

**PROCEEDINGS OF THE BROWN COUNTY
HUMAN SERVICES COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Human Services Committee** was held on Wednesday, February 24, 2010, in Room 200 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

Present: Pat Evans-Chair, Jesse Brunette, Steve Fewell, Julie Knier, Pat LaViolette, Tom Lund, Pat Moynihan.

Excused:

Also Present: Sunny Archambault, Kathy Deniel, Judy Friederichs, Tom Hinz, Jenny Hoffman, John Machnik, Mary Scray, Jayme Sellen, Brian Shoup, Kay Smet.
Lisa Bohl, Melia Everhart, Bill LaBine, Adna Meyerhofer, Crystal Smith, Helen Smits, Bev VanDeurzen, Tony Walter, Other Interested Parties.

I. **Call Meeting to Order:**

The meeting was called to order by Chair Evans at 6:03 p.m.

II. **Approve/Modify Agenda:**

Motion made by Supervisor Lund and seconded by Supervisor Brunette to move Item No. 4 ahead of Item No. 2. MOTION APPROVED UNANIMOUSLY.

III **Approve/Modify Minutes of January 27, 2010:**

Motion made by Supervisor Moynihan and seconded by Supervisor Lund to approve. MOTION APPROVED UNANIMOUSLY.

Comments from Public:

Helen Smits, 519 Ethel Avenue, Green Bay: Ms. Smits stated that she is a member of the Human Services Board and that she is speaking in support of naming the Community Treatment Center the Barbara Rose Bauer Treatment Center. She said Ms. Bauer spent almost her entire career working at the Treatment Center and has been very active in the community even after her retirement. She opined that Ms. Bauer's lifetime of service deserves just as much honor as some who work in more lucrative positions.

Judy Friederichs, 1540 Russell Street, Green Bay: Ms. Friederichs said she is speaking on behalf of Barbara Bauer. Ms. Friederichs added that Ms. Bauer was a strong advocate of mental health parity and trying to make certain that those with mental health issues would have insurance coverage. Ms. Friederichs said Ms. Bauer also authored a couple of books about taking care of individuals with mental health issues.

Report from Human Services Chair, Patrick Evans: None.

1. **Review Minutes of:**

- a. **Aging & Disability Resource Center Board (January 28, 2010)**
- b. **Children with Disabilities Education Board (January 27, 2010)**
- c. **Community Program Planning Committee (January 25, 2010)**
- d. **Veterans' Recognition Subcommittee (February 9, 2010)**

Motion made by Supervisor Moynihan and seconded by Supervisor LaViolette to receive and place on file Items 1a through 1d. MOTION APPROVED UNANIMOUSLY.

(Item No. 4 taken next.)

Communications

2. **Communication from Supervisor Scray re: Review Brown County requirements of ID when applying for any Social Services from the County. Discuss the possibility of making Brown County requirements of ID stricter to prevent fraud (Held from January Meeting.):**

Supervisor Scray reported that a meeting was held last week to discuss this issue. She stated that the three biggest problems are: (1) verifying that the I.D. given is the person present; (2) verifying whether or not others live in a household and provide undocumented income; and (3) the issue of over-verifying. Concerning the Veridocs scanner, she said other Brown County departments will be contacted to learn if the scanner could be used by different departments as well. Ms. Scray stated that she has been very impressed with all involved.

Supervisor Fewell expressed concern that steps not be taken that would jeopardize Federal funding, to which Supervisor Scray stated that those involved are very cognizant of this.

Supervisor Lund said he applauds what Supervisor Scray and Director Shoup are doing; and said this would only be a benefit to the Federal government. This would be a means to make certain that those receiving Federal funding are legitimately entitled to the funding. He added that if every county did this, it would save a lot of money for the Federal government; and opined that this should be a model for what counties are doing nationwide.

Motion made by Supervisor Moynihan and seconded by Supervisor Lund to hold for 1 month. MOTION APPROVED UNANIMOUSLY.

3. **Communication from Supervisor Evans re: To address concerns with the Brown County Sheriff's Department and local Law Enforcement Agencies on the EM-1 placement of patients as it relates to the Crisis Center and the Community Treatment Center. Additionally to develop a county-wide plan for all Law Enforcement Agencies to abide by with accordance to enhanced safety and efficiency procedures (Held from January Meeting.):**

Director Shoup reported that he met with Tom Martin, Family Services President & CEO, recently to follow up on the issue of assessments performed by the Family Services Crisis Center. Director Shoup recommended that two locations be designated as needed to perform the assessments: For the law enforcement agencies and municipalities that have difficulty with transportation, the assessments could be performed by Crisis Center staff at the CTC; and for others, assessments could be performed at the Family Services Crisis Center.

Director Shoup stated that he expects to meet with John Luetscher, Corporation Counsel, next week to learn the status of the objections raised by the City of Green Bay attorneys.

Motion made by Supervisor LaViolette and seconded by Supervisor Brunette to put on next month's agenda. MOTION APPROVED UNANIMOUSLY.

(Item 4b was taken next.)

4. **Communication from Supervisor Lund re: To rename a portion of the Brown County Community Treatment Center in honor of Barbara Bauer, a long-time advocate for mental health care reform:**

Supervisor Lund stated that he had the pleasure of working with Ms. Bauer on the Humans Services Board for 7 years and that he does not think anyone in this community has done more for mental health advocacy than Ms. Bauer has. He said Ms. Bauer worked at the Brown County Mental Health Center for many years and was one reason the facility has such a good reputation. He opined that at the very least a portion of the CTC could be renamed in honor of her memory and suggested the Chapel area as a possibility.

Supervisor LaViolette stated that she was fortunate to know Barbara Bauer; and Supervisor LaViolette opined that everything said about Ms. Bauer is true and much more. She added that Ms. Bauer should be recognized and honored.

Supervisor Lund stated that he would like to work with Brian Shoup, Director of Human Services, and Tom Hinz, County Executive, concerning this matter.

Supervisor Fewell said he thinks there is some validity in establishing criteria for naming buildings and sections of buildings. He emphasized that he does not want the criteria to be limited to finances and those who can contribute great amounts of money. He added that Ms. Bauer was a tremendous advocate for mental health issues and that he could not recall anyone who has put more energy, time, or life work into this.

Motion made by Supervisor LaViolette and seconded by Supervisor Lund to refer this back to the Director of Human Services to come back next month with a plan as to how portions of buildings could be named after individuals. MOTION APPROVED UNANIMOUSLY.

(Item No. 2 taken next.)

#4a. **Communication from Supervisor Nicholson re: Review the cost of savings of Adult Family Homes:**

Supervisor Nicholson introduced a constituent to the Committee.

Lloyd Adams, 425 Abrams Street, Green Bay—Mr. Adams stated that he has had a State-licensed, four-bed, adult family home for approximately 8 years. He said for the past 1½ years he has only been able to house 2 people and does not understand why he is not getting referrals. Mr. Adams said his frustration stems from the fact that he has learned that Brown County has more corporate CBRF's (Community Based Residential Facility) and corporate adult family homes, which cost Brown County approximately twice as much. He asked why the corporate facilities continue to be filled when he knows some individuals could be housed in less restrictive environments.

Supervisor Fewell said he did raise this issue during a previous administration. He stated that he would not be opposed to reviewing placement issues.

Supervisor Lund opined that Mr. Adams has brought up a very good point and that Brown County should be looking for the least restrictive environment while maintaining patient and community safety. He added that Brown County is always

trying to find ways to cut costs, so it would be important to utilize group homes in the fullest in the right situations.

Director Shoup stated that the policy now is to use family homes. He opined that adult family homes are one of the best options in terms of long-term care. He added that each person must be placed based on the individual's needs, and there are cases when corporate homes and CBRF's would be appropriate.

Supervisor Fewell clarified that he is not speaking about corporate CBRF homes; he is talking about corporate-owned adult family homes that were created when ICFMR's (Intermediate Care Facility for Persons with Mental Retardation) went out of business.

Mr. Adams brought up an example of a person in a nursing home who was scheduled to move to his facility; and he was told that the person did not want to leave the nursing home. He opined that this is not cost-effective. He added there are people in several types of homes that could be in his facility. He reported that there are six people in his church that would fit into his home; and he said twice as much is being spent to keep them in the current homes due to the comfort these individuals have in the current setting.

(Supervisor Knier arrived at 6:48 p.m.)

Motion made by Supervisor Lund and seconded by Supervisor LaViolette to refer this to Human Services to come back next month. MOTION APPROVED UNANIMOUSLY.

(Item No. 5 taken next.)

#4b. Communication from Supervisor Brunette re: To offer free admission to the NEW Zoo and the Neville Public Museum on May 1st and 2nd to all Brown County foster families to celebrate and recognize them during National Foster Care Month:

Supervisor Brunette stated that May has been National Foster Care Month since 1988. He opined that this would be a good way to recognize and honor foster families; because there are many foster families in Brown County that provide safe, nurturing homes for abused children through the year. He said both the Director of the Museum and the Director of the NEW Zoo have been supportive; and Mina Teske, Foster Home Coordinator, has volunteered to communicate this to other agencies involved in foster care.

Supervisor Lund said he would be in favor of this and opined that greater attendance could lead to increased income. He added that this would not be a real loss to those attractions, especially since it is early in the season.

Supervisor Fewell said that although he does not have a problem with allowing the free admission, he thinks to offer 1 day would be preferable; because 1 day free admission was previously allowed for veterans. He added if the motion is 1 day, he would support the motion; otherwise, he would request that this be deferred to develop a policy. He added that he would like this to be consistent.

Supervisor LaViolette stated that she would not support the motion although she felt that it is wonderful to recognize the work done by foster families. However, she thinks a policy should be in place since there are so many worthwhile groups and

causes in the community. She expressed concern about not having criteria for future requests.

Chair Evans said he supports the motion; and he indicated that, although he understands the concerns raised by Supervisors Fewell and LaViolette, he feels a public facility should be opened as much as possible to groups. He added that he applauds Supervisor Brunette for bringing this Communication.

Supervisor LaViolette advised caution when offering free admission, because of the cost of providing free admission to a number of organizations without any established policy.

Chair Evans stated that he had been on the NEW Zoo Advisory Board and the Neville Public Museum Board as well. He said he appreciated the comments concerning earning money, but he thinks there would be people attending these attractions who had never been there.

Supervisor Brunette said he appreciates the concerns when recognizing any group. He added that without foster families, kids could end up in orphanages, poor houses, or stuck in the constant cycle of abuse and neglect. He added that foster families receive a very modest amount of money to offset the costs associated with fostering children, which requires care for those children 24 hours a day, 7 days a week, 365 days a year. He added that this is a way for the community to honor foster families, and that he hopes that the Executive and County Board support some type of resolution to thank them.

Chair Evans suggested that Supervisor LaViolette put in a Communication at the County Board Meeting for the Education & Recreation Committee concerning establishing a policy for this.

Motion made by Supervisor Moynihan and seconded by Supervisor Lund to approve for May 1, 2010, and forward the Human Services Committee's recommendation to the Education and Recreation Committee. Vote taken. AYES—5 (Brunette, Evans, Fewell, Lund, Moynihan) NAYS—1(LaViolette). MOTION CARRIED.

(Item 4a taken next.)

Carryovers

5. **2009-2010 Carryover – HHS:**

Motion made by Supervisor LaViolette and seconded by Supervisor Fewell to approve. MOTION APPROVED UNANIMOUSLY.

Health Dept.

6. **Director's Report:**

Judy Friederichs, Health Director, reported on the status of H1N1. She said currently there are sporadic cases statewide after the second wave. She added that the last case in Brown County was reported last week, so there is still some activity. Ms. Friederichs stated that no one in Brown County diagnosed with H1N1 has died; and there were 52 deaths statewide so far. She reported that about 19,000 individuals have been vaccinated in Brown County through the three public health agencies; but data is not yet available from the private sector and community vaccinators.

When questioned by Supervisor Knier, Ms. Friederichs stated that H1N1 vaccines were free, but there was a charge for seasonal flu vaccines.

Ms. Friederichs expressed gratitude for the many volunteers and implementation funds from the Federal government. She indicated that this was essential in providing the mass clinic vaccinations and data entry required. She added that even some of the facilities discounted space rental cost and snacks for patients.

Ms. Friederichs said there will be a meeting in March of all partners and expects at least 100 people to provide suggestions for improvements in the process. She is also requesting staff input by mid-April.

When Supervisor Knier asked how many people were diagnosed with H1N1 and survived, Ms. Friederichs replied that this information is hard to obtain because not all cases were diagnosed in the second wave. She continued by saying during the first wave there was a focus on getting case counts in order to get a picture as to who was affected by the virus. She added the purpose for this was to target areas when the availability of the vaccine was limited.

Supervisor Lund stated that the public was asked to seek medical attention when symptoms developed during the first wave, whereas people were encouraged to stay home if symptoms developed during the second wave. Ms. Friederichs added that during the second wave, the strategy was to relieve health care workers, who were starting the vaccination effort and taking care of those who were very sick; she said it was a significant illness.

Ms. Friederichs reported that many things were learned during this time and cited two: (1) different strategies for dealing with special needs; and (2) methods of communication other than the media.

Motion made by Supervisor Fewell and seconded by Supervisor LaViolette to receive and place on file. MOTION APPROVED UNANIMOUSLY.

#6a. Discussion re: 2011 Budgets with Composite Levy Increase of Zero Dollars. (Referred from Exec Committee):

Supervisor Lund opined that Supervisor Haef's intention was to bring in as low a reasonable budget as possible; and he added that services might need to be cut dependent upon funds received from the Federal and State government.

Chair Evans said he agreed with Supervisor Lund. He added that he appreciates Supervisor Haef's intent, because many constituents are losing jobs and are experiencing financial difficulties.

Motion made by Supervisor Fewell and seconded by Supervisor LaViolette to receive and place on file Items No. 6a, 24a, 25a, 25b, and 25c. MOTION APPROVED UNANIMOUSLY.

Human Services Dept.

7. EM-1 Matters:

Motion made by Supervisor Fewell and seconded by Supervisor LaViolette to receive and place on file. MOTION APPROVED UNANIMOUSLY.

8. **Anti-Fraud Report:**

Director Shoup introduced Jenny Hoffman, ES Child Daycare Supervisor, and asked her to address the Committee. Ms. Hoffman reported that the Economic Support Department currently serves about 16,000 families and determines eligibility for the Food Share Program, Child Care Systems Programs, and the Health Care Programs (Medicaid and Badger Care Plus).

Ms. Hoffman said the Economic Support Department is diligently working on the anti-fraud efforts. She expressed agreement with Supervisor Scray's earlier report on the API system and software package; however, she said she also would like to learn whether or not this system would be able to identify alias social security numbers and names.

Supervisor Lund said he put forth a communication that went to the State level about fraud investigation being paid for by the Federal government. He stated that the salaries of investigators should be paid by the Federal government, because this is saving the Federal government money. He added that this is not a legitimate program if funds can be fraudulently obtained. He emphasized that he would like Brown County to be at the forefront in this area.

Ms. Hoffman replied that if someone presents with an alias social security number, there are additional tools offered by the State government to interface with.

Ms. Hoffman said childcare provider fraud is another area being addressed at this time. She reported that the focus at the State level is provider fraud right now. She explained that daycare centers don't always accurately report attendance, and those daycare centers listed on State reports are being monitored in collaboration with the State licensing office and law enforcement agencies.

Motion made by Supervisor Fewell and seconded by Supervisor LaViolette to receive and place on file. MOTION APPROVED UNANIMOUSLY.

9. **Director's Report:**

Director Shoup reported that he has been reviewing the financial controls. He said the 2009 rates are being evaluated, and rates for 2009 in one instance are being renegotiated and rebilled.

Director Shoup said he continues to meet with larger contract agencies and has been pleased with the cooperation. He added that it is in Brown County's interest to work with these agencies.

Director Shoup said he conducted a special meeting with senior staff last week and indicated the expectations for fiscal management. He said training has been scheduled for managers and supervisors in the area of financial management, particularly the use of financial software.

Director Shoup reported that each month he has been focusing on areas of services provided by Brown County to gather input from supervisors and managers; and recently he has scheduled a 2-hour debriefing with Child Protection for this purpose.

Motion made by Supervisor LaViolette and seconded by Supervisor Moynihan to receive and place on file. MOTION APPROVED UNANIMOUSLY.

10. **Family Care Update:**

Director Shoup notified the Committee that there is an elected official meeting scheduled for March 29 in Conference Room A of the Sophie Beaumont Building.

Motion made by Supervisor Lund and seconded by Supervisor Moynihan to receive and place on file. MOTION APPROVED UNANIMOUSLY.

11. **Community Treatment Center Update:**

Director Shoup introduced Kathy Deniel as Director of Nursing. Ms. Deniel reported that the annual survey was conducted on February 5, 2010, and lasted 5 days. She said there were 11 minor citations received, and none were monetary fines. It is expected that the surveyors will return March 5, 2010, to verify compliance.

Ms. Deniel stated that the surveyors spoke with residents and the families of residents and were told that the CTC staff goes above and beyond, that the CTC is a well-kept secret, and no negative comments were received.

Ms. Deniel reported that behaviors and incidents of falls have decreased by 50 percent.

When Supervisor Knier asked what the citations were for, Ms. Deniel stated that they were cross-cites; and most were involving infection control. She said one example is not touching food with bare hands, so peeling a banana and handing it to a resident was considered bare-hand contact. She opined that staff got nervous when being observed, and sometimes staff forgot to wash hands between changing gloves. She said some chose not to use a gait belt on a consistent basis, and sometimes staff members parent the residents.

Motion made by Supervisor LaViolette and seconded by Supervisor Fewell to receive and place on file. MOTION APPROVED UNANIMOUSLY.

12. **Community Treatment Center Statistics:**

Director Shoup reported that the new Clinical Director started on Monday—Dr. Pareek. He said Dr. Pareek indicated that he would like to review the lengths of stay for EM-1's, which he opined are too short.

Motion made by Supervisor LaViolette and seconded by Supervisor Fewell to receive and place on file. MOTION APPROVED UNANIMOUSLY.

(Supervisor Fewell left at 7:28 p.m.)

13. **Bellin Psychiatric Monthly Report:**

Motion made by Supervisor LaViolette and seconded by Supervisor Brunette to receive and place on file. MOTION APPROVED UNANIMOUSLY.

14. **Approval for New Non-Continuous Vendor:**

Motion made by Supervisor Lund and seconded by Supervisor Knier to approve. MOTION APPROVED UNANIMOUSLY.

15. **Request for New Vendor Contract:**

Motion made by Supervisor Brunette and seconded by Supervisor Knier to approve. MOTION APPROVED UNANIMOUSLY.

16. **Monthly Contract Update:**

Motion made by Supervisor LaViolette and seconded by Supervisor Knier to receive and place on file. MOTION APPROVED UNANIMOUSLY.

17. **Financial Report for Community Programs:**

Director Shoup stated that financial information is not available.

Motion made by Supervisor Moynihan and seconded by Supervisor Brunette to receive and place on file. MOTION APPROVED UNANIMOUSLY.

18. **Financial Report for Community Treatment Center:**

Director Shoup stated that financial information is not available.

Motion made by Supervisor Moynihan and seconded by Supervisor Brunette to receive and place on file. MOTION APPROVED UNANIMOUSLY.

(Items Nos. 19-24 taken together.)

19. **Budget Adjustment Request (#09-153): Increase in expenses with offsetting increase in revenue:**

Motion made by Supervisor Lund and seconded by Supervisor Brunette to suspend the rules and take Items Nos. 19-24 together. MOTION APPROVED UNANIMOUSLY.

20. **Budget Adjustment Request (#09-154): Increase in expenses with offsetting increase in revenue:**

21. **Budget Adjustment Request (#09-155): Increase in expenses with offsetting increase in revenue:**

22. **Budget Adjustment Request (#09-156): Increase in expenses with offsetting increase in revenue:**

23. **Budget Adjustment Request (#09-159): Increase in expenses with offsetting increase in revenue:**

24. **Budget Adjustment Request (#10-14): Increase in expenses with offsetting increase in revenue:**

Motion made by Supervisor LaViolette and seconded by Supervisor Brunette to approve Items Nos. 19-24. MOTION APPROVED UNANIMOUSLY.

#24a. **Discussion re: 2011 Budgets with Composite Levy Increase of Zero Dollars. (Referred from Exec Cmte): See Item No. 6a.**

#24b. Update of privatization of laundry services for the Jail and Community Treatment Center:

Supervisor Lund said a constituent asked if the service performed by Aramark would be the same as services performed by the County staff. Director Shoup said he has been assured that it will be seamless.

John Machnik, Assistant Facility Director, responded by saying it is his understanding that the quality would be the same. When Supervisor Lund asked about the contract with Aramark, Mr. Machnik stated that he has not seen the contract. When Supervisor Evans asked why Brown County did not bid on this RFP (Request for Proposal) Mr. Machnik said it would take two employees to perform these services. Supervisor Lund stated that he would be interested in seeing the contract.

Motion made by Supervisor Brunette and seconded by Supervisor Knier to receive and place on file. MOTION APPROVED UNANIMOUSLY.

Aging & Disability Resource Center

25. Revenue & Expense Report Pre-Audit of 12/31/2009:

Motion made by Supervisor Lund and seconded by Supervisor Knier to receive and place on file. MOTION APPROVED UNANIMOUSLY.

#25a. Discussion re: 2011 Budgets with Composite Levy Increase of Zero Dollars. (Referred from Exec Cmte): See Item No. 6a.

Syble Hopp School

#25b. Discussion re: 2011 Budgets with Composite Levy Increase of Zero Dollars. (Referred from Exec Cmte): See Item No. 6a.

Veterans' Dept.:

#25c. Discussion re: 2011 Budgets with Composite Levy Increase of Zero Dollars. (Referred from Exec Cmte): See Item No. 6a.

(Supervisor LaViolette left at 7:35 p.m.)

Other

26. Audit of Bills:

Motion made by Supervisor Moynihan and seconded by Supervisor Brunette to pay the bills. MOTION APPROVED UNANIMOUSLY.

27. Such Other Matters as Authorized by Law: None.

Motion made by Supervisor Moynihan and seconded by Supervisor Brunette to adjourn at 7:38 p.m. MOTION APPROVED UNANIMOUSLY.

Respectfully submitted,

Lisa M. Alexander
Recording Secretary