good year. The year end fund balance for community programs was \$5,000,080.00 and they finished the year by retaining the net excess of \$1,000,000 that was booked in 2010.

With regard to the CTC, the information for 2010 year end showed operating net excess of \$270,000.00. The fund balance increased nearly one million dollars because they transferred some funds from community programs into the CTC.

Motion made by Supervisor Andrews, seconded by Supervisor Brunette to receive and place on file. Vote taken. MOTION APPROVED UNANIMOUSLY.

8. Community Treatment Center Update.

Hospital and Nursing Home Administrator Mary Johnson reported that The Wisconsin Association of County Homes went to the Capital recently and lobbied the representatives for several things. One of the things they were lobbying for is the SPP (Supplemental Payment Plan) which are funds from federal government based on county nursing home losses. Governor Walker's budget proposed giving the county nursing homes 38.1 million dollars, but they lobbied for at least 39.1 million dollars because that is what the statutes says they are allowed. Another thing they lobbied for is CTE funds which result when the federal government gives more than they expected and these funds are supposed to go back to the county, but did not in 2009. There is 10 million dollars sitting there so they lobbied to get that as well. They also lobbied to have more of the bed tax returned to the County.

Johnson also reported that they have a CHIPS committee which is a partnership between the Health Department, De Pere, Green Bay, the hospitals, the County and schools and they have been meeting for about six months and have developed some goals, including tackling alcohol abuse in the county as well as looking at nutrition for children. The Committee will be hearing more about this in the future.

Johnson also wished to inform the Committee that with regard to the survey, they received a letter from the State saying that it has been corrected.

Motion made by Supervisor Andrews, seconded by Supervisor Moynihan to receive and place on file. Vote taken. MOTION APPROVED UNANIMOUSLY.

9. Monthly Inpatient Date – Community Treatment Center and Bellin Psychiatric Center.

Motion made by Supervisor La Violette, seconded by Supervisor Andrews to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

10. Approval for Non-Continuous Vendor.

**Motion made by Supervisor Andrews, seconded by Supervisor La Violette to approve. Vote taken.
MOTION APPROVED UNANIMOUSLY.**

11. Request for New Vendor Contract.

**Motion made by Supervisor Andrews, seconded by Supervisor Wetzel to approve. Vote taken.
MOTION APPROVED UNANIMOUSLY.**

12. Monthly Contract Update.

**Motion made by Supervisor Fewell, seconded by Supervisor Andrews to receive and place on file.
Vote taken. MOTION APPROVED UNANIMOUSLY.**

13. Budget Adjustment Request (11-42): Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund).

**Motion made by Supervisor La Violette, seconded by Supervisor Andrews to approve. Vote taken.
MOTION APPROVED UNANIMOUSLY.**

14. Budget Adjustment Request (11-46): Increase in expenses with offsetting increase in revenue.

**Motion made by Supervisor La Violette, seconded by Supervisor Andrews to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY.**

Syble Hopp – No agenda items.

Veterans' Services – No agenda items.

Other:

15. Audit of Bills.

**Motion made by Supervisor Andrews, seconded by Supervisor Brunette to pay bills. Vote taken.
MOTION CARRIED UNANIMOUSLY.**

**Motion made by Supervisor Moynihan, seconded by Supervisor Andrews to adjourn at 6:30 p.m.
Vote taken. MOTION CARRIED UNANIMOUSLY.**

Respectfully submitted:

Therese Giannunzio
Recording Secretary

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Brian Shoup, Executive Director

MEMORANDUM

DATE: April 26, 2011
TO: Human Services Committee
FROM: Brian Shoup, Human Services Executive Director
RE: Proposed Revisions to March 30, 2011 Human Services Committee Minutes

Below details the following changes that should be made to the Human Services Committee Minutes dated March 30, 2011.

Agenda Item No. 3 Update on Electronic Medical Records (EMR)

The minutes should reflect that this topic was discussed under Agenda Item No. 2 Executive Director's Report.

Agenda Item No. 5 Financial Report for Community Treatment Center and Community Programs

The write up that is currently under this item should be moved to Agenda Item No. 6 Community Treatment Center Update where it belongs. This write up is not supposed to be under Agenda Item No. 5.

Agenda Item No. 5 Financial Report for Community Treatment Center and Community Programs

The minutes should reflect Tim Schmitt's, Budget and Finance Manager, report. Include the following write up into the minutes under Agenda Item No. 5:

Community Programs

Community Programs posted an increase in net assets of \$1.1 million in 2010. This was primarily due to increased census for all programs along with effective revenue and expense management. We maximized revenue in CP by replacing budgeted levy funds with federal funding in our long-term care and community treatment programs. This resulted in a \$600K positive effect on the levy. Second, we generated more case management revenue than we budgeted due to better utilization of our case managers and our personal care professionals. We also realized labor savings by holding positions open per county human resource policy. We continue to see cost increases and increased levy requirements in our mental health program(s) as the census and emergency detention cases rise.



Community Treatment Center

The CTC realized a net excess of \$963K of which \$543K was comprised of transfer-in from community programs for the 2009 deficit. The CTC net excess (less transfer-in) was \$290K which is better than budgeted. This is due to increased hospital revenue where CTP realized 1,583 more Brown County days than budgeted. In addition, revenues from other payers at the hospital were \$175K higher due to 658 more client days than budget. Private pay revenues at the nursing home were \$80.7K higher than budget due to 356 more private pay days provided.

Expenses at the CTC were lower by \$643K primarily due to lower depreciation expense of \$400K. We budgeted for a 25 year depreciation schedule and booked depreciation based on a 50 year schedule per instructions from the DOA. In addition, wage expenses were closely controlled and were \$74K lower than budget. Also, chargeback's were \$118K lower than budget primarily due to facilities costs being \$88K lower than budget.