

PROCEEDINGS OF THE BROWN COUNTY BOARD OF SUPERVISORS
REGULAR MEETING, JUNE 15, 2016

Pursuant to Section 19.84 and 59.14, Wis. Stats., notice is hereby given to the public that the Regular meeting of the **BROWN COUNTY BOARD OF SUPERVISORS** was held on **Wednesday, June 15, 2016 at 7:00 p.m.**, in the Legislative Room 203, 100 North Jefferson Street, Green Bay, Wisconsin.

The following matters will be considered:

Call to order at 7:00pm.
Invocation.
Pledge of Allegiance.

Opening Roll Call:

Present: Sieber, Nicholson, Hoyer, Gruszynski, Lefebvre, Zima, Evans, Vander Leest, Buckley, Landwehr, Brusky, Katers, Kaster, Van Dyck, Linssen, Kneiszel, Clancy, Campbell, Moynihan, Blom, Schadewald, Lund, Becker.

Excused: De Wane, Erickson, Dantine.

Total Present: 23 Total Excused: 3

Board Chairman Moynihan read into record and presented outgoing Supervisor Tom Katers with a commendation for his years of service to the County Board.

No. 1 -- ADOPTION OF AGENDA.

Board Chairman Moynihan amended the agenda to strike items #11a, 11d, 11e, 11f, 11g, 11h and 11i (multiple open and closed sessions) from the agenda and to move item #10g after item #1.

Following discussion, Supervisor Zima requested item #11e (Closed Session discussion regarding the resignation of the Corporation Counsel and specific personnel matter reviewed within the Corporation Counsel Department) be referred to the Executive Committee. Board Chairman Moynihan and Vice Chairman Lund stated this item will be added to the next Executive Committee meeting agenda.

A motion was made by Supervisor Nicholson and seconded by Supervisor Sieber **“to approve amended agenda”**. Voice vote taken. Motion carried unanimously with no abstentions.

(Due to timing requirements relating to No. 10g and emergency declaration protocol, the first person requesting to address the Board was allowed to speak at this time instead of taking No. 10g.)

No. 2 -- COMMENTS FROM THE PUBLIC:

- a) Must be limited to items not on the agenda.
- b) State name and address for the record.
- c) Comments will be limited to five minutes.
- d) The Board's role is to listen and not discuss comments nor take action of those comments at this meeting.

William G. Acker, 3217 Nicolet Drive, Green Bay, an engineer who's done research relating to PCB's in the bay and the Fox River cleanup and the safe closure of Renard Island, addressed the Board regarding his conclusions after researching the health effects and sickness related to Shirley Wind.

(No. 10g taken out of order at this time.)

The following statement was read into record by County Clerk Sandra Juno.

From: Moynihan, Patrick W.
Sent: Wednesday, June 15, 2016 1:25 PM
To: Juno, Sandy L.
Cc: Streckenbach, Troy J.; Weininger, Chad J.; Hooker, Kristen M.; Laundre, Tracy L.; Loehlein, Alicia A.; Giannunzio, Therese G.; Process, Danny J.
Subject: Addition to June 15, 2016 Brown County Board of Supervisors Meeting

Declaration of Emergency in Regard to Brown County Board of Supervisors meeting of June 15, 2016

Dear Madam Clerk,

Please be advised that it has come to my attention from Administration staff that 2016 Sales of Bonds conducted earlier today was to be included in this evenings agenda, however, was omitted. As such, with Interim Corporation Counsel acknowledgement, I am citing Brown County Ordinance 2.13 (C) (4), 2.13 (D) and 2.13 (4)(C)(5) as a means of emergency for this timely situation. Please note, said bonding will be reflected on this evenings agenda as a Committee of the Whole item 10. G.

Respectfully,

Patrick W. Moynihan, Jr.
Chairman, Brown County Board of Supervisors

Committee of the Whole

No. 10g -- RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF \$7,135,000 GENERAL OBLIGATION CORPORATE PURPOSE BONDS, SERIES 2016A.

TO: THE HONORABLE CHAIRMAN AND MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF
\$7,135,000 GENERAL OBLIGATION
CORPORATE PURPOSE BONDS, SERIES 2016A**

WHEREAS, Brown County, Wisconsin (the "County"), is in need of funds aggregating \$7,135,000 for the public purpose of paying the costs of (i) highway improvements and bridge repairs, including but not limited to CTH ZZ (at Meadowlark); CTH N (Bascom Way to Spartan Road); CTH YY (Holgrem Way to Ashland Avenue); CTH X (Wisconsin Central Ltd. Railroad); CTH EB (CTH G to STH 172); CTH EB (STH 54 to STH 29); CTH HS/Velp Avenue (Riverview to Glendale); CTH A (CTH I to Church Road); CTH IR (CTH B to Quietwood Trail); CTH D (Barrington Drive to Red Maple Road); and CTH T (WI Central RR to STH 54), (ii) technology services upgrades consisting of jail and jail work release center video surveillance system replacement and (iii) professional fees and expenses (collectively, the "Public Purpose"); and

WHEREAS, the Director of Administration of the County and the County's financial advisor, Public Financial Management, Inc., have caused fair and appropriate notice to be given of the sale of \$7,135,000 Brown County, Wisconsin, General Obligation Corporate Purpose Bonds, Series 2016A (the "Series 2016A Bonds"), which action is hereby in all respects ratified and confirmed; and

WHEREAS, pursuant to Chapter 67 of the Wisconsin Statutes, as amended, the County is authorized to issue general obligation bonds of the County for the Public Purpose; and

WHEREAS, the County has prepared and distributed a Preliminary Official Statement dated June 8, 2016 (the "Preliminary Official Statement") describing the Series 2016A Bonds and the security therefor; and

WHEREAS, in accordance with the Official Notice of Sale for the Series 2016A Bonds (the "Official Notice of Sale"), a copy of which is attached hereto as Exhibit A, written bids for the sale of the Series 2016A Bonds were received and delivered to the County Board of Supervisors (the "Governing Body") at its meeting on June 15, 2016; and

WHEREAS, sealed bid proposals were received as summarized in Exhibit B attached hereto; and

WHEREAS, the Governing Body has considered all of the bids received and hereby finds and determines that BOSC, Inc. (hereinafter referred to as the "Purchaser"), bidding the price of \$7,260,613.00 (\$7,135,000.00 principal amount of the Series 2016A Bonds, plus premium of \$164,743.25, less underwriter's discount of \$39,130.25) for the entire issue of Series 2016A Bonds (the "Purchase Price"), to bear interest at the rates shown herein for Series 2016A Bonds maturing on November 1 in the respective years stated herein, was the most advantageous bid in accordance with the Official Notice of Sale, which bid is attached hereto as Exhibit C and incorporated herein by reference; and

WHEREAS, the Governing Body hereby finds that the Purchaser is responsible and that its bid complies with all terms of the Official Notice of Sale; and

WHEREAS, it is now expedient and necessary for the County to issue and sell its General Obligation Corporate Purpose Bonds in the amount of \$7,135,000 for the Public Purpose.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the County as follows:

Section 1. Definitions. The following terms shall have the following meanings in this Resolution unless the text expressly or by implication requires otherwise:

“Act” shall mean Chapter 67 of the Wisconsin Statutes, as amended;

“Bond Registrar” shall mean the Fiscal Agent;

“Code” shall mean the Internal Revenue Code of 1986, as amended;

“County” shall mean Brown County, Wisconsin;

“Dated Date” shall mean June 30, 2016;

“Debt Service Fund Account” shall mean the Debt Service Fund Account of the County, which shall be the “special redemption fund” as such term is defined in the Act;

“Fiscal Agency Agreement” shall mean the agreement between the County and the Fiscal Agent, a copy of which is attached hereto as Exhibit E;

“Fiscal Agent” shall mean Associated Trust Company, National Association, Green Bay Wisconsin;

“Governing Body” shall mean the Board of Supervisors of the County, or such other body as may hereafter be the chief legislative body of the County;

“Public Purpose” shall mean the public purpose described in the preamble to this Resolution;

“Purchase Price” shall mean \$7,260,613.00 (\$7,135,000.00 principal amount of the Series 2016A Bonds, plus premium of \$164,743.25, less underwriter’s discount of \$39,130.25);

“Purchaser” shall mean BOSC, Inc.;

“Record Date” shall mean the close of business on the 15th day of the calendar month next preceding any principal or interest payment date;

“Securities Depository” shall mean The Depository Trust Company, New York, New York, or its nominee; and

“Series 2016A Bonds” shall mean the County’s \$7,135,000 General Obligation Corporate Purpose Bonds, Series 2016A.

Section 2. Authorization of the Series 2016A Bonds. For the purpose of financing the Public Purpose, there shall be borrowed on the full faith and credit of the County the sum of

\$7,135,000; and fully registered General Obligation Corporate Purpose Bonds of the County are authorized to be issued in evidence thereof.

Section 3. Sale of the Series 2016A Bonds. To evidence such indebtedness, the Chairperson (or in his absence the Vice Chairperson) and County Clerk of the County are hereby authorized, empowered and directed to make, execute, issue and sell to the Purchaser for, on behalf of and in the name of the County, General Obligation Corporate Purpose Bonds in the aggregate principal amount of \$7,135,000 for the Purchase Price.

Section 4. Terms of the Series 2016A Bonds. The Series 2016A Bonds shall be designated "General Obligation Corporate Purpose Bonds, Series 2016A"; shall be dated the Dated Date; shall be numbered R-1 and upward; shall bear interest as shown on the Maturity Schedule below; shall be issued in denominations of \$5,000 or any integral multiple thereof; and shall mature on November 1 in the years and in the amounts as set forth below. Interest on the Series 2016A Bonds shall accrue from the Dated Date on a 30-day month, 360-day year basis, and shall be payable commencing on November 1, 2016 and semi-annually thereafter on May 1 and November 1 of each year.

MATURITY SCHEDULE

<u>Maturity Date (November 1)</u>	<u>Principal Amount</u>	<u>Interest Rate</u>
2017	\$325,000	2.000%
2018	330,000	2.000%
2019	335,000	2.000%
2020	345,000	2.000%
2021	355,000	2.000%
2022	360,000	2.000%
2023	365,000	2.000%
2024	375,000	2.000%
2025	350,000	2.000%
2026	355,000	2.000%
2027	365,000	2.000%
2028	375,000	2.000%
2029	380,000	2.000%
2030	390,000	2.000%
2031	400,000	2.000%
2032	415,000	2.100%
2033	425,000	2.150%
2034	440,000	2.250%
2035	450,000	2.350%

OPTIONAL REDEMPTION

The Series 2016A Bonds maturing November 1, 2026 and thereafter are subject to call and prior redemption on November 1, 2025 or any date thereafter, in whole or in part, from maturities selected by the County, and by lot within each maturity at par plus accrued interest to the date of redemption.

If the Series 2016A Bonds are in book-entry-only form, and less than all of a particular maturity of the Series 2016A Bonds is to be redeemed, selection of the beneficial owners of the Series 2016A Bonds affected thereby shall be made solely by the Securities Depository and its

direct and indirect participants in accordance with their then-prevailing rules. If the Series 2016A Bonds are not in book-entry-only form, and less than all of a particular maturity of the Series 2016A Bonds is to be redeemed, selection shall be by lot.

So long as the Series 2016A Bonds are in book-entry-only form, notice of the redemption of any of the Series 2016A Bonds shall be sent to the Securities Depository, in the manner required by the Securities Depository, not less than 30 and not more than 60 days prior to the proposed redemption date. A notice of redemption may be revoked by sending notice to the Securities Depository, in the manner required by the Securities Depository, not less than 15 days prior to the proposed redemption date. If the Series 2016A Bonds are not in book-entry-only form, (i) a notice of the redemption of any of the Series 2016A Bonds shall be mailed, postage prepaid, not less than 30 and not more than 60 days before the redemption date to the registered owners of any Series 2016A Bonds to be redeemed (provided, however, that failure to give any such notice by mail or any defect therein shall not affect the validity of any proceedings for the redemption of the Series 2016A Bonds if notice thereof has been published at least once not less than 30 and not more than 45 days prior to the date of redemption in a financial journal or newspaper published or circulated in New York, New York), and (ii) a notice of redemption may be revoked by the mailing of a notice, postage prepaid, not less than 15 days prior to the proposed redemption date to the registered owners of any Series 2016A Bonds which were to have been redeemed (provided, however, that failure to mail any such notice shall not affect the validity of such revocation if notice thereof has been published at least once not less than 15 days prior to the proposed redemption date in a financial journal or newspaper published or circulated in New York, New York).

Interest on any Series 2016A Bond so called for prior redemption shall cease to accrue on the redemption date, provided that payment thereof has been duly made or provided for.

Section 5. Form, Execution, Registration and Payment of the Series 2016A Bonds. The Series 2016A Bonds shall be issued as registered obligations in substantially the form attached hereto as Exhibit A and incorporated herein by this reference.

The Series 2016A Bonds shall be executed in the name of the County by the manual or facsimile signatures of the Chairperson (or in his absence the Vice Chairperson) and County Clerk (except that one of the foregoing signatures shall be manual), and shall be sealed with its official or corporate seal, if any.

The principal of, premium, if any, and interest on the Series 2016A Bonds shall be paid by the Fiscal Agent.

Both the principal of and interest on the Series 2016A Bonds shall be payable in lawful money of the United States of America by the Fiscal Agent. Payment of principal of the final maturity on the Series 2016A Bonds will be payable upon presentation and surrender of the Series 2016A Bonds to the Fiscal Agent. Payment of principal on the Series 2016A Bonds (except the final maturity) and each installment of interest shall be made to the registered owner of each Series 2016A Bond who shall appear on the registration books of the County, maintained by the Bond Registrar, on the Record Date and shall be paid by check or draft by the Fiscal Agent and mailed to such registered owner at the address appearing on such registration books or at such other address may be furnished in writing to such registered owner to the Bond Registrar.

Section 6. Construction Fund. The sale proceeds of the Series 2016A Bonds herein provided for (other than any premium and accrued interest paid at the time of delivery which must be paid into the Debt Service Fund Account created below) shall be segregated in a special fund upon receipt and shall be used solely for the purposes for which borrowed or for the payment of the principal of and interest on the Series 2016A Bonds.

Section 7. Tax Levy. In order to provide for the collection of a direct annual tax sufficient in amount to pay and for the express purpose of paying the interest on the Series 2016A Bonds as it falls due and also to pay and discharge the principal thereof at maturity, there is hereby levied upon all of the taxable property in the County, in addition to all other taxes, a nonrepealable, direct, annual tax in an amount sufficient for that purpose. This tax shall be from year to year carried into the tax roll of the County and collected in addition to all other taxes and in the same manner and at the same time. Said tax is to be for the following years and in the following minimum amounts:

(a) Levy for the year 2016 in the amount of \$471,427.50, being the sum of:

\$ 73,213.75 for interest due on May 1, 2017;
\$325,000.00 for principal due on November 1, 2017; and
\$ 73,213.75 for interest due on November 1, 2017.

(b) Levy for the year 2017 in the amount of \$469,927.50, being the sum of:

\$ 69,963.75 for interest due on May 1, 2018;
\$330,000.00 for principal due on November 1, 2018; and
\$ 69,963.75 for interest due on November 1, 2018.

(c) Levy for the year 2018 in the amount of \$468,327.50, being the sum of:

\$ 66,663.75 for interest due on May 1, 2019;
\$335,000.00 for principal due on November 1, 2019; and
\$ 66,663.75 for interest due on November 1, 2019.

(d) Levy for the year 2019 in the amount of \$471,627.50, being the sum of:

\$ 63,313.75 for interest due on May 1, 2020;
\$345,000.00 for principal due on November 1, 2020; and
\$ 63,313.75 for interest due on November 1, 2020.

(e) Levy for the year 2020 in the amount of \$474,727.50, being the sum of:

\$ 59,863.75 for interest due on May 1, 2021;
\$355,000.00 for principal due on November 1, 2021; and
\$ 59,863.75 for interest due on November 1, 2021.

(f) Levy for the year 2021 in the amount of \$472,627.50, being the sum of:

\$ 56,313.75 for interest due on May 1, 2022;
\$360,000.00 for principal due on November 1, 2022; and
\$ 56,313.75 for interest due on November 1, 2022.

- (g) Levy for the year 2022 in the amount of \$470,427.50, being the sum of:
- \$ 52,713.75 for interest due on May 1, 2023;
 - \$365,000.00 for principal due on November 1, 2023; and
 - \$ 52,713.75 for interest due on November 1, 2023.
- (h) Levy for the year 2023 in the amount of \$473,127.50, being the sum of:
- \$ 49,063.75 for interest due on May 1, 2024;
 - \$375,000.00 for principal due on November 1, 2024; and
 - \$ 49,063.75 for interest due on November 1, 2024.
- (i) Levy for the year 2024 in the amount of \$440,627.50, being the sum of:
- \$ 45,313.75 for interest due on May 1, 2025;
 - \$350,000.00 for principal due on November 1, 2025; and
 - \$ 45,313.75 for interest due on November 1, 2025.
- (j) Levy for the year 2025 in the amount of \$438,627.50, being the sum of:
- \$ 41,813.75 for interest due on May 1, 2026;
 - \$355,000.00 for principal due on November 1, 2026; and
 - \$ 41,813.75 for interest due on November 1, 2026.
- (k) Levy for the year 2026 in the amount of \$441,527.50, being the sum of:
- \$ 38,263.75 for interest due on May 1, 2027;
 - \$365,000.00 for principal due on November 1, 2027; and
 - \$ 38,263.75 for interest due on November 1, 2027.
- (l) Levy for the year 2027 in the amount of \$444,227.50, being the sum of:
- \$ 34,613.75 for interest due on May 1, 2028;
 - \$375,000.00 for principal due on November 1, 2028; and
 - \$ 34,613.75 for interest due on November 1, 2028.
- (m) Levy for the year 2028 in the amount of \$441,727.50, being the sum of:
- \$ 30,863.75 for interest due on May 1, 2029;
 - \$380,000.00 for principal due on November 1, 2029; and
 - \$ 30,863.75 for interest due on November 1, 2029.
- (n) Levy for the year 2029 in the amount of \$441,127.50, being the sum of:
- \$ 27,063.75 for interest due on May 1, 2030;
 - \$390,000.00 for principal due on November 1, 2030; and
 - \$ 27,063.75 for interest due on November 1, 2030.

- (o) Levy for the year 2030 in the amount of \$446,327.50, being the sum of:
 - \$ 23,163.75 for interest due on May 1, 2031;
 - \$400,000.00 for principal due on November 1, 2031; and
 - \$ 23,163.75 for interest due on November 1, 2031.

- (p) Levy for the year 2031 in the amount of \$453,327.50, being the sum of:
 - \$ 19,163.75 for interest due on May 1, 2032;
 - \$415,000.00 for principal due on November 1, 2032; and
 - \$ 19,163.75 for interest due on November 1, 2032.

- (q) Levy for the year 2032 in the amount of \$454,612.50, being the sum of:
 - \$ 14,806.25 for interest due on May 1, 2033;
 - \$425,000.00 for principal due on November 1, 2033; and
 - \$ 14,806.25 for interest due on November 1, 2033.

- (r) Levy for the year 2033 in the amount of \$460,475.00, being the sum of:
 - \$ 10,237.50 for interest due on May 1, 2034;
 - \$440,000.00 for principal due on November 1, 2034; and
 - \$ 10,237.50 for interest due on November 1, 2034.

- (s) Levy for the year 2034 in the amount of \$460,575.00, being the sum of:
 - \$ 5,287.50 for interest due on May 1, 2035;
 - \$450,000.00 for principal due on November 1, 2035; and
 - \$ 5,287.50 for interest due on November 1, 2035.

The County shall be and continue without power to repeal such levies or obstruct the collection of said taxes until all such payments have been made or provided for. After the issuance of the Series 2016A Bonds, said taxes shall be carried into the tax rolls of the County and collected as other taxes are collected, provided that the amount of tax carried into said tax rolls with respect to the Series 2016A Bonds may be reduced by the amount of any surplus money in the Debt Service Fund Account created pursuant to Section 8 hereof.

If there shall be insufficient funds from the tax levy to pay the principal of or interest on the Series 2016A Bonds when due, the said principal or interest shall be paid from other funds of the County on hand, said amounts to be returned when said taxes have been collected.

Debt service funds on hand in the amount of \$49,215.91 are hereby appropriated to the Debt Service Fund Account for the Bonds created below. Said sum shall be irrevocably deposited in said Debt Service Fund Account and shall be used solely to pay interest on the Series 2016A Bonds on November 1, 2016.

Section 8. Debt Service Fund Account. Within the debt service fund previously established within the treasury of the County, there be and there hereby is established a separate and distinct fund account designated as the "Debt Service Fund Account for \$7,135,000 General Obligation Corporate Purpose Bonds, Series 2016A" (hereinafter referred to as the "Debt Service Fund Account"), and such fund shall be maintained until the

indebtedness evidenced by the Series 2016A Bonds is fully paid or otherwise extinguished. There shall be deposited in such Debt Service Fund (i) all accrued interest received by the County at the time of delivery of and payment for the Series 2016A Bonds; (ii) the taxes herein levied for the specific purpose of meeting principal of and interest on the Series 2016A Bonds when due; (iii) such other sums as may be necessary at any time to pay principal of and interest on the Series 2016A Bonds when due; and (iv) such further deposits as may be required by Section 67.11 of the Wisconsin Statutes, including without limitation the premium for which the Series 2016A Bonds were sold above par value.

No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Series 2016A Bonds until all such principal and interest has been paid in full and cancelled; provided (i) the funds to provide for each payment of principal of and interest on the Series 2016A Bonds prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Series 2016A Bonds may be used to reduce the next succeeding tax levy, or may, at the option of the County, be invested by purchasing the Series 2016A Bonds as permitted by and subject to Section 67.11(2)(a) of the Wisconsin Statutes in interest-bearing obligations of the United States of America, in other obligations of the County or in other investments permitted by law, which investments shall continue as a part of the Debt Service Fund Account.

When all of the Series 2016A Bonds have been paid in full and cancelled, and all permitted investments disposed of, any money remaining in the Debt Service Fund Account shall be deposited in the general fund of the County, unless the Governing Body directs otherwise.

Section 9. Deposits and Investments. The Debt Service Fund Account shall be kept apart from moneys in the other funds and accounts of the County and the same shall be used for no purpose other than the prompt payment of principal of and interest on the Series 2016A Bonds as the same becomes due and payable. All moneys therein shall be deposited in special and segregated accounts in a public depository selected under Chapter 34 of the Wisconsin Statutes and may be temporarily invested until needed in legal investments subject to the provisions of Sections 66.0603(1m) and 67.10(3) of the Wisconsin Statutes. All income derived from such investments shall be regarded as revenues of the County. No such investment shall be in such a manner as would cause the Series 2016A Bonds to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations of the Commissioner of Internal Revenue thereunder.

The Chairperson (or in his absence the Vice Chairperson) shall, on the basis of the facts, estimates and circumstances in existence on the date of closing, make such certifications as are necessary to permit the conclusion that the Series 2016A Bonds are not "arbitrage bonds" under Section 148 of the Code or the Regulations of the Commissioner of Internal Revenue thereunder.

Section 10. Sale of Series 2016A Bonds. The terms, conditions and provisions of the Series 2016A Bonds are, in all respects, authorized and approved. The Series 2016A Bonds shall be sold and delivered to the Purchaser in the manner, at the Purchase Price, and pursuant to the terms and conditions set forth in the Official Notice of Sale.

The preparation of the Preliminary Official Statement dated June 8, 2016 and the Official Statement dated June 15, 2016, are hereby approved. The Preliminary Official Statement is "deemed final" as of its date, except for omissions or subsequent modifications permitted under Rule 15c2-12 of the Securities and Exchange Commission. The Chairperson (or in his absence the Vice Chairperson) and County Clerk of the County are authorized and directed to do any and all acts necessary to conclude delivery of the Series 2016A Bonds to the Purchaser, as soon after adoption of this Resolution as is convenient.

Section 11. Book-Entry-Only Bonds. The Series 2016A Bonds shall be transferable as follows:

(a) Each maturity of Series 2016A Bonds will be issued as a single Bond in the name of the Securities Depository, or its nominee, which will act as depository for the Series 2016A Bonds. During the term of the Series 2016A Bonds, ownership and subsequent transfers of ownership will be reflected by book entry on the records of the Securities Depository and those financial institutions for whom the Securities Depository effects book entry transfers (collectively, the "Participants"). No person for whom a Participant has an interest in Series 2016A Bonds (a "Beneficial Owner") shall receive Bond certificates representing their respective interest in the Series 2016A Bonds except in the event that the Securities Depository or the County shall determine, at its option, to terminate the book-entry system described in this section. Payment of principal of, and interest on, the Series 2016A Bonds will be made by the Fiscal Agent to the Securities Depository which will in turn remit such payment of principal and interest to its Participants which will in turn remit such principal and interest to the Beneficial Owners of the Series 2016A Bonds until and unless the Securities Depository or the County elect to terminate the book entry system, whereupon the County shall deliver Bond certificates to the Beneficial Owners of the Series 2016A Bonds or their nominees. Bond certificates issued under this section may not be transferred or exchanged except as provided in this section.

(b) Upon the reduction of the principal amount of any maturity of Series 2016A Bonds, the registered Series 2016A Bondowner may make a notation of such redemption on the panel of the Series 2016A Bond, stating the amount so redeemed, or may return the Series 2016A Bond to the County for exchange for a new Series 2016A Bond in a proper principal amount. Such notation, if made by the Series 2016A Bondowner, may be made for reference only, and may not be relied upon by any other person as being in any way determinative of the principal amount of such Series 2016A Bond outstanding, unless the Bond Registrar initialed the notation on the panel.

(c) Immediately upon delivery of the Series 2016A Bonds to the purchasers thereof on the delivery date, such purchasers shall deposit the Bond certificates representing all of the Series 2016A Bonds with the Securities Depository. The Securities Depository, or its nominee, will be the sole owner of the Series 2016A Bonds, and no investor or other party purchasing, selling or otherwise transferring ownership of any Series 2016A Bonds will receive, hold or deliver any Bond certificates as long as the Securities Depository holds the Series 2016A Bonds immobilized from circulation.

(d) The Series 2016A Bonds may not be transferred or exchanged except:

(1) To any successor of the Securities Depository (or its nominee) or any substitute depository ("Substitute Depository") designated pursuant to (ii) below, provided that any successor of the Securities Depository or any Substitute Depository

must be a qualified and registered "clearing agency" as provided in Section 17A of the Securities Exchange Act of 1934, as amended;

(2) To a Substitute Depository designated by or acceptable to the County upon (a) the determination by the Securities Depository that the Series 2016A Bonds shall no longer be eligible for depository services or (b) a determination by the County that the Securities Depository is no longer able to carry out its functions, provided that any such Substitute Depository must be qualified to act as such, as provided in subsection (1) above; or

(3) To those persons to whom transfer is requested in written transfer instructions in the event that:

(i) The Securities Depository shall resign or discontinue its services for the Series 2016A Bonds and, only if the County is unable to locate a qualified successor within two months following the resignation or determination of noneligibility, or

(ii) Upon a determination by the County that the continuation of the book entry system described herein, which precludes the issuance of certificates to any Series 2016A Bondowner other than the Securities Depository (or its nominee) is no longer in the best interest of the Beneficial Owners of the Series 2016A Bonds.

(e) The Depository Trust Company, New York, New York, is hereby appointed the Securities Depository for the Series 2016A Bonds.

Section 12. Compliance with Federal Tax Laws.

(a) The County represents and covenants that the Public Purpose financed by the Series 2016A Bonds and their ownership, management and use will not cause the Series 2016A Bonds to be "private activity bonds" within the meaning of Section 141 of the Code, and the County shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Series 2016A Bonds.

(b) The County also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Series 2016A Bonds, provided that in meeting such requirements the County will do so only to the extent consistent with the proceedings authorizing the Series 2016A Bonds and the laws of Wisconsin, and to the extent there is a reasonable period of time in which to comply.

Section 13. Rebate Fund. If necessary, the County shall establish and maintain, so long as the Series 2016A Bonds are outstanding, a separate account to be known as the "Rebate Fund" for the purpose of complying with the rebate requirements of Section 148(f) of the Code. The Rebate Fund is for the sole purpose of paying rebate to the United States of America, if any, on amounts of Series 2016A Bond proceeds held by the County. The County hereby covenants and agrees that it shall pay from the Rebate Fund the rebate amounts as determined herein to the United States of America.

The County may engage the services of accountants, attorneys, or other consultants necessary to assist it in determining rebate amounts. Amounts held in the Rebate Fund and the investment income therefrom are not pledged as security for the Series 2016A Bonds and may

only be used to pay amounts to the United States. The County shall maintain or cause to be maintained records of such determinations until six (6) years after payment in full of the Series 2016A Bonds and shall make such records available upon reasonable request therefor.

The County anticipates that it will qualify for the construction expenditure exemption from the rebate requirements of the Code. The County Clerk or other officer of the County charged with the responsibility of issuing the Bonds, shall provide an appropriate certificate of the County as of the Closing, for inclusion in the transcript of proceedings, with respect to said exemption from the rebate requirements, and said County Clerk or other officer is hereby authorized to make any election on behalf of the County in order to comply with the rebate requirements of the Code. If, for any reason, the County did not qualify for any exemption from the rebate requirements of the Code, the County covenants that it would take all necessary steps to comply with such requirements.

Section 14. Defeasance. When all Series 2016A Bonds have been discharged, all pledges, covenants and other rights granted to the owners thereof by this Resolution shall cease. The County may discharge all Series 2016A Bonds due on any date by irrevocably depositing in escrow with a suitable bank or trust company a sum of cash and/or bonds or securities issued or guaranteed as to principal and interest of the U.S. Government, or of a commission, board or other instrumentality of the U.S. Government ("Government Obligations"), or of securities wholly and irrevocably secured as to principal and interest by Government Obligations and rated in the highest rating category of a nationally recognized rating service, maturing on the dates and bearing interest at the rates required to provide funds sufficient to pay when due the interest to accrue on each of said Series 2016A Bond to its maturity or, at the County's option, if said Series 2016A Bond is prepayable to any prior date upon which it may be called for redemption, and to pay and redeem the principal amount of each such Series 2016A Bond at maturity, or at the County's option, if said Series 2016A Bond is prepayable, at its earliest redemption date, with the premium required for such redemption, if any, provided that notice of the redemption of all prepayable Series 2016A Bonds on such date has been duly given or provided for.

Section 15. Resolution a Contract. The provisions of this Resolution shall constitute a contract between the County and the owner or owners of the Series 2016A Bonds, and after issuance of any of the Series 2016A Bonds no change or alteration of any kind in the provisions of this Resolution may be made, except as provided in Section 19 hereof, until all of the Series 2016A Bonds have been paid in full as to both principal and interest. The owner or owners of any of the Series 2016A Bonds shall have the right in addition to all other rights, by mandamus or other suit or action in any court of competent jurisdiction, to enforce such owner's or owners' rights against the County, the Governing Body thereof, and any and all officers and agents thereof including, but without limitation, the right to require the County, its Governing Body and any other authorized body, to fix and collect rates and charges fully adequate to carry out all of the provisions and agreements contained in this Resolution.

Section 16. General Authorizations. The Chairperson (or in his absence the Vice Chairperson), County Clerk, Treasurer and Director of Administration or Finance Director of the County and the appropriate deputies and officials of the County in accordance with their assigned responsibilities are hereby each authorized to execute, deliver, publish, file and record such other documents, instruments, notices and records and to take such other actions as shall be necessary or desirable to accomplish the purposes of this Resolution and to comply with and perform the obligations of the County under the Series 2016A Bonds. The execution or written approval of any document by the Chairperson (or in his absence the Vice Chairperson), County

Clerk, Treasurer, Director of Administration or Finance Director of the County herein authorized shall be conclusive evidence of the approval by the County of such document in accordance with the terms hereof.

In the event that said officers shall be unable by reason of death, disability, absence or vacancy of office to perform in timely fashion any of the duties specified herein (such as the execution of Series 2016A Bonds), such duties shall be performed by the officer or official succeeding to such duties in accordance with law and the rules of the County.

Any actions taken by the Chairperson, Vice Chairperson, County Clerk, Treasurer, Director of Administration or Finance Director of the County consistent with this Resolution are hereby ratified and confirmed.

Section 17. Employment of Counsel. The County hereby employs the law firm of Whyte Hirschboeck Dudek S.C., Milwaukee, Wisconsin, pursuant to Section 67.10(7) of the Wisconsin Statutes, and directs the County Clerk of the County to certify to such law firm a copy of all proceedings preliminary to the issuance of the Series 2016A Bonds.

Section 18. Bank Qualified. The Series 2016A Bonds are designated as “qualified tax-exempt obligations” pursuant to Section 265(b)(3) of the Code.

Section 19. Amendment to Resolution. After the issuance of any of the Series 2016A Bonds, no change or alteration of any kind in the provisions of this Resolution may be made until all of the Series 2016A Bonds have been paid in full as to both principal and interest, or discharged as herein provided, except: (a) the County may, from to time, amend this Resolution without the consent of any of the owners of the Series 2016A Bonds, but only to cure any ambiguity, administrative conflict, formal defect, or omission or procedural inconsistency of this Resolution; and (b) this Resolution may be amended, in any respect, with a written consent of the owners of not less than two-thirds (2/3) of the principal amount of the Series 2016A Bonds then outstanding; provided, however, that no amendment shall permit any change in the pledge of tax revenues of the County or the maturity of any Series 2016A Bond issued hereunder, or a reduction in the rate of interest on any Series 2016A Bond, or in the amount of the principal obligation thereof, or in the amount of the redemption premium payable in the case of redemption thereof, or change the terms upon which the Series 2016A Bonds may be redeemed or make any other modification in the terms of the payment of such principal or interest without the written consent of the owner of each such Series 2016A Bond to which the change is applicable.

Section 20. Illegal or Invalid Provisions. In case any one or more of the provisions of this Resolution or any of the Series 2016A Bonds shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provision of this Resolution or of the Series 2016A Bonds.

Section 21. Payment of the Bonds; Fiscal Agent. The principal of and interest on the Bonds shall be paid by Associated Trust Company, National Association, Green Bay, Wisconsin, which is hereby appointed as the County’s registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the “Fiscal Agent”). The Fiscal Agency Agreement between the County and the Fiscal Agent shall be substantially in the form attached hereto as Exhibit E and incorporated herein by this reference.

Section 22. Municipal Bond Insurance. If the purchaser of the Series 2016A Bonds obtains municipal bond insurance with respect to the Series 2016A Bonds, the Chairperson (or in his absence the Vice Chairperson) and County Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Chairperson (or in his absence the Vice Chairperson) and County Clerk, including provisions regarding restrictions on investment of bond proceeds, the rights of the bond insurer in the event of default and payment of the Series 2016A Bonds by the bond insurer and notices to be given and information to be provided to the bond insurer. In addition, appropriate reference to the municipal bond insurance policy shall be made in the form of Series 2016A Bond provided herein.

Section 23. Section 893.77 Notice. Notice of sale of the Bonds, in the form attached hereto as Exhibit F, shall be published in the official newspaper of the County as a class I notice under Chapter 985 of the Wisconsin Statutes.

Section 24. Conflicting Resolutions. All ordinances, resolutions, or orders, or parts thereof heretofore enacted, adopted or entered, in conflict with the provisions of this Resolution, are hereby repealed and this Resolution shall be in effect from and after its passage.

Section 25. Waiver of Right of Reconsideration. The Supervisors adopting this Resolution hereby waive their right to reconsider this Resolution as provided in Brown County Code section 2.14(17).

Adopted: June 15, 2016.

A motion was made by Supervisor Van Dyck and seconded by Supervisor Nicholson **“to adopt”**. Roll call vote was taken.

Roll Call Vote:

Ayes: Sieber, Nicholson, Hoyer, Gruszynski, Lefebvre, Zima, Evans, Vander Leest, Buckley, Landwehr, Brusky, Katers, Kaster, Van Dyck, Linssen, Kneiszel, Clancy, Campbell, Moynihan, Blom, Schadewald, Lund, Becker.

Excused: De Wane, Erickson, Dantine.

Total Ayes: 23 Total Excused: 3

Motion carried.

Approved By: /s/ Troy Streckenbach Date: 06/20/2016

ATTACHMENTS TO RESOLUTION 10G

ON THE FOLLOWING PAGES



Brown County, Wisconsin Sale Results

\$7,135,000 General Obligation Corporate Purpose Bonds, Series 2016A

June 15, 2016



Prepared by
Public Financial Management, Inc.
115 South 84th Street, #315
Milwaukee, Wisconsin 53214
414-771-2700





Moody's Affirms "Aaa" Rating

Economy and Tax Base

- Moody's expect the county's tax base to grow modestly over the long term given the county's role as a regional commercial, retail and employment center.

Financial Indicators

- The County's sound financial operations are expected to remain stable given strong reserves and management's conservative budgeting practices.
- After several years of operating surpluses the County has seen drawdowns in 2013 (\$3.3 million) and 2014 (\$284,000), primarily due to one-time capital projects.
- Fund balances are still healthy despite the two recent years of drawdowns.

Debt Factors

- An above average but manageable debt profile. Principal amortization of general obligation debt is average with 75% of all debt retired in ten years.

Management

- The County's sound financial operations are expected to continue due to prudent management practices and strong reserve levels.



Results of Sale – 2016A Bonds

On May 18, 2016, the County Board of Supervisors authorized the issuance of \$7,135,000 G.O. Corporate Purpose Bonds, Series 2016A.

Today, at 10:00 AM, PFM took bids for the County's \$7,135,000 G.O. Corporate Purpose Bonds, Series 2016A. A total of five (5) bids were received. Below are the results.

Bidder	True Interest Cost ("TIC")	Spread to Winning (%)	Spread to Winning (Present Value Dollars)
1 BOSC, Inc. *	1.900%		
2 FTN Financial Capital Markets	1.919%	0.020%	\$ 12,427
3 Piper Jaffray	1.953%	0.053%	\$ 33,589
4 Robert W. Baird & Co., Inc.	2.011%	0.112%	\$ 70,782
5 Wells Fargo Bank, National Association	2.176%	0.277%	\$ 175,193

* Underwriter's compensation is \$5.48 per bond, or 0.548%.

It is recommended that the County award the 2016A Bonds to BOSC, Inc.



Actual Debt Service – 2016A Bonds

The 2016A Bonds have two components: (i) highway improvements and bridge repairs, and (ii) jail video system upgrades. Below is the actual debt service schedules for the 2016A General Obligation Bonds by type. Actual sales results were less than the previous estimate by \$564,173.

Year	2016 - Highway		2016 - Public Safety		Total - 2016A Bonds	
	Principal	Interest	Principal	Interest	Principal	Interest
2016	--	47,703	--	1,513	--	49,216
2017	300,000	141,928	25,000	4,500	325,000	146,428
2018	305,000	135,928	25,000	4,000	330,000	139,928
2019	310,000	129,828	25,000	3,500	335,000	133,328
2020	315,000	123,628	30,000	3,000	345,000	126,628
2021	325,000	117,328	30,000	2,400	355,000	119,728
2022	330,000	110,828	30,000	1,800	360,000	112,628
2023	335,000	104,228	30,000	1,200	365,000	105,428
2024	345,000	97,528	30,000	600	375,000	98,128
2025	350,000	90,628	--	--	350,000	90,628
2026	355,000	83,628	--	--	355,000	83,628
2027	365,000	76,528	--	--	365,000	76,528
2028	375,000	69,228	--	--	375,000	69,228
2029	380,000	61,728	--	--	380,000	61,728
2030	390,000	54,128	--	--	390,000	54,128
2031	400,000	46,328	--	--	400,000	46,328
2032	415,000	38,328	--	--	415,000	38,328
2033	425,000	29,613	--	--	425,000	29,613
2034	440,000	20,475	--	--	440,000	20,475
2035	450,000	10,575	--	--	450,000	10,575
Total	6,910,000	1,590,106	225,000	22,513	7,135,000	1,612,618
		(117,758)		(7,855)		(125,613)

Savings vs. May 18, 2016 Estimate: **564,173**



Existing Debt by Issue

The County's existing debt as of January 1, 2016 is presented below. Notice the three (3) debt issues that can be refinanced for savings this Fall, and the four (4) "AMT" debt issues that are paid by the Airport.

Date of Issue	Obligation	Amount Issued	Final Maturity	Principal Outstanding	Call Date	Portion for Highway
06/07/2006	Bonds, Series 2006	\$ 7,125,000	11/01/2021	\$ 2,570,000	11/01/2016	\$ 2,160,000
07/01/2007	Bonds, Series 2007	9,240,000	11/01/2022	4,560,000	11/01/2016	3,246,000
03/01/2008	Bonds, Series 2008B	26,200,000	11/01/2027	21,920,000	11/01/2017	--
04/01/2008	Bonds, Series 2008C	14,950,000	11/01/2018	4,095,000	11/01/2016	--
06/01/2009	Bonds, Series 2009A (BABs)	13,475,000	11/01/2028	11,365,000	11/01/2019	5,995,000
07/01/2010	Notes, Series 2010A	15,615,000	11/01/2019	6,875,000	None	1,630,000
07/01/2010	Bonds, Series 2010B (BABs)	5,600,000	11/01/2029	5,600,000	11/01/2019	5,600,000
12/01/2010	Bonds, Series 2010C (BABs)	4,750,000	11/01/2029	3,665,000	11/01/2019	--
05/01/2011	Bonds, Series 2011A	10,440,000	11/01/2030	9,400,000	11/01/2020	7,990,000
06/01/2012	Bonds, Series 2012A	9,215,000	11/01/2031	7,765,000	11/01/2021	5,795,000
10/10/2012	Bonds, Series 2012B (AMT)	3,810,000	11/01/2021	2,620,000	None	--
10/10/2012	Bonds, Series 2012C	3,225,000	11/01/2017	970,000	None	970,000
06/05/2013	Bonds, Series 2013A	6,460,000	11/01/2032	6,170,000	11/01/2022	6,170,000
10/9/2013	Bonds, Series 2013B	1,905,000	11/01/2018	1,170,000	None	1,097,819
10/09/2013	Bonds, Series 2013C (AMT)	3,715,000	11/01/2022	2,990,000	None	--
10/09/2013	Bonds, Series 2013D	9,060,000	11/01/2022	7,630,000	None	--
06/11/2014	Bonds, Series 2014A	5,665,000	11/01/2033	5,415,000	11/01/2023	5,415,000
11/30/2014	Bonds, Series 2014B	2,330,000	11/01/2019	1,905,000	None	1,806,481
11/30/2014	Bonds, Series 2014C (AMT)	4,575,000	11/01/2023	4,100,000	None	--
06/09/2015	Bonds, Series 2015A	7,565,000	11/01/2034	7,565,000	11/01/2024	5,315,000
10/07/2015	Bonds, Series 2015B	3,670,000	11/01/2020	3,670,000	None	3,670,000
10/07/2015	Bonds, Series 2015C (AMT)	2,875,000	11/01/2024	2,875,000	None	--
				<u>\$ 124,895,000</u>		<u>\$ 56,860,299</u>

\$56.9 million of the \$124.9 million of outstanding debt, or approximately 45.5%, is highway related.



Existing P&I by Repayment Source

The County's existing principal and interest schedule by repayment source is presented below. Note that Levy supported debt service is reduced by IRS BAB rebates associated with bond issues from 2009 & 2010.

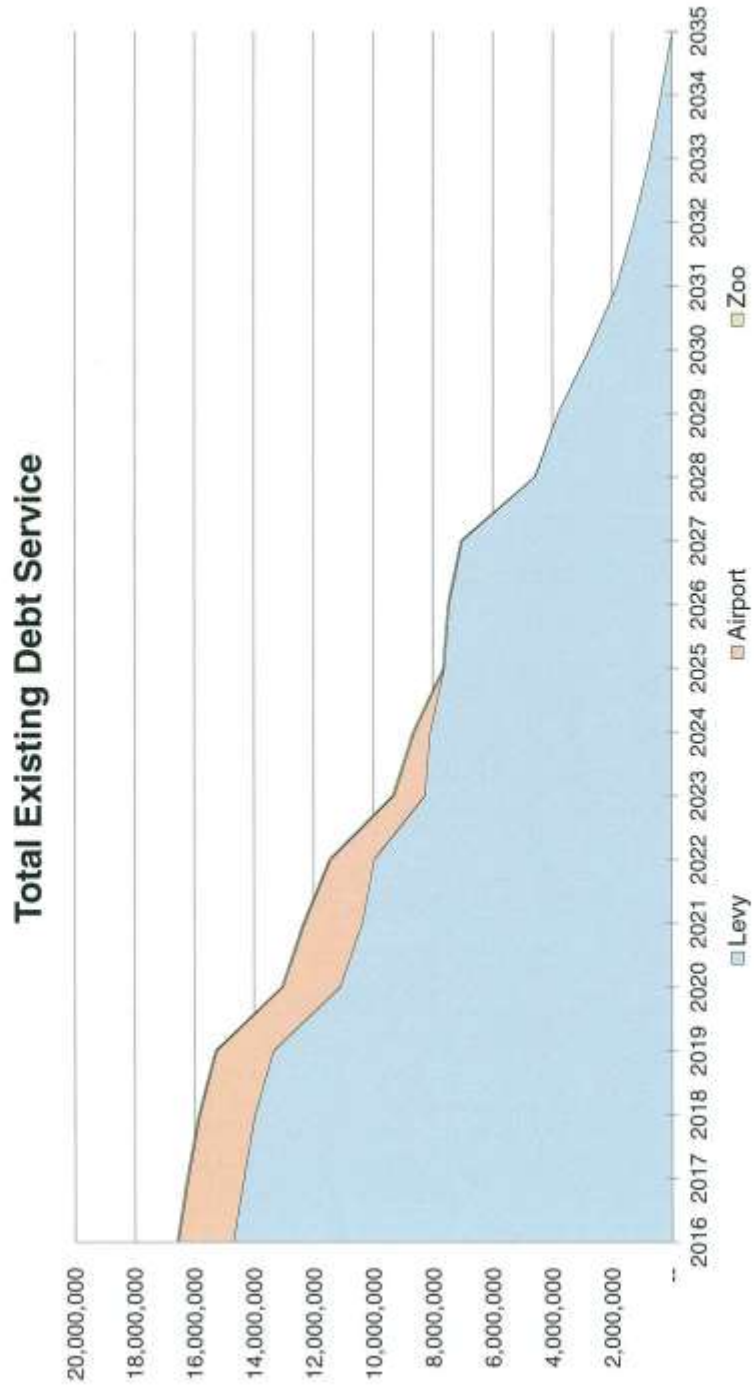
Year	Levy Supported		Airport Supported		Zoo Supported		Total	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2016	10,636,000	4,079,017	1,490,000	343,900	34,000	26,738	12,160,000	4,449,655
2017	10,575,000	3,782,116	1,540,000	311,050	35,000	25,525	12,150,000	4,118,691
2018	10,489,000	3,486,378	1,560,000	273,950	36,000	24,188	12,085,000	3,784,516
2019	10,203,000	3,136,628	1,670,000	236,350	37,000	22,413	11,910,000	3,395,391
2020	8,323,000	2,778,206	1,710,000	195,650	42,000	20,588	10,075,000	2,994,444
2021	7,895,000	2,473,494	1,770,000	144,350	45,000	18,510	9,710,000	2,636,354
2022	7,789,000	2,172,509	1,360,000	90,100	46,000	16,260	9,195,000	2,278,869
2023	6,398,000	1,871,721	980,000	44,550	47,000	13,960	7,425,000	1,930,231
2024	6,480,000	1,605,021	505,000	15,150	50,000	11,598	7,035,000	1,631,769
2025	6,282,000	1,329,759	--	--	53,000	9,070	6,335,000	1,338,829
2026	6,381,000	1,057,216	--	--	54,000	6,375	6,435,000	1,063,591
2027	6,228,000	777,806	--	--	57,000	3,630	6,285,000	781,436
2028	4,072,000	504,108	--	--	13,000	715	4,085,000	504,823
2029	3,470,000	335,898	--	--	--	--	3,470,000	335,898
2030	2,565,000	201,768	--	--	--	--	2,565,000	201,768
2031	1,720,000	118,243	--	--	--	--	1,720,000	118,243
2032	1,185,000	69,900	--	--	--	--	1,185,000	69,900
2033	720,000	33,240	--	--	--	--	720,000	33,240
2034	350,000	10,500	--	--	--	--	350,000	10,500
2035	--	--	--	--	--	--	--	--
	111,761,000	29,823,526	12,585,000	1,655,050	549,000	199,570	124,895,000	31,678,146

Presented to Brown County, WI



Total Existing Debt Service

A graph illustrating the County's total existing debt service by repayment source is below.

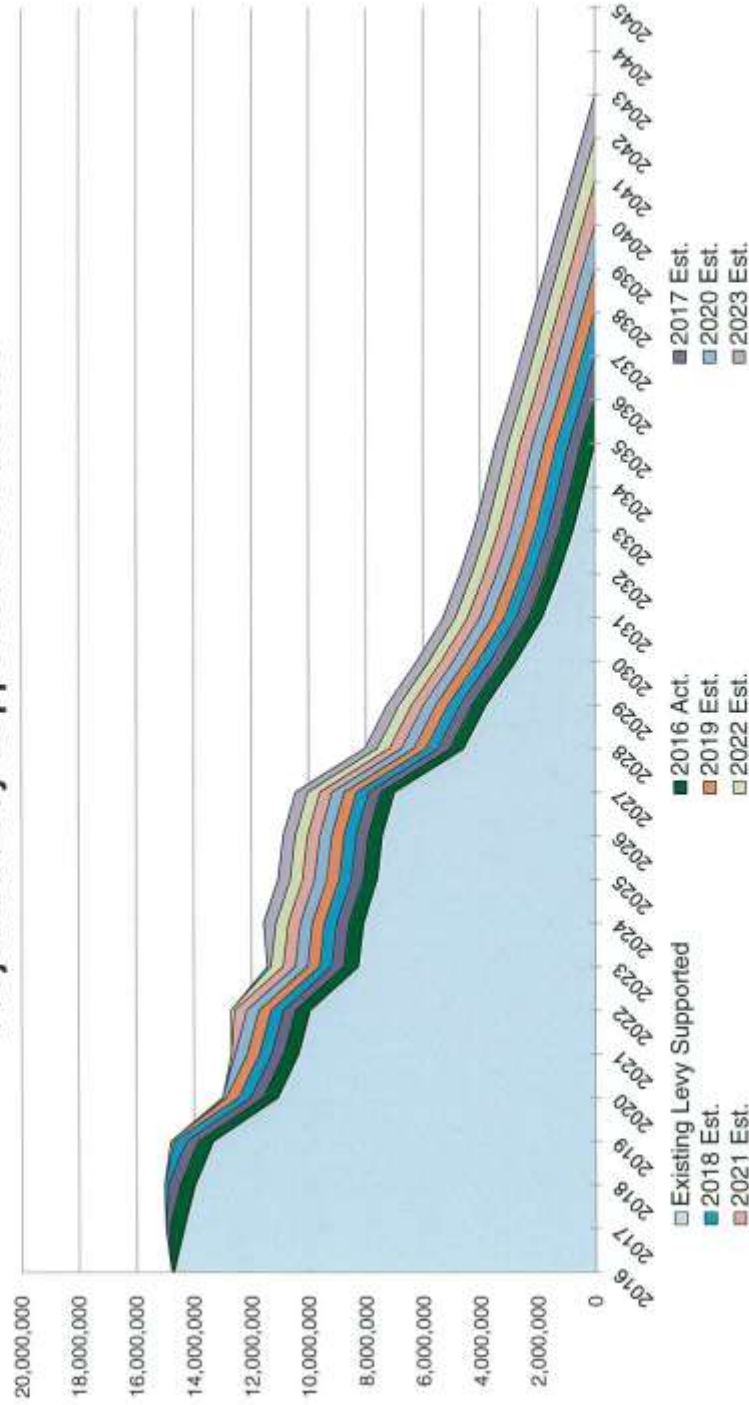




Projected Levy Supported Debt Service

The below graph includes the \$7,135,000 G.O. Bonds, Series 2016A and future bond issues of \$5.6 million.

Projected Levy Supported Debt Service



Presented to Brown County, WI



Schedule for 2016A Bonds

Below is the schedule for the \$7,135,000 G.O. Corporate Purpose Bonds, Series 2016A.

Action	Date
Board approves Initial Authorizing Resolutions	May 18, 2016 ✓
Rating Call with Moody's	May 31, 2016 ✓
Rating received by Moody's	June 7, 2016 ✓
Preliminary Official Statement distributed to potential bidders	June 8, 2016 ✓
Day of Sale - Board awards 2016A Bonds to best bidder	June 15, 2016 ✓
Closing - money is wired to the County	July 1, 2016

(Resume regular order of the agenda at this time, returning back to No. 2.)

No. 2 -- COMMENTS FROM THE PUBLIC:

- a) Must be limited to items not on the agenda.
- b) State name and address for the record.
- c) Comments will be limited to five minutes.
- d) The Board's role is to listen and not discuss comments nor take action of those comments at this meeting.

Robert Welsing, Sr., 2140 Westline Road, Green Bay, addressed the Board regarding his son, Robert Welsing, Jr., who passed away on May 27, 2016. Mr. Welsing stated he desires to clear his late son's name after he had been terminated from Brown County employment in August, 2015.

No. 3 -- APPROVAL OF MINUTES OF MAY 18, 2016.

A motion was made by Supervisor Nicholson and seconded by Supervisor Lefebvre "to approve". Voice vote taken. Motion carried unanimously with no abstentions.

No. 4 -- ANNOUNCEMENTS OF SUPERVISORS.

Supervisor Campbell invited everyone to the Nativity Catholic Parish Picnic on June 25th and 26th at 2270 S Oneida Street in Ashwaubenon. Supervisor Campbell also congratulated Hinterland Brewery in the Titledown District on their groundbreaking tomorrow.

Supervisor Zima invited the entire County Board of Supervisors to come to the next Executive Committee meeting.

Supervisor Clancy advised the Board that the dedication of the new bridge at Way-Morr Park was tonight and that if anyone has a chance, get out there and take a walk on the bridge.

Vice Chairman Lund stated the need for blood donations is very important right now. He advised everyone of the Red Cross Super Donor Days being held at Shopko Hall on June 30th from 12 noon until 6pm.

No. 5 -- COMMUNICATIONS.

No. 5a -- FROM SUPERVISOR NICHOLSON: REQUESTING A NO PARKING SIGN FROM HERE TO CORNER AT 2545 MANITOWOC ROAD.

Referred to Planning, Development and Transportation Committee.

No. 5b -- FROM SUPERVISOR ZIMA: VERBAL REQUEST THAT THE POLICY REGARDING CONTRACT SERVICE MONEY PAID BE SENT OUT TO ALL COUNTY BOARD SUPERVISORS.

Referred to Board Chairman Moynihan and Vice Chairman Lund who will distribute the policy to the County Board Supervisors.

No. 5c -- FROM SUPERVISOR CAMPBELL: TO ESTABLISH A PERSONNEL COMMITTEE FOR BROWN COUNTY.

Referred to Executive Committee.

No. 6 -- APPOINTMENTS BY COUNTY EXECUTIVE.

No. 6a -- Appointment of Lawrence Franke to the Children with Disabilities Education Board.

A motion was made by Supervisor Clancy and seconded by Supervisor Schadewald **“to approve the above appointment”**. Voice vote taken. Motion carried unanimously with no abstentions.

No. 7a -- REPORT BY COUNTY EXECUTIVE.

Executive Streckenbach congratulated outgoing Supervisor Katers for his service to Brown County and wished him well in the future.

Executive Streckenbach thanked the Village of Bellevue for their support of the Southern Bridge. He also thanked all the Supervisors who attended the last Southern Bridge Coalition meeting.

Executive Streckenbach advised the County Board that recently, and for the first time, Brown County had to send prisoners to another county for housing because our occupancy was over 99%.

Executive Streckenbach stated he and Ashwaubenon Village President Mike Aubinger recently attended a Stadium District Board meeting and he is happy to report the approval of an \$80,000 grant for funding of improvements at the Brown County Fairgrounds. Executive Streckenbach stated there is value in Brown County, the Village of Ashwaubenon and the City of De Pere working together on a fairgrounds master plan.

Executive Streckenbach advised that he was on a tour of the Lower Fox Demonstration Farms earlier today and he is seeing positive movements in this relating to Brown County's watershed.

Executive Streckenbach thanked the County Board for their fiscal stewardship of Brown County taxpayer money and advised that Brown County continues to maintain a AAA bond rating.

Executive Streckenbach stated the Brown County Employee Picnic is going to be held July 19th at Pamperin Park and that more details will be released soon.

No.7b -- REPORT BY BOARD CHAIRMAN.

Chairman Moynihan thanked Supervisor Katers for his service to Brown County and wished him well.

Chairman Moynihan advised that he has done a press release, which is also on the county's website, for anyone interested in applying for the District 15 Supervisor position. Chairman Moynihan advised that letters/resumes will be accepted until July 1st after which he will conduct interviews of candidates and present the new Supervisor at the July County Board meeting.

Chairman Moynihan stated he is looking for Supervisors to volunteer for the reinstated Facilities Master Plan Subcommittee.

No. 8 -- **OTHER REPORTS.** None.

No. 9 -- **STANDING COMMITTEE REPORTS:**

No. 9a -- **REPORT OF ADMINISTRATION COMMITTEE OF JUNE 1, 2016.**

TO THE MEMBERS OF THE BROWN
COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The ADMINISTRATION COMMITTEE met in regular session on June 1, 2016 and recommends the following:

1. Communication from Supervisor Schadewald re: the status of and reinstatement of the Facility Master Plan Subcommittee. *No action taken.*
2. County Clerk - Budget Status Financial Report for April 2016. Receive and place on file.
3. Corporation Counsel - Monthly Reports. *No action taken.*
4. Child Support - Budget Status Financial Report for April 2016. Receive and place on file.
5. Child Support - Director's Report for April/May 2016. Receive and place on file
6. Human Resources - Budget Status Financial Report for April 2016. Receive and place on file.
7. Human Resources - Turnover Report for April. Receive and place on file
8. Human Resources - 2016 Vacancies Report. Receive and place on file
9. Human Resources - Position Approval List. Receive and place on file
10. Human Resources - Resolution re: Reclassification of the Senior Payroll & Benefits Specialist Position in the Human Resources Table of Organization. To approve. See Resolutions and Ordinances.
11. Human Resources - Resolution re: Authorizing the Use of General Fund for Employee Wage Adjustments. To approve. See Resolutions and Ordinances.
12. Human Resources - Human Resources Reports for May 2016. Receive and place on file.
13. Dept. of Admin - Budget Status Financial Report for April 2016. Receive and place on file.
14. Dept. of Admin - Departmental Opening Summary. Receive and place on file.
15. Dept. of Admin - Budget Adjustment Log. To approve.
16. Dept. of Admin - Director's Reports for May 2016. Receive and place on file.
17. Treasurer - Budget Status Financial Report for April 2016. Receive and place on file.
18. Treasurer - Discussion – Treasurer's Office Personnel Updates:
 - a. Retirement of Account Clerk II effective 06-03-2016. *No action taken.*
19. Technology Services - Budget Status Financial Report for April 2016. Receive and place on file.
20. Technology Services - Resolution re: Reclassification of the Service Desk Specialist Position in the Technology Services Table of Organization. To approve. See Resolutions and Ordinances.
21. Technology Services - Monthly Report for June 2016. Receive and place on file.

A motion was made by Supervisor Schadewald and seconded by Supervisor Nicholson “**to adopt**”. Supervisor Schadewald requested that item #1 be taken separately. Voice vote taken on remainder of report. Motion carried unanimously with no abstentions.

1. Communication from Supervisor Schadewald re: the status of and reinstatement of the Facility Master Plan Subcommittee. No action taken.

Supervisor Schadewald stated that if no one responds to volunteer for the Facility Master Plan Subcommittee, the Administration Committee will take it on.

A motion was then made by Supervisor Schadewald and seconded by Supervisor Blom “**to approve item #1**”. Voice vote taken. Motion carried unanimously with no abstentions.

No. 9b -- REPORT OF EDUCATION & RECREATION COMMITTEE OF JUNE 7, 2016.

TO THE MEMBERS OF THE BROWN
COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The EDUCATION & RECREATION COMMITTEE met in regular session on June 7, 2016 and recommends the following:

1. Review Minutes of:
 - a. Library Board (April 21, 2016). Receive and place on file.
 - b. Neville Public Museum Governing Board (May 16, 2016). Receive and place on file.
2. Communication from Supervisor Schadewald re: This letter is my request for consideration of either temporary and/or permanent artwork to be displayed outside of the Veteran’s Memorial Arena. My hope is that local artists can submit appropriate artwork for consideration to display. Hold until the July meeting.
3. Golf Course - Budget Status Financial Reports for April 2016. Receive and place on file.
4. Golf Course - Superintendent’s Report. Receive and place on file.
5. Museum - Budget Status Financial Report for April 2016. Receive and place on file.
6. Museum - Director’s Report. Receive and place on file.
7. Park Mgmt. - Budget Status Financial Report for April 2016. Receive and place on file.
8. Park Mgmt. - Discussion re: Increase of fees for special event camping at the Fairgrounds (i.e. Packer Game Day parking/camping). To refer back to staff to prepare a resolution and a financial impact of changing the camping fees to \$60 per day for electric and water sites.
9. Park Mgmt. - Discussion re: parking on CTH MM. Receive and place on file.
10. Park Mgmt. - Discussion re: alcohol ban in Fonferek’s Glen. To instruct staff to develop an ordinance for an alcohol and smoking ban in Fonferek Glen.
11. Park Mgmt. - Update re: parking, safety and use at Fonferek’s Glen. To direct staff to come up with a cost and develop a resolution to request funding for additional staffing.
12. Park Mgmt. - Attendance and Field Staff Reports for April. Receive and place on file.
13. Park Mgmt. - Assistant Director’s Report. Receive and place on file.
14. NEW Zoo - Budget Status Financial Reports for April 2016. Receive and place on file.
15. NEW Zoo - Director’s Report and ZOO Monthly Activity Reports. Receive and place on file.
16. Library - Budget Status Financial Report for April 2016. Receive and place on file.

17. Library - Discussion and Possible action regarding the PD&T approved resolution to access 425 funds for Central Library Restroom Renovations. To approve the resolution to access \$250,000 from the 425 Funds for the Central Library restroom renovations and to return the remaining balance. See Resolutions and Ordinances.
18. Library - Director's Report. Receive and place on file.
19. Resch Centre/Arena/Shopko Hall - Complex Attendance for the Brown County Veterans Memorial Complex for April and May 2016. Receive and place on file.

A motion was made by Supervisor Gruszynski and seconded by Supervisor Nicholson "to adopt". Voice vote taken. Motion carried unanimously with no abstentions.

(No. 9bi was removed from agenda prior to the meeting.)

No. 9c-- REPORT OF EXECUTIVE COMMITTEE OF JUNE 6, 2016.

TO THE MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The **EXECUTIVE COMMITTEE** met in regular session on June 6, 2016 and recommends the following:

1. Review Minutes of:
 - a) LEAN Steering Committee (April 7, 2016). Receive and place on file.
2. Legal Bills - Review and Possible Action on Legal Bills to be paid. To pay the bills with the exception to the bills related to von Briesen and Roper requesting further explanation as to what the payments were for.
3. Referral of bills from May County Board under "Corporation Counsel" to Executive Committee for explanation to the County Board. To approve the bills held.
4. Communication from Supervisor Kaster re: Review the new Medical Examiner/Forensic Pathologist Department operation and relationship with funeral homes – include input from funeral homes. *Referred from May County Board.* To hold for one month.
5. Communication from Supervisor Erickson re: That staff look at including the purchase of a drone in the 2017 budget to be collectively used by Planning, Public Works, Airport, Zoning, Parks, NEW Zoo and any other county departments that may have a need for these types of video or pictures. *Held for one month.* Receive and place on file.
6. Communication from Supervisor Lund: I would ask the Executive Committee to review the process of resignations and separation of department heads and how this is communicated to the County Board; ~~in particular with regard to the resignation of Corporation Counsel with possible closed session. See Items 20a, 20b & 20c. Referred from May County Board - Revised 6/3/16.~~ To work in concert with Administration to develop a policy in regard to Supervisor Lund's communication.
- 6a. Communication from Supervisor Erickson re: Discussion and possible action requiring department heads to keep County Board Resolution binder along with internal policy binder to ensure county board policies are followed, and present them yearly to Administration to ensure compliance. To refer to the July meeting.
7. Resolution Authorizing use of General Fund for Employee Wage Adjustments. To approve. See Resolutions and Ordinances.

8. Resolution re: Reclassification of the Service Desk Specialist Position in the Technology Services Table of Organization. To approve. See Resolutions and Ordinances.
9. Resolution re: Reclassification of the Senior Payroll & Benefits Specialist Position in the Human Resources Table of Organization. To approve. See Resolutions and Ordinances.
10. Brown County Financial Statement Results – Levy Funded Departments as of April 2016.
11. Human Resources Report.
 - a) Turnover Report for April 2016. Receive and place on file.
 - b) 2016 Vacancies Report. Receive and place on file.
 - c) Position Approval List. To approve.
12. County Executive Report.
 - a) Budget Status Financial Report for April 2016. Receive and place on file.
13. Internal Auditor Report.
 - a) Board of Supervisors Budget Status Financial Report – April 2016 (Unaudited). Receive and place on file.
 - b) Monthly Status Update: May 1 – May 31, 2016. Receive and place on file.
14. Treasurer - ACTION - Final Review and approval of sale of tax deed property from previous month:

Parcel #	Municipality:	Address:	(May) Price Set at:
R-8-1	Town of Rockland	Old Martin Road	\$ 220

To approve the sale of Parcel R-8-1 to Ron & Carol Vandewalle for \$220.
15. Treasurer - Discussion/Action regarding previous owner (Javier Inca) request to purchase back the following Parcels per BC Ordinance 3.06 (5)(c):

Parcel 1-20-1	1070 Roscoe St.
Parcel 14-997	1130 Stuart St.
Parcel 6-469	901 Irvington St.

(c) Preference to Former Owner. The County Board shall, at its option, provide that in the sale of tax deeded lands, the former owner who lost his title through delinquent tax collection enforcement procedure, or his heirs, may be given such preference in the right to purchase such lands as determined by the County Board. Such sales shall be exempt from any or all provisions of Section 75.69 Wisconsin Statutes. This paragraph shall not apply to tax deeded lands which have been improved or dedicated to a public use by such municipality subsequent to its acquisition.

9/9/2014 Updated August 2014 3(5). To deny Mr. Javier Inca's request for purchase.
16. Treasurer - Discussion/Action - Evaluation of a City of Green Bay Redevelopment Authority offer to purchase Brown County owned parcels located in the City of Green Bay. To approve.
Parcels for consideration:

	GB Properties	Brown Cty	Est. 2016	BC owed	BC owed	BC owed	Municipal
PARCEL	PARCEL ADDRESS	General TIP	Prop Tax	Title Fees	Class 3 \$\$	GAL \$\$	PRICE \$
7-740	1132 Harvey St.	4,820.48	-	50.00	98.00	5.00	4,973.48
7-738	1142 Harvey St.	3,346.07	-	50.00	98.00	5.00	3,499.07

19-423	1724 Eastman Ave.	2,953.34	-	50.00	98.00	5.00	3,106.34
7-328	909 Smith St.	1,877.39	-	50.00	98.00	5.00	2,030.39
7-411	1361-1363 Smith St.	11,542.77	-	50.00	98.00	5.00	11,695.77
1-20-1	1070 Roscoe St	2,463.70	466.00	50.00	113.00	5.00	3,097.70
14-997	1130 Stuart St	9,348.30	1,767.15	50.00	113.00	5.00	11,283.45
18-31	821 Shea Av.	1,538.62	291.00	50.00	113.00	5.00	1,997.62
18-49	Gallagher Av	288.84	55.00	50.00	113.00	5.00	511.84
18-50	Gallagher Av	288.84	55.00	50.00	113.00	5.00	511.84
18-51	Gallagher Av	288.84	55.00	50.00	113.00	5.00	511.84
18-52	Gallagher Av	288.84	55.00	50.00	113.00	5.00	511.84
19-141-A	435 Newhall St	5,849.18	1,288.00	50.00	113.00	5.00	7,305.18
19-273	235 Newhall St	10,069.61	1,904.00	50.00	113.00	5.00	12,141.61
20-64	1151 Reber St	1,454.31	275.00	50.00	113.00	5.00	1,897.31
20-162	1019 Berner St	19,010.81	1,456.00	50.00	113.00	5.00	20,634.81
3-12	1064 Shawano Av	5,437.83	402.00	50.00	113.00	5.00	6,007.83
3-1175-R	223 S Buchanan St	8,178.73	1,542.00	50.00	113.00	5.00	9,888.73
5-330	1004 Dousman St	8,050.40	1,522.00	50.00	113.00	5.00	9,740.40

6-469	901 Irvington St	6,140.88	828.00	50.00	113.00	5.00	7,136.88
8-279	313 St George St	2,079.09	393.00	50.00	113.00	5.00	2,640.09
	TOTALS	105,316.87	12,354.15	1,050.00	2,298.00	105.00	121,124.02

17. Treasurer - Optional closed session (if Executive Committee desires) agenda item to discuss any issues involving bargaining the potential sale of the above listed parcels (as provided by WI Statute 19.85). 19.85(1)(e) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. *No closed session held.*
18. Treasurer's Office Personnel Updates - Retirement of Account Clerk II effective 6-3-16. *No action.*
19. Closed Session: Deliberation, non-evidentiary discussion and possible action on the Appeal of the Independent Hearing Officer's Decision in Re the matter of the Grievances of Robert Welsing, Jr. & Anthony Elfe_ dated May 12, 2016, as filed by said Grievants per § 4.92 of the Brown County Code of Ordinances. Pursuant to Wis. Stat., § 19.85(1)(a), any meeting of a governmental body may be convened in closed session for purposes of deliberating concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body. And, pursuant to Wis. Stat., § 19.85(1)(b), any meeting of a governmental body may be convened in closed session for purposes of considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such person, or considering the grant or denial of tenure for a university faculty member, and the taking of formal action on any such matter. Enter into closed session.
20. Reconvene in Open Session: Discussion and possible action on the Appeal of the Independent Hearing Officer's Decision in Re the matter of the Grievances of Robert Welsing, Jr. & Anthony Elfe dated May 12, 2016, as filed by said Grievants per § 4.92 of the Brown County Code of Ordinances.
 - i. To approve the decision upholding Mr. Elfe's Termination.
 - ii. To approve the decision upholding Mr. Welsing's Termination.
 - iii. That all the testimony is sent and lawyers briefs and the IHO's discussion and that discussion take place at their July County Board meeting so everyone had sufficient time to read, with the stipulation that if any timelines were going to be missed that they hold this at the June meeting. Motion Carried 5 to 2.
- ~~20a. Open Session: Discussion and possible action regarding convening in closed session to discuss the resignation of the Corporation Counsel and specific personnel matter reviewed within the Corporation Counsel Department.~~
- ~~20b. Closed Session: Discussion regarding the resignation of the corporation counsel and specific personnel matter reviewed within the Corporation Counsel Department.~~

~~Pursuant to Wis. Stat., § 19.85(1)(c), any meeting of a governmental body may be convened in closed session for purposes of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. And, per Wis. Stat., § 19.85(1)(f), any meeting of a governmental body may be convened closed session for purposes of considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.~~

~~20c. Reconvene in Open Session: Discussion and possible action regarding resignation of the corporation counsel and specific personnel matter reviewed within the Corporation Counsel Department.~~

A motion was made by Supervisor Nicholson and seconded by Supervisor Hoyer **“to adopt”**. Vice Chairman Lund requested items 20i, 20ii and 20iii be taken separately. Voice vote taken on remainder of report. Motion carried unanimously with no abstentions.

20. Reconvene in Open Session: Discussion and possible action on the Appeal of the Independent Hearing Officer’s Decision in Re the matter of the Grievances of Robert Welsing, Jr. & Anthony Elfe dated May 12, 2016, as filed by said Grievants per § 4.92 of the Brown County Code of Ordinances.

- i. To approve the decision upholding Mr. Elfe’s Termination.
- ii. To approve the decision upholding Mr. Welsing’s Termination.
- iii. That all the testimony is sent and lawyers briefs and the IHO’s discussion and that discussion take place at their July County Board meeting so everyone had sufficient time to read, with the stipulation that if any timelines were going to be missed that they hold this at the June meeting. Motion Carried 5 to 2.

A motion was made by Vice Chairman Lund and seconded by Supervisor Nicholson **“to refer 20i, 20ii and 20iii back to the July County Board of Supervisors meeting”**. Supervisor Buckley then made a motion to separate the three items, which was denied by Chairman Moynihan. Challenging the Chair was attempted during this discussion, however, it was confirmed that this could not be done according to Robert’s Rules or Order.

A roll call vote was then taken on the original motion by Vice Chair Lund.

Ayes: Nicholson, Lefebvre, Zima, Evans, Vander Leest, Katers, Kaster, Van Dyck, Clancy, Campbell, Schadewald, Lund, Becker

Nayes: Sieber, Hoyer, Gruszynski, Buckley, Landwehr, Brusky, Linssen, Kneiszel, Moynihan, Blom

Excused: De Wane, Erickson, Dantine

Total Ayes: 13 Total Nayes: 10 Total Excused: 3

Motion carried.

(At 8:43pm, Supervisor Nicholson was excused from the meeting.)

No. 9d -- REPORT OF HUMAN SERVICES COMMITTEE OF MAY 25, 2016.

TO THE MEMBERS OF THE BROWN
COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The **HUMAN SERVICES COMMITTEE** met in regular session on May 25, 2016 and recommends the following:

1. Review Minutes of:
 - a. Board of Health (March 8, 2016).
 - b. Children with Disabilities Education Board (May 10, 2016).
 - c. Human Services Board (May 12, 2016).
 - d. Veterans' Recognition Subcommittee (April 19, 2016).
 - i. To suspend the rules and take Items 1 a, b, c & d together.
 - ii. To approve Items 1 a, b, c & d.
2. Communication from Supervisor Zima (for Steve Deslauriers) re: I am requesting the Human Services Committee review why wind turbine complaints are not handled by the Health Dept. as other health complaint. To hold Item until the next meeting.
3. Communication from Supervisor Zima (for James Vanden Boogart): re: I am requesting that the attached document and the full report referenced therein be examined and discussed by the Human Service Committee and the Board of Supervisors and they take action to both officially dismiss Chua Xiong's decision regarding Shirley Wind and discuss possible actions to be taken to resolve the adverse health conditions at Shirley Wind, including consulting with an appropriate qualified environmental attorney to explore possible legal solutions. To hold Item until the next meeting on June 29, 2016.
4. Health Dept. - Budget Adjustment Request (16-39): Any increase in expenses with an offsetting increase in revenue. To approve.
5. Health Dept. - Budget Adjustment Request (16-40): Any increase in expenses with an offsetting increase in revenue. To approve.
6. Health Dept. - Budget Adjustment Request (16-41): Any increase in expenses with an offsetting increase in revenue. To approve.
7. Syble Hopp School 2017 Budget. To approve.
8. Human Services Dept. - Examine scheduling issues Community Treatment Center – *standing item. No action taken.*
9. Human Services Dept. - Executive Director's Report. Receive and place on file.
10. Human Services Dept. - Financial Report for Community Treatment Center and Community Programs. Receive and place on file.
11. Human Services Dept. - Statistical Reports.
 - a. CTC Staff – Double Shifts Worked. Receive and place on file.
 - b. Monthly CTC Data – Bay Haven Crisis Diversion/Nicolet Psychiatric Hospital. Receive and place on file.
 - c. Monthly Inpatient Data – Bellin Psychiatric Center. Receive and place on file.
 - d. Child Protection – Child Abuse/Neglect Report. Receive and place on file.
 - e. Monthly Contract Update. Receive and place on file.
12. Human Services Dept. - Request for New Non-Continuous Vendor. To approve.
13. Human Services Dept. - Request for New Vendor Contract. To approve.

A motion was made by Supervisor Hoyer and seconded by Supervisor Schadewald **“to adopt”**. Supervisor Evans requested item #4 be taken separately. Voice vote taken on remainder of report. Motion carried unanimously with no abstentions.

4. Health Dept. - Budget Adjustment Request (16-39): Any increase in expenses with an offsetting increase in revenue. To approve.

Following discussion on state funding revenues, a motion was made by Supervisor Evans and seconded by Supervisor Sieber **“to approve item #4”**. Voice vote taken. Motion carried unanimously with no abstentions.

No. 9e -- REPORT OF PLANNING, DEVELOPMENT AND TRANSPORTATION COMMITTEE OF MAY 23, 2016.

TO THE MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The **PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE** met in regular session on May 23, 2016 and recommends the following:

1. Review minutes of:
 - a. Harbor Commission (February 15, 2016).
 - b. Planning Commission Board of Directors–Transportation Subcommittee (March 7, 2016)
 - c. Rural Specialized Transportation Needs Study Advisory Committee (April 21, 2016).
 - i. To suspend the rules and take Items 1 a-c together.
 - ii. To receive and place on file Items 1 a-c.
2. Communication from Supervisor Schadewald re: the status of and reinstatement of the Facility Master Plan Subcommittee. To refer to County Board Chairman Moynihan to reinstate the Facility Master Plan Subcommittee.
3. Communication from Supervisor Dantine re: Have the Highway Committee review the work weeks, overtime pay and holiday pay for Highway Department employees. *Referred from May County Board.*
 - i. To bring this back next month and have a representative from HR and Director Fontecchio give a presentation on the work rules of the Highway Shop and have HR give a presentation on Chapter 4 and to find out what they could do within Chapter 4, what they can do within work rules at the Highway Shop. No second, no vote taken.
 - ii. To have Director Fontecchio report back next month and have a representative from Human Resources present.
4. Presentation and discussion re: Drones. To refer to Public Works Director Fontecchio to organize a subcommittee/talk with other Department Heads and report back when complete.
5. Port & Resource Recovery - 2016 Federal Policy Positions. To approve.
6. Port & Resource Recovery - Bid Recommendation and Approval for Project 2056 – Residential Waste Drop-off Site at Transfer Station.
 - i. To approve the award to Blue Sky Contractors, LLC for \$66,345. No vote taken.
 - ii. To hold for one month to get information to see if this is feasible and won't affect insurance rates.

7. Port & Resource Recovery - Budget Adjustment Request (16-37): Any allocation from a department's fund balance. To hold for one month.
8. Port & Resource Recovery - Director's Report. Receive and place on file.
9. UW-Ext. - Director's Report. *No action taken.*
10. Internal Auditor - Review of Preliminary Asphalt Plant Analysis. *Item held for one month.*
11. Public Works - Referred from May Ed & Rec: Refer the speed study review to look at potentially reducing the speed on Dutchman Road to 45 miles per hour. To have Director Fontecchio add additional signage he deems necessary and report back in 90 days.
12. Public Works - Discussion re: installing "No Engine Braking" signs on Hwy G in the vicinity of the intersection with Scray Hill Road. *Held for one month.* Receive and place on file.
13. Public Works - Discussion and possible action with Library Director Brian Simons re: 425 Fund. To take Item 13 with 19a. *See action at 19a.*
14. Public Works - Summary of Operations. Receive and place on file.
15. Public Works - Director's Report. Receive and place on file.
16. Public Works - 6-Year (2017-2022) Highway & Bridge Capital Improvement Plan (CIP) Summary. To approve.
17. Open Session: Discussion and possible action regarding the placement of Parcel D-212-2 for sale (8.5 acres of Brown County Highway Department land on Scray Hill Road located in the Town of Ledgeview). Enter into closed session.
18. Closed Session: Discussion and possible action regarding the placement of Parcel D-212 for sale (8.5 acres of Brown County Highway Department land on Scray Hill Road located in the Town of Ledgeview). Pursuant to Wis. Stat. § 19.85(1)(e), any meeting of a governmental body may be convened in closed session for purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. *No action taken.*
19. Reconvene in Open Session: Discussion and possible action regarding the placement of Parcel D-212-2 for sale (8.5 acres of Brown County Highway Department land on Scray Hill Road located in the Town of Ledgeview). To allow Public Works Director Paul Fontecchio to seek outside legal counsel re: Parcel D-212-2.
- 19a. Resolution to Authorize the Use of Bonded and Levied Funds from Library Renovation. To approve 19a, the resolution authorizing the use of bonded and levied funds for library renovations. See Resolutions and Ordinances.
20. Airport - Budget Status Financial Report for April 2016. To suspend the rules and take Items 20 – 25 together.
- 20a. Register of Deeds - Budget Status Financial Report for April 2016. *See action at Item 25.*
21. Planning Commission - Update regarding development of the Brown County Farm property – standing item. *See action at Item 25.*
22. Planning Commission - Budget Status Financial Report for April 2016 (unaudited). *See Item 25.*
23. Property Listing - Budget Status Financial Report for April 2016 (unaudited). *See action at Item 25.*
24. Zoning - Budget Status Financial Report for April 2016 (unaudited). *See action at Item 25.*
25. Audit of bills. To receive and place on file 20 – 25.

A motion was made by Supervisor Sieber and seconded by Supervisor Landwehr “**to adopt**”. Supervisor Kaster requested item #7 be taken separately. Voice vote taken on remainder of report. Motion carried unanimously with no abstentions.

7. Port & Resource Recovery - Budget Adjustment Request (16-37): Any allocation from a department’s fund balance. To hold for one month.

A motion was made by Supervisor Kaster and seconded by Supervisor Sieber “**to submit a Budget Adjustment Request (16-37) of \$66,345**”. Voice vote taken. Motion carried unanimously with no abstentions. (SEE NO. 10a.)

No. 9ei -- REPORT OF SPECIAL PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE OF JUNE 15, 2016.

TO THE MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The **PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE** met in special session on June 15, 2016 and recommends the following:

1. Bid Recommendation and Approval for Project 2056 – Residential Waste Drop-off Site at Transfer Station. *Motion at May PD&T: To hold to find out more information. Action pending Special PD&T meeting June 15, 2016. Motion to approve and award to Blue Sky Contractors, LLC for \$66,345.*

A motion was made by Supervisor Sieber and seconded by Supervisor Landwehr “**to adopt**”. Voice vote taken. Motion carried unanimously with no abstentions.

No. 9eii -- REPORT OF LAND CONSERVATION SUBCOMMITTEE OF MAY 23, 2016.

TO THE MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The **LAND CONSERVATION SUBCOMMITTEE** met in regular session on May 23, 2016 and recommends the following:

1. Departmental Openings Summary. Receive and place on file.
2. Budget Status Report for April 2016. Receive and place on file.
3. Director’s Report:
 - a. Manure Irrigation Workgroup Update. Receive and place on file.
 - b. Karst Area Issues – Groundwater. Receive and place on file.
 - c. WDNR Fisheries Award – Presented May 26, 2016. Receive and place on file.

A motion was made by Supervisor Sieber and seconded by Supervisor Landwehr “**to adopt**”. Voice vote taken. Motion carried unanimously with no abstentions.

No. 9f -- REPORT OF PUBLIC SAFETY COMMITTEE OF JUNE 1, 2016.

TO THE MEMBERS OF THE BROWN
COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The **PUBLIC SAFETY COMMITTEE** met in regular session on June 1, 2016 and recommends the following:

1. Review Minutes of:
 - a. Local Emergency Planning Committee – LEPC (March 8, 2016 & May 10, 2016).
 - b. Public Safety Communications Advisory Board (January 27, 2016).
 - i. Suspend the rules and take Items 1 a & b together.
 - ii. Receive and place on file Items 1 a & b.
2. Emergency Mgmt. - Budget Status Financial Reports for April 2016. Receive and place on file.
3. Emergency Mgmt. - Discussion and possible action re: Request by the Town of Morrison for assistance in procuring a tornado siren. *Referred back to Public Safety.*
 - i. To refer to Administration to have a resolution drafted and have Emergency Management provide specific figures. Motion withdrawn.
 - ii. To refer to staff to come back with the most effective way to reach the communities in case of a weather alert.
1. Public Safety Communications - Budget Status Financial Reports for April 2016. Receive and place on file.
2. Public Safety Communications - Director's Report. Receive and place on file.
3. District Attorney - Discussion re: Request Judge Atkinson to review a court order seizure of a vehicle when there is a conviction of OWI/DWI and revoked license. *Held for one month for review by the District Attorney's office.* To direct staff to draft a resolution for the State to revert back to original language to allow judges to order seizure of vehicle in OWI cases.
4. District Attorney's Report. Receive and place on file.
5. Medical Examiner - Update and discussion re: autopsies and the Medical Examiner's Office. Receive and place on file.
6. Clerk of Courts - Request for representation from the Clerk of Courts and Courts to attend each meeting monthly to provide monthly updates including various reports as requested by this committee. *Standing Item.*
 - a. Clerk of Courts - Budget Status Financial Report for April 2016. Receive and place on file.
7. Sheriff Budget Status Financial Report for April 2016. Receive and place on file.
8. Sheriff - Budget Adjustment Request (#16-42): Any increase in expenses with an offsetting increase in revenue: Increase overtime and fringe benefits to reflect participation in the Speed Enforcement grant from Wis. DOT BOTS Office. To approve.
9. Sheriff - Budget Adjustment Request (#16-43): Any increase in expenses with an offsetting increase in revenue: Increase overtime and fringe benefits to reflect participation in a state Crisis Intervention Training grant passed through from Winnebago County. To approve.
10. Sheriff - Request from Education & Recreation Committee to hire a full time deputy to service Fonferek Glen on a seasonal basis. To have the Sheriff's Department and Park Department come back to the next regularly scheduled meeting to give a report as to

what the Sheriff's Department and Parks Department have been doing, including patrolling the park and issuing citations.

11. Sheriff's Report. Receive and place on file. Receive and place on file.
12. Circuit Court, Commissioners, Probate - Budget Status Financial Reports for April 2016. Receive and place on file.
13. Audit of bills. To pay the bills.

A motion was made by Supervisor Clancy and seconded by Supervisor Sieber "to adopt".
Voice vote taken. Motion carried unanimously with no abstentions.

No. 10 -- Resolutions, Ordinances:

Budget Adjustments Requiring County Board Approval

No. 10a -- RESOLUTION APPROVING BUDGET ADJUSTMENTS TO VARIOUS DEPARTMENT BUDGETS

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, within the past 30 days departments have submitted the following adjustments to their departmental budgets that, per Wisconsin State Statutes, require approval by a 2/3 vote of the full County Board:

- *16-37 Port & Resource Construction of a small vehicle/residential drop-off unloading area at the Brown County Transfer Station. Construction will consist of building a recessed area for placement of a dumpster which will allow residents to toss waste material over a railing rather than 6' up into a dumpster. Construction will consist of concrete retaining walls, dumpster placement location, steel plating, railing and asphalt approaches. This project was approved and budgeted in 2015 but not completed. There is sufficient Resource Recovery fund balance to cover the request. **Amount: \$66,345**
- 16-39 Health Wisconsin Early Childhood Partners Region grant is to purchase and provide Ages and Stages Questionnaires (ASQ) to parents to fill out and return in a postage paid envelope. The questionnaires make sure the children are developing well and this screening provides a quick look at how children are doing in areas, such as communication, physical ability, social skills and problem solving. **Amount: \$500**
- 16-40 Health The Healthcare Emergency Response Coalition (NEW-HERC) has been awarded \$11,957 to help their EMS partners be better prepared and able to respond in a disaster or emergency relating to Ebola activities or any of the Healthcare Emergency Preparedness Capabilities. The funds will be used to reimburse services provided by contractors/vendors. The State of Wisconsin has awarded an Adult Immunization Grant to increase adult seasonal influenza vaccinations by sharing information with other agencies and entering the data in the Wisconsin Immunization Registry (WIR). This project will expand on duties already being performed by our nurses, health educators and health aides. The health aides will not be needed in the school during summer and will work on this project during that time. **Amount: \$27,560**

16-41 Health Community Health Improvement in Action (CHIA) project is funded by the UW School of Medicine and Public Health from the Wisconsin Partnership Program educating community members in alcohol awareness. Funds up to \$2,200 will be disbursed upon completion of training via webinars and/or local, regional and statewide meetings. **Amount: \$2,200**

16-42 Sheriff This request is to increase overtime and fringe benefits to reflect participation in a Speed Enforcement grant from Wis. DOT BOTS Office. This grant is administered by the Green Bay Police Dept. with a pass-through to the Sheriff's Office and runs through Sept. 2016. Increased expenses are offset by grant revenue. Similar grant programs have been provided to the County in prior years. It was not included in the 2016 budget because the Wis DOT did not offer it when the budget was created. Increase revenues by \$22,000 offset by increase in expenses of \$22,000. No tax levy effect. **Amount: \$22,000**

16-43 Sheriff This request is to increase overtime and fringe benefits to reflect participation in a state Crisis Intervention Training grant passed through from Winnebago County. This grant pays for wages and fringes to back-fill positions to cover training hours. Increased expenses are offset by grant revenue. This was a new grant in 2016 and therefore was not included in the 2016 adopted budget. Increase revenues by \$5,428 offset by increase in expenses of \$5,428. No tax levy effect. **Amount: \$5,428**

and,

WHEREAS, these budget adjustments are necessary to ensure activities are appropriated and accounted for properly.

NOW, THEREFORE, BE IT RESOLVED, that the Brown County Board of Supervisors hereby approves the above listed budget adjustments.

Respectfully submitted,
PLANNING, DEVELOPMENT &
TRANSPORTATION COMMITTEE
HUMAN SERVICES
PUBLIC SAFETY COMMITTEE

Authored by Administration
Approved by Corporation Counsel's Office

Fiscal Note: The fiscal impact is as described in each individual budget adjustment listed above.

**As amended by Brown County Board of Supervisors, 06/15/2016.*

Approved By: /s/ Troy Streckenbach Date: 06/20/2016

A motion was made by Supervisor Kaster and seconded by Supervisor Landwehr **“to amend resolution with additional adjustment for 16-37”**. (SEE NO.9e.) Voice vote taken. Motion carried unanimously with no abstentions.

A motion was then made by Supervisor Kaster and seconded by Supervisor Zima **“to approve amended resolution”**. Voice vote taken. Motion carried unanimously with no abstentions.

ATTACHMENTS TO RESOLUTION 10A
ON THE FOLLOWING PAGES

16-37

BUDGET ADJUSTMENT REQUEST

<u>Category</u>	<u>Approval Level</u>
<input type="checkbox"/> 1 Reallocation from one account to another in the same level of appropriation	Dept Head
<input type="checkbox"/> 2 Reallocation due to a technical correction that could include: <ul style="list-style-type: none"> • Reallocation to another account strictly for tracking or accounting purposes • Allocation of budgeted prior year grant not completed in the prior year 	Director of Admin
<input type="checkbox"/> 3 Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation	County Exec
<input type="checkbox"/> 4 Any change in appropriation from an official action taken by the County Board (i.e. resolution, ordinance change, etc.)	County Exec
<input type="checkbox"/> 5 a) Reallocation of <u>up to 10%</u> of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts)	Admin Committee
<input type="checkbox"/> 5 b) Reallocation of <u>more than 10%</u> of the funds original appropriated between any of the levels of appropriation.	Oversight Comm 2/3 County Board
<input type="checkbox"/> 6 Reallocation between two or more departments, regardless of amount	Oversight Comm 2/3 County Board
<input type="checkbox"/> 7 Any increase in expenses with an offsetting increase in revenue	Oversight Comm 2/3 County Board
<input checked="" type="checkbox"/> 8 Any allocation from a department's fund balance	Oversight Comm 2/3 County Board
<input type="checkbox"/> 9 Any allocation from the County's General Fund	Oversight Comm Admin Committee 2/3 County Board


Justification for Budget Change:


Construction of a small vehicle/residential drop-off unloading area at the Brown Country Transfer Station. Construction will consist of building a recessed area for placement of a dumpster which will allow residents to toss waste material over a railing rather than 6' up into a dumpster. Construction will consist of concrete retaining walls, dumpster placement location, steel plating, railings and asphalt approaches. This project was approved and budgeted in 2015 but not completed. There is sufficient Resource Recovery fund balance to cover this request.

Amount: \$66,000

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	655.079.085.6110	Outlay	66,345
<input checked="" type="checkbox"/>	<input type="checkbox"/>	655.079.085.6110.900	Outlay - Contra	66,345
<input type="checkbox"/>	<input checked="" type="checkbox"/>	655.3000	Unrestricted Fund Balance	66,345
<input type="checkbox"/>	<input type="checkbox"/>			

AUTHORIZATIONS


 Signature of Department Head


 Signature of ODA Executive

Department: Port & Resource Recovery
 Date: May 11 2016

Date: 5/11/16

mmw
5/11/16

Revised 4/1/14

10a

16-39

BUDGET ADJUSTMENT REQUEST

<u>Category</u>	<u>Approval Level</u>
<input type="checkbox"/> 1 Reallocation from one account to another in the same level of appropriation	Dept Head
<input type="checkbox"/> 2 Reallocation due to a technical correction that could include: <ul style="list-style-type: none"> • Reallocation to another account strictly for tracking or accounting purposes • Allocation of budgeted prior year grant not completed in the prior year 	Director of Admin
<input type="checkbox"/> 3 Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation	County Exec
<input type="checkbox"/> 4 Any change in appropriation from an official action taken by the County Board (i.e. resolution, ordinance change, etc.)	County Exec
<input type="checkbox"/> 5 a) Reallocation of <u>up to 10%</u> of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts)	Admin Committee
<input type="checkbox"/> 5 b) Reallocation of <u>more than 10%</u> of the funds original appropriated between any of the levels of appropriation.	Oversight Comm 2/3 County Board
<input type="checkbox"/> 6 Reallocation between two or more departments, regardless of amount	Oversight Comm 2/3 County Board
<input checked="" type="checkbox"/> 7 Any increase in expenses with an offsetting increase in revenue	Oversight Comm 2/3 County Board
<input type="checkbox"/> 8 Any allocation from a department's fund balance	Oversight Comm 2/3 County Board
<input type="checkbox"/> 9 Any allocation from the County's General Fund	Oversight Comm Admin Committee 2/3 County Board


Justification for Budget Change:


Wisconsin Early Childhood Partners Region grant is to purchase and provide Ages and Stages Questionnaires (ASQ) to parents to fill out and return in a postage paid envelope. The questionnaires make sure the children are developing well and this screening provides a quick look at how children are doing in areas, such as communication, physical ability, social skills and problem solving. **Amount: \$500**

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.060.305.4904	Grants	\$500
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.060.305.5300.001	Supplies Office	\$417
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.060.305.5300.004	Postage	\$83
<input type="checkbox"/>	<input type="checkbox"/>			

CB
5/17/16

AUTHORIZATIONS


 Signature of Department Head


 Signature of Executive

Department: Health
 Date: 5-16-16

Date: 5/17/16

Revised 4/1/14

10a

116-40

BUDGET ADJUSTMENT REQUEST

Category	Approval Level
<input type="checkbox"/> 1 Reallocation from one account to another in the same level of appropriation	Dept Head
<input type="checkbox"/> 2 Reallocation due to a technical correction that could include: <ul style="list-style-type: none"> • Reallocation to another account strictly for tracking or accounting purposes • Allocation of budgeted prior year grant not completed in the prior year 	Director of Admin
<input type="checkbox"/> 3 Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation	County Exec
<input type="checkbox"/> 4 Any change in appropriation from an official action taken by the County Board (I.e. resolution, ordinance change, etc.)	County Exec
<input type="checkbox"/> 5 a) Reallocation of <u>up to 10%</u> of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts)	Admin Committee
<input type="checkbox"/> 5 b) Reallocation of <u>more than 10%</u> of the funds original appropriated between any of the levels of appropriation.	Oversight Comm 2/3 County Board
<input type="checkbox"/> 6 Reallocation between two or more departments, regardless of amount	Oversight Comm 2/3 County Board
<input checked="" type="checkbox"/> 7 Any increase in expenses with an offsetting increase in revenue	Oversight Comm 2/3 County Board
<input type="checkbox"/> 8 Any allocation from a department's fund balance	Oversight Comm 2/3 County Board
<input type="checkbox"/> 9 Any allocation from the County's General Fund	Oversight Comm Admin Committee 2/3 County Board

Justification for Budget Change:

The Healthcare Emergency Response Coalition (NEW-HERC) has been awarded \$11,957 to help their EMS partners be better prepared and able to respond in a disaster or emergency relating to Ebola activities or any of the Healthcare Emergency Preparedness Capabilities. The funds will be used to reimburse services provided by contractors/vendors. **Amount: \$11,957**

The State of Wisconsin has awarded an Adult Immunization Grant to increase adult seasonal influenza vaccinations by sharing information with other agencies and entering the data into the Wisconsin Immunization Registry (WIR). This project will expand on duties already being performed by our nurses, health educators and health aides. The health aides will not be needed in the school during summer and will work on this project during that time. **Amount: \$15,803**

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.060.300.4302	CARS State Grant and aid revenue	\$27,580
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.060.300.5700	Contracted Services	\$11,957
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.060.001.9002.400	Transfer In Wages	\$15,803
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.060.300.9003.400	Transfer Out Wages	\$15,803
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.060.001.5100	Regular Earnings	\$15,803

AUTHORIZATIONS

Signature of Department Head: *Deborah E. Chamberlain*

Signature of COA or Executive: *[Signature]*

Department: Health

Date: 5-18-16

Date: 5/17/16

5/17/16

Revised 4/1/14

10a

16-41

BUDGET ADJUSTMENT REQUEST

<u>Category</u>	<u>Approval Level</u>
<input type="checkbox"/> 1 Reallocation from one account to another in the same level of appropriation	Dept Head
<input type="checkbox"/> 2 Reallocation due to a technical correction that could include: <ul style="list-style-type: none"> • Reallocation to another account strictly for tracking or accounting purposes • Allocation of budgeted prior year grant not completed in the prior year 	Director of Admin
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<input type="checkbox"/> 5 b) Reallocation of <u>more than 10%</u> of the funds original appropriated between any of the levels of appropriation.	Oversight Comm 2/3 County Board
<input type="checkbox"/> 6 Reallocation between two or more departments, regardless of amount	Oversight Comm 2/3 County Board
<input checked="" type="checkbox"/> 7 Any increase in expenses with an offsetting increase in revenue	Oversight Comm 2/3 County Board
<input type="checkbox"/> 8 Any allocation from a department's fund balance	Oversight Comm 2/3 County Board
<input type="checkbox"/> 9 Any allocation from the County's General Fund	Oversight Comm Admin Committee 2/3 County Board


Justification for Budget Change:


Community Health Improvement in Action (CHIA) project is funded by the UW School of Medicine and Public Health from the Wisconsin Partnership Program educating community members in alcohol awareness. Funds up to \$2,200 will be disbursed upon completion of training via webinars and/or local, regional and statewide meetings
Amount: \$2,200

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.060.305.4904	Grants	\$2,200
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.060.305.5100	Regular Earnings	\$2,200
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			

EB
5/17/16

AUTHORIZATIONS


 Signature of Department Head


 Signature of DOA or Executive

Department: Health
 Date: 5-16-16

Date: 5/17/16

Revised 4/1/14

10a

16-42

BUDGET ADJUSTMENT REQUEST

<u>Category</u>	<u>Approval Level</u>
<input type="checkbox"/> 1 Reallocation from one account to another in the same level of appropriation	Dept Head
<input type="checkbox"/> 2 Reallocation due to a technical correction that could include: <ul style="list-style-type: none"> • Reallocation to another account strictly for tracking or accounting purposes • Allocation of budgeted prior year grant not completed in the prior year 	Director of Admin
<input type="checkbox"/> 3 Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation	County Exec
<input type="checkbox"/> 4 Any change in appropriation from an official action taken by the County Board (i.e. resolution, ordinance change, etc.)	County Exec
<input type="checkbox"/> 5 a) Reallocation of <u>up to 10%</u> of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts)	Admin Committee
<input type="checkbox"/> 5 b) Reallocation of <u>more than 10%</u> of the funds original appropriated between any of the levels of appropriation.	Oversight Comm 2/3 County Board
<input type="checkbox"/> 6 Reallocation between two or more departments, regardless of amount	Oversight Comm 2/3 County Board
<input checked="" type="checkbox"/> 7 Any increase in expenses with an offsetting increase in revenue	Oversight Comm 2/3 County Board
<input type="checkbox"/> 8 Any allocation from a department's fund balance	Oversight Comm 2/3 County Board
<input type="checkbox"/> 9 Any allocation from the County's General Fund	Oversight Comm Admin Committee 2/3 County Board

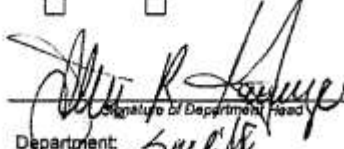
Justification for Budget Change:

This request is to increase overtime and fringe benefits to reflect participation in a Speed Enforcement grant from the Wis. DOT BOTS Office. This grant is administered by the Green Bay Police Dept. with a pass-through to the Sheriff's Office and runs through Sept. 2016. Increased expenses are offset by grant revenue.


Similar grant programs have been provided to the County in prior years. It was not included in the 2016 budget because the Wis DOT did not offer it when the budget was created.

Increase revenues \$22,000 offset by increase in expenses of \$22,000. No tax levy effect.

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.070.4301	Federal grants	\$22,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.070.5103.000	Premium overtime	\$18,700
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.070.5110.100	Fringe benefits - FICA	\$3,300
<input type="checkbox"/>	<input type="checkbox"/>			


 Signature of Department Head
 Department: Sheriff's
 Date: 05/16/16

AUTHORIZATIONS


 Signature of DOR or Executive
 Date: 5/16/16

Revised 4/1/14

10a

16-43

BUDGET ADJUSTMENT REQUEST

Category	Approval Level
<input type="checkbox"/> 1 Reallocation from one account to another in the same level of appropriation	Dept Head
<input type="checkbox"/> 2 Reallocation due to a technical correction that could include: <ul style="list-style-type: none"> • Reallocation to another account strictly for tracking or accounting purposes • Allocation of budgeted prior year grant not completed in the prior year 	Director of Admin
<input type="checkbox"/> 3 Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation	County Exec
<input type="checkbox"/> 4 Any change in appropriation from an official action taken by the County Board (i.e. resolution, ordinance change, etc.)	County Exec
<input type="checkbox"/> 5 a) Reallocation of <u>up to 10%</u> of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts)	Admin Committee
<input type="checkbox"/> 5 b) Reallocation of <u>more than 10%</u> of the funds original appropriated between any of the levels of appropriation.	Oversight Comm 2/3 County Board
<input type="checkbox"/> 6 Reallocation between two or more departments, regardless of amount	Oversight Comm 2/3 County Board
<input checked="" type="checkbox"/> 7 Any increase in expenses with an offsetting increase in revenue	Oversight Comm 2/3 County Board
<input type="checkbox"/> 8 Any allocation from a department's fund balance	Oversight Comm 2/3 County Board
<input type="checkbox"/> 9 Any allocation from the County's General Fund	Oversight Comm Admin Committee 2/3 County Board

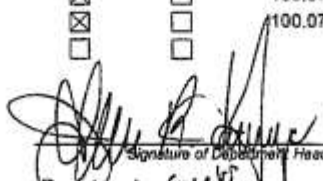
Justification for Budget Change:

This request is to increase overtime and fringe benefits to reflect participation in a state Crisis Intervention Training grant passed through from Winnebago County. This grant pays for wages and fringes to back-fill positions to cover training hours. Increased expenses are offset by grant revenue.

This was a new grant in 2016 and therefore was not included in the 2016 adopted budget.

Increase revenues \$5,428 offset by increase in expenses of \$5,428. No tax levy effect.

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.074.4302	State grants	\$5,428
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.070.5103.000	Premium overtime	\$4,614
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.070.5110.100	Fringe benefits - FICA	\$814
<input type="checkbox"/>	<input type="checkbox"/>			


 Signature of Department Head
 Department: SHERRIFF
 Date: 05-29-16

AUTHORIZATIONS


 Signature of COA or Executive
 Date: 5/23/16

Revised 4/11/14

10a

Administration & Executive Committee

No. 10b -- RESOLUTION AUTHORIZING USE OF GENERAL FUND FOR EMPLOYEE WAGE ADJUSTMENTS.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, the Brown County Executive allocated a set sum appropriation in the 2016 budget for a 1.6% cost of living increase and a 0.4% pay for performance for county employees; and,

WHEREAS, the Brown County Board used the set sum appropriation in the 2016 budget to eliminate the 1.6% cost of living increase and the 0.4% pay for performance, with the intent to replace it with a wage percentage that brings employees closest to their market rate; and

WHEREAS, the Brown County Board approved a wage adjustment increase of 3% for employees with a pay rate below mid-point, a wage adjustment increase of 2% for employees with a pay rate at mid-point, a wage adjustment increase of 1% for employees with a pay rate above mid-point to maximum, a wage adjustment increase of 0.5% for employees with a pay rate above maximum, and increase the pay rate for any employee with a pay rate below minimum to the minimum pay rate plus 3%; and

WHEREAS, Administration used the standard practice of rounding in the calculation to stay within the set sum appropriation; and

WHEREAS, 156 employees received an increase of 1% lower than calculated if all rounding had been toward the employees' favor; and

WHEREAS, it is the Executive Committee's desire to appropriate additional one-time money to eliminate the rounding calculation.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that an additional sum of \$60,118.04 be appropriated from the General Fund to employee wages that were rounded up for those departments that participated in the wage and compensation plan study and are tax levy supported; and

BE IT FURTHER RESOLVED by the Brown County Board of Supervisors that, for those departments participating in the compensation and classification study where employee wage rates for employees were affected by the standard practice of rounding, said rounding methodology be changed to round in the employee's favor for both levy and non-levy funded departments.

Respectfully submitted,
ADMINISTRATION COMMITTEE
EXECUTIVE COMMITTEE

Fiscal Note: This resolution requires an appropriation from the General Fund in the amount of \$60,118.04 for the levy funded departments. In addition, non-levy funded departments will have increased wages and benefits of \$11,999.28, which will be paid for out of their individual fund balances. The total dollar amount for wages and benefits is \$72,117.32

Approved by Corporation Counsel's Office
Authored by Executive Committee

A motion was made by Vice Chair Lund and seconded by Supervisor Schadewald **"to adopt"**. Following discussion on clarification of verbiage, requested by Supervisor Katers, a roll call vote was taken.

Roll Call vote:

Ayes: Sieber, Hoyer, Gruszynski, Lefebvre, Zima, Evans, Vander Leest, Buckley, Landwehr, Brusky, Katers, Kaster, Van Dyck, Linssen, Kneiszel, Clancy, Campbell, Moynihan, Blom, Schadewald, Lund, Becker.

Excused: De Wane, Nicholson, Erickson, Dantine.

Total Ayes: 22 Total Excused: 4

Motion carried.

Approved By: /s/ Troy Streckenbach Date: 06/20/2016

ATTACHMENT TO RESOLUTION 10b

ON THE FOLLOWING PAGE

DEPARTMENT OF ADMINISTRATION

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

CHAD WEININGER

PHONE (920) 448-4037 FAX (920) 448-4036 WEB: www.co.brown.wi.us

DIRECTOR

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: May 24, 2016
REQUEST TO: Administration Committee
MEETING DATE: June 1, 2016
REQUEST FROM: Executive Committee

REQUEST TYPE: New resolution Revision to resolution
 New ordinance Revision to ordinance

TITLE: Resolution Authorizing Use of General Fund for Employee Wage Adjustments

ISSUE/BACKGROUND INFORMATION:

Correction to employees' wage adjustments that were lower than calculated due to rounding practice.

ACTION REQUESTED:

Approval of one-time appropriation of general fund money.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

- 1. Is there a fiscal impact? Yes No
 - a. If yes, what is the amount of the impact? \$ 60,118.04
 - b. If part of a bigger project, what is the total amount of the project? \$ _____
 - c. Is it currently budgeted? Yes No
 - 1. If yes, in which account?
 - 2. If no, how will the impact be funded? General Fund and individual departments' funds.

COPY OF RESOLUTION OR ORDINANCE IS ATTACHED



10b

No. 10c -- **RESOLUTION RE: RECLASSIFICATION OF THE SERVICE DESK SPECIALIST POSITION IN THE TECHNOLOGY SERVICES TABLE OF ORGANIZATION.**

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, the Brown County Technology Services Department currently has a vacant Service Desk Specialist position (“Position”); and

WHEREAS, the department has experienced a high turnover of contracted employees in the Position causing inconsistency and instability within the department which places a burden on the staff affecting their ability to effectively maintain their workload; and

WHEREAS, the Technology Services Department has requested to reclassify the position to an Enterprise Systems Analyst I and hire a full-time employee to provide more dependability and consistency not only within the department but for all the county departments that utilize the Technology Services Help Desk as well; and

WHEREAS, the Human Resources Department in conjunction with the Technology Services Department recommend the reclassification of 1.00 FTE Service Desk Specialist position in the Technology Services table of organization to 1.00 FTE Enterprise Systems Analyst I position in Pay Grade 13 of the Classification and Compensation Plan; and

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors, the reclassification of 1.00 FTE Service Desk Specialist position in the Technology Services table of organization to 1.00 FTE Enterprise Systems Analyst I in Pay Grade 13 of the Classification and Compensation Plan.

BE IT FURTHER RESOLVED that the funds to cover the costs resulting from the adoption of this resolution are available in the Technology Services Personnel budget.

Budget Impact:

Technology Services

Partial Year Budget Impact (7/1/15 – 12/31/16)	FTE	Addition/ Deletion	Salary	Fringe	Total
Service Desk Specialist	(1.00)	Deletion	\$(15,692)	\$(7,303)	\$(22,995)
Enterprise Systems Analyst I	1.00	Addition	\$ 19,427	\$ 7,862	\$ 27,289
Partial Year Budget Impact			\$ 3,735	\$ 559	\$ 4,294

Annualized Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Service Desk Specialist	(1.00)	Deletion	\$(31,383)	\$(14,607)	\$(45,990)
Enterprise Systems Analyst I	1.00	Addition	\$ 38,854	\$ 15,723	\$ 54,577

Annualized Budget Impact	\$ 7,471	\$ 1,116	\$ 8,587
---------------------------------	-----------------	-----------------	-----------------

Fiscal Note: This resolution does not require an appropriation from the General Fund, and funds are available within Technology Services 2016 Budget to fully cover the position.

Respectfully submitted,
ADMINISTRATION COMMITTEE
EXECUTIVE COMMITTEE

Authored by Human Resources

A motion was made by Supervisor Blom and seconded by Supervisor Schadewald **“to adopt”**.
Voice vote taken. Motion carried unanimously with no abstentions.

Approved By: /s/ Troy Streckenbach Date: 06/20/2016

ATTACHMENTS TO RESOLUTION 10c

ON THE FOLLOWING PAGES

HUMAN RESOURCES DEPARTMENT



305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600



BRITTANY ZAEHRINGER

PHONE (920) 448-4071 FAX (920) 448-6277 WEB: www.co.brown.wi.us

HUMAN RESOURCES DIRECTOR

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: May 11, 2016
REQUEST TO: Administration Committee
MEETING DATE: June 2, 2016
REQUEST FROM: Brittany Zaehring
Human Resources Director

REQUEST TYPE: New resolution Revision to resolution
 New ordinance Revision to ordinance

TITLE: Resolution Regarding Reclassification of the Service Desk Specialist Position in the Technology Services Table of Organization

ISSUE/BACKGROUND INFORMATION:

The Technology Services Department has experienced high turnover in the contracted Service Desk Specialist position causing inconsistency and instability within the department which places a burden on the staff and affects their ability to effectively maintain their workload.

ACTION REQUESTED:

Reclassify a contracted 1.00 FTE Service Desk Specialist position to 1.00 FTE Enterprise Systems Analyst I position in the Technology Services table of organization.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. Is there a fiscal impact? Yes No
 - a. If yes, what is the amount of the impact? \$4,294 Partial Year / \$8,587 Annualized
 - b. If part of a bigger project, what is the total amount of the project? \$ _____
 - c. Is it currently budgeted? Yes No
 1. If yes, in which account? Technology Services salary and fringe accounts
 2. If no, how will the impact be funded?

COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

10c

**BROWN COUNTY
POSITION DESCRIPTION**

POSITION TITLE: ENTERPRISE SYSTEMS ANALYST I
REPORTS TO: ENTERPRISE SYSTEMS AND APPLICATIONS MANAGER
DEPARTMENT: TECHNOLOGY SERVICES

JOB SUMMARY:

Provides general technical support and maintenance for the County's client technology devices and applications. This includes basic installation, troubleshooting, repair, upgrade and maintenance of client computers and mobile devices.

ESSENTIAL DUTIES:

- Ability to work independently with direct supervision and training to perform day-to-day operations.
- Participates in self-study; on the job and formal training as needed.
- May be requested to assist with outside hours TS support activity.
- May participate as a project team member.
- Implements plans to install, set up, and deliver components of client systems including software, applications, PC's, printers, mobile devices, etc.
- Performs maintenance and repairs as needed or directed
- Maintains and updates technical documentation for systems.
- Assists with the system and software physical inventory processes.
- Completes operational documentation such as: work order detail, time reporting, project updates, problem logs, equipment transaction forms and other required documentation.
- Complies with laws, regulations, policies, procedures and standards, and may make recommendations for improvement.
- Assists Technology Services staff as directed to meet Brown County goals.
- Become familiar with PC and Mobile operating systems and application software released or supplied by various manufacturers. This may include attending formal or online training.
- May assist with basic programming activities including VB, VB/ASP.NET, PowerShell scripting, COBOL, RPG, web coding and other programming and scripting as required to support systems.
- Creating simple reports; consolidating data sources; generating reports using programming tools or applications such as Crystal Reports.

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Performs basic troubleshooting, maintenance and repair on client devices (hardware and/or software) and some preventative maintenance including software patching.

Communicates to the affected customer(s) work order and project status, and ensures work is followed through to completion.

Completes TS Department operations and tasks as assigned.

Participates in security training, and overall security maintenance.

Coordinates schedules/meetings with users of all levels and is punctual.

May perform as Subject Matter Expert (SME) for individual applications and/or systems. Becomes familiar with one or more Brown County department operations.

Implements and supports systems under the direction of more senior staff.

Interacts professionally and appropriately with others, without regard to individual characteristics. Demonstrates a personal commitment to create a hospitable and welcoming environment. Fosters respect for all individuals and points of view. Fosters this behavior within teams.

Demonstrates continuous improvement and elimination of waste as conveyed by the LEAN philosophy.

NON-ESSENTIAL DUTIES:

Performs other duties as assigned.

MATERIALS AND EQUIPMENT USED:

Telephones, computers, printers, and other office equipment.

MINIMUM QUALIFICATIONS REQUIRED:

Education and Experience:

Associate degree in computers, computer science, electronics or other related field preferred. Working knowledge of PC and mobile device operating systems and applications or any equivalent combination of education, training and experience which provides the necessary knowledge, skills and abilities. Previous experience preferred.

Licenses and Certification:

Valid Driver's License required.
Fingerprint/background clearance required

Knowledge, Skills and Abilities:

Basic knowledge of data communications technology.

Basic knowledge of one or more of the following:

- Personal computers, peripherals, communication networks, device configurations, and associated hardware and software.

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- Server hardware, applications and interfaces
- Custom hardware support
- Information Security
- AS/400, Microsoft Windows, mobile and/or web programming languages.

Ability to work well with departmental personnel and users.

Basic knowledge of Windows operating system

Basic knowledge of Microsoft Office: Word, Excel and Outlook.

Ability to work as a member of a project team.

Ability to identify and resolve support problems.

Ability to establish and maintain effectively working relationships with staff and users.

Ability to communicate effectively both orally and in writing.

Ability to work the required hours of the position.

PHYSICAL DEMANDS:

Communicating orally in a clear manner.

Must be able to produce written communications.

Operates a telephone, computer and other office equipment.

Lifting 50 pounds maximum with frequent lifting and/or carrying of objects weighing up to 25 pounds.

Intermittent standing, walking and sitting; occasional driving.

Using hand(s)/feet for repetitive single grasping, fine manipulation, pushing and pulling, and operating controls.

Occasional bending, twisting, squatting and reaching.

Distinguishing sounds at various frequencies and volumes.

Distinguishing people or objects at varied distances under a variety of light conditions.

This position description should not be interpreted as all inclusive. It is intended to identify the major responsibilities and requirements of this job. The incumbents may be requested to perform job-related responsibilities and tasks other than those stated in this description. All work requirements are subject to ADA reasonable accommodations.

Revised: 05/17/16

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No. 10d -- **RESOLUTION RE: RECLASSIFICATION OF THE SENIOR PAYROLL & BENEFITS SPECIALIST POSITION IN THE HUMAN RESOURCES TABLE OF ORGANIZATION.**

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, the Brown County Human Resources Department currently has a vacant Senior Payroll & Benefits Specialist position (“Position”); and

WHEREAS, an extensive recruitment to fill this vacancy has been ongoing since June, 2015; and

WHEREAS, two separate offers have been made for this position but were rejected due to the candidates receiving competitive offers from their current employers to retain them; and,

WHEREAS, after the most recent round of interviews, the qualified candidates were requesting wages in the \$75,000 - \$80,000 range; and

WHEREAS, a review of the placement of this position in the compensation study was completed and it was determined that the positions pulled by WIPFLi in the study do not accurately reflect what the actual similar positions are in those counties.

Current Wage Ranges for the three (3) Counties used in the WIPFLi Study:

- | | | |
|---|------------------------------|---------------------|
| 1. Racine County | Benefits Manager | \$54,998 - \$77,053 |
| 2. Outagamie County | Employee Benefits Specialist | \$53,582 - \$67,500 |
| 3. Winnebago County | Payroll and Benefits Manager | \$55,327 - \$86,679 |
| 4. Brown Co.–Senior Payroll & Benefits Specialist | placed in PG 10 - | \$46,902 - \$70,353 |

WIPFLi Data in Study: Benefits & Payroll Coordinator

1. Racine County – Payroll Specialist: \$26.13 -- \$54,350; Range of \$45,684 - \$62,190
The Benefits Manager position was not part of the WIPFLi study.
2. Outagamie County – Payroll Coordinator and Benefits Coordinator
(Two different positions; same pay grade): \$26.58 -- \$55,286
3. Winnebago County – Payroll and Benefits Specialist: \$28.05 -- \$58,344

Wisconsin Worknet Wage Comparison - Benefits Manager per County, Public and Private

- | | | | |
|--|------------------|--------------------|-------------------------|
| 1. Brown | Entry - \$57,130 | Average - \$80,530 | Experienced - \$92,240 |
| 2. Outagamie | Entry - \$54,350 | Average - \$93,050 | Experienced - \$112,390 |
| 3. Winnebago | Entry - \$49,580 | Average - \$90,380 | Experienced - \$110,780 |
| 4. Calumet (no specific County data but balance of state rates): | | | |
| | Entry - \$54,350 | Average - \$93,050 | Experienced - \$112,390 |

WHEREAS, the Position is currently in Pay Grade 10 of the Classification and Compensation Plan with a salary range of \$46,902 - \$70,353; and

WHEREAS, the Human Resources Department recommends the reclassification of 1.00 FTE Senior Payroll & Benefits Specialist position in the Human Resources table of organization to 1.00 FTE Benefits Manager position in Pay Grade 6 of the Classification and Compensation Plan with a salary range of \$62,699 - \$94,048; and

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors, the reclassification of 1.00 FTE Senior Payroll & Benefits Specialist position in the Human Resources table of organization to 1.00 FTE Benefits Manager in Pay Grade 6 of the Classification and Compensation Plan

BE IT FURTHER RESOLVED that the funds to cover the costs resulting from the adoption of this resolution are available in the Human Resources Personnel budget.

Budget Impact:
Human Resources

Partial Year Budget Impact (7/1/15 – 12/31/16)	FTE	Addition/ Deletion	Salary	Fringe	Total
Senior Payroll & Benefits Specialist Pay Grade 10	(1.00)	Deletion	\$(32,500)	\$(9,813)	\$(42,312)
Benefits Manager Pay Grade 6	1.00	Addition	\$ 39,338	\$ 10,835	\$ 50,173
Partial Year Budget Impact			\$ 6,839	\$ 1,022	\$ 7,861

Annualized Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Senior Payroll & Benefits Specialist Pay Grade 10	(1.00)	Deletion	\$(64,999)	\$(19,625)	\$(84,624)
Benefits Manager Pay Grade 6	1.00	Addition	\$ 78,676	\$ 21,669	\$ 100,345
Annualized Budget Impact			\$ 13,677	\$ 2,044	\$ 15,721

Fiscal Note:

Respectfully submitted,
ADMINISTRATION COMMITTEE
EXECUTIVE COMMITTEE

Authored by Human Resources

A motion was made by Supervisor Becker and seconded by Supervisor Hoyer “to adopt”.
Voice vote taken. Motion carried unanimously with no abstentions.

Approved By: /s/ Troy Streckenbach Date: 06/20/2016

ATTACHMENT TO RESOLUTION 10d

ON THE FOLLOWING PAGE

HUMAN RESOURCES DEPARTMENT

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600



BRITTANY ZAEHRINGER

PHONE (920) 448-4071 FAX (920) 448-6277 WEB: www.cc.brown.wi.us

HUMAN RESOURCES DIRECTOR

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: May 24, 2016
REQUEST TO: Administration Committee
MEETING DATE: June 2, 2016
REQUEST FROM: Brittany Zaehring
Human Resources Director

REQUEST TYPE: New resolution Revision to resolution
 New ordinance Revision to ordinance

TITLE: Resolution Regarding Reclassification of the Senior Payroll & Benefits Specialist Position in the Human Resources Table of Organization

ISSUE/BACKGROUND INFORMATION:

The Human Resources Department has been recruiting to fill the Senior Payroll & Benefits Specialist vacancy since June, 2015. Qualified candidates are rejecting our offers due to salary. Therefore, a thorough study of the position was completed to determine proper placement in the Classification and Compensation Plan.

ACTION REQUESTED:

Reclassify 1.00 FTE Senior Payroll & Benefits Specialist position in Pay Grade 10 to 1.00 FTE Benefits Manager in Pay Grade 6 in the Human Resources table of organization.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. Is there a fiscal impact? Yes No
 - a. If yes, what is the amount of the impact? \$7,861 Partial Year / \$15,721 Annualized
 - b. If part of a bigger project, what is the total amount of the project? \$ _____
 - c. Is it currently budgeted? Yes No
 1. If yes, in which account? Human Resources salary and fringe accounts
 2. If no, how will the impact be funded?

COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

10d

Committee of the Whole

No. 10e -- RESOLUTION REGARDING THE ADDITION OF THE SECURITY OFFICER (LTE) POSITION IN THE PARKS DEPARTMENT TABLE OF ORGANIZATION.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, the Education and Recreation Committee requests the addition of the Security Officer (LTE) position to the Brown County Parks Department Table of Organization; and,

WHEREAS, Fonferek Glen County Park has experienced a high volume of ongoing local and state violations leading to numerous neighborhood complaints; and

WHEREAS, due to the current park operations the park staff are unavailable to consistently patrol Fonferek Glen Park for violators; and

WHEREAS, hiring park security staff that would be solely responsible for regular patrol is more cost efficient for tax payers than hiring a Sheriff Deputy to patrol the grounds; and

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors, the addition of .31 FTE Security Officer (LTE) position in the Parks Department Table of Organization.

BE IT FURTHER RESOLVED by the Brown County Board of Supervisors that the funds to cover the costs resulting from the adoption of this resolution will be from the General Fund and the position will be removed from the Table of Organization prior to 3 months of passage, or when the funds are expended.

Budget Impact:
Parks Department

Annualized Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Security Officer (LTE)	.31	Addition	\$ 9,600		\$ 9,600
Annualized Budget Impact			\$ 9,600		\$ 9,600

Fiscal Note: This resolution requires an appropriation from the General Fund in the amount of \$9,600.

Respectfully submitted,
EDUCATION & RECREATION
COMMITTEE,
ADMINISTRATION COMMITTEE &
EXECUTIVE COMMITTEE

Authored by Human Resources
Final Draft Approved By Corporation Counsel's Office

A motion was made by Supervisor Van Dyck and seconded by Supervisor Gruszynski **“to adopt”**. Voice vote taken. Motion carried unanimously with no abstentions.

Approved By: /s/ Troy Streckenbach Date: 06/20/2016

ATTACHMENTS TO RESOLUTION 10e

ON THE FOLLOWING PAGES

HUMAN RESOURCES DEPARTMENT

Brown County



305 E. WALNUT STREET
P.O. BOX 23800
GREEN BAY, WI 54305-3600

PHONE (920) 448-4071 FAX (920) 448-6277 WEB: www.co.brown.wi.us

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: June 14th, 2016
REQUEST TO: Education and Recreation Committee
MEETING DATE: June 15th, 2016
REQUEST FROM: Education and Recreation Committee

REQUEST TYPE: New resolution Revision to resolution
 New ordinance Revision to ordinance

TITLE: Resolution regarding the addition of the Security Officer LTE Position in the Parks Table of Organization

ISSUE/BACKGROUND INFORMATION:

This request is in response to security issues at Fonferek's Glen Co Park. The Education and Recreation Committee requested a position be added to patrol the park, due to neighborhood complaints and ongoing local and state violations. Hiring park security staff is less of a burden on tax payers than hiring a sheriff deputy. The position will primarily patrol Fonferek's Glen, but will assist other park locations with security and enforcement of Chapter 8 Code violations.

ACTION REQUESTED:

Adding .31 FTE Security Officer (LTE) position in the Parks table of organization.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. Is there a fiscal impact? Yes No
 - a. If yes, what is the amount of the impact? Cost of \$9,600 for 640 hours
 - b. If part of a bigger project, what is the total amount of the project? \$ _____
 - c. Is it currently budgeted? Yes No
 1. If yes, in which account? _____
 2. If no, how will the impact be funded?

COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

10e

TABLE OF ORGANIZATION ADDITION REQUEST

Department: Parks

Contact: Matt Kriese

Briefly explain requested table of organization change:

This request is in response to security issues at Fonferek's Glen Co Park. The Education and Recreation Committee requested a position be added to patrol the park, due to neighborhood complaints and ongoing local and state violations. Hiring park security staff is less of a burden on tax payers than hiring a sheriff deputy. The position will primarily patrol Fonferek's Glen, but will assist other park locations with security and enforcement of Chapter 8 Code violations.

If adding a **NEW** position, fill in the information and answer the questions below:

Job Title: Security Officer

Position Number: #TBD

Worksite: Parks Department

Managing Position: Park Manager

Does this position manage other positions? Yes No (If yes, who?)

Work Schedule: 4-8 hours daily, varied shifts, 40hrs/week G/I. Distribution: # _____

Hourly Pay Rate: \$15.00 Annual Hours: 640 - LTE FTE: .31 Grade: N/A Step: N/A
(Administrative only)

Is this position grant funded? Yes No (If yes, attach a copy of the grant.)

Are benefits covered by the grant? Yes No

Are the duties of this position mandated? Yes No

1. What caused the increase in duties to justify adding this position?

Over time the parks department has increased operations. This increase in operations has caused increased maintenance and reduced enforcement; which historically was able to be handled by existing staff. Due to limited resources and increased park violation, the neighbors of Fonferek's Glen have come forward at Board meetings and expressed their discontent with our ability to properly manage park violations. Currently operations consume all park staff time and enforcement is handled if park staff comes across an issue while working in the field. This position will primarily enforce park violations and ensure park safety.

2. Are duties currently being done? Explain why current staff is unable to absorb the duties.

See above justification. Enforcement is not being done the way it should be within the parks, due to limited resources.

3. List alternative methods for accomplishing this work or methods for doing this work without existing or additional staff.

It was discussed to have the Sheriff's Dept handle the enforcement; however they do not have staff available to consistently oversee park enforcement. Existing park staff has done their best to visit the

10e

park this spring/summer; however they are only able to get there a few days per week for a limited amount of time. I discussed contracting with a NWTC student; however they do not allow this type of work through their program. We have implemented various volunteer groups to visit the park and assist with being the "eyes", however things have not changed with the violations over the last several months.

4. What service(s) would be reduced or eliminated if position is not created?
 Park violations would continue as they are.

5. Please list the qualifications or combined education and experience for an individual filling this position.
 We would seek a candidate whom has completed some security or law enforcement schooling; whether an environmental law enforcement program or local law enforcement/security individual. An ideal candidate would be comfortable working alone in remote locations; excellent verbal and written communication skills; be able to work with confrontational individuals; ability to remain calm in potentially hostile situations; be able to use discretion and write citations according to local Ordinances; be able to work a varied schedule with nights and weekends being the norm; maintain integrity, honesty and uphold the professional ethics of Brown County.

HUMAN RESOURCES APPROVAL/ACTION (HR only)

Prepared by: Camille Stymiest

Date: 06/14/2016

Comments: Fonferek Park continues to have violations that are disrupting the neighborhoods surrounding the park. In order to meet the needs of the community, the park will need to add the Security Officer (LTE) to their table of organization as the current staff is unable to patrol regularly. This position will be responsible for patrolling the park for the remainder of the season to ensure safety. I recommend approval.

Are you in agreement with the department's new position/reclassification request? Yes No

Pay Table: _____ Tentative Grade Placement: _____ Tentative Step: _____

Annual Budget Impact:

<u>Position Title</u>	<u>FTE</u>	<u>Addition/Deletion</u>	<u>Salary</u>	<u>Fringe</u>	<u>Total</u>
Security Officer (LTE)	.32	Addition	\$9,600		\$9,600
			\$9,600		\$9,600

2016 Annual Budget Impact

Reviewed/Approved by: _____ (HR Manager Signature) _____ (Date)

10e

DOA REVIEW

OK to proceed with inclusion of this new position/reclassification in budget process? Yes No

Reviewed/Approved by:

(DOA Signature)

(Date)

EXECUTIVE REVIEW *(County Executive only)*

Reviewed/Approved by:

(Signature)

(Date)

10e

Planning, Development & Transportation Committee

No. 10f -- RESOLUTION TO AUTHORIZE THE USE OF BONDED AND LEVIED FUNDS FROM LIBRARY RENOVATION.

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, in March 2012, Brown County Board of Supervisors bonded for Library renovations at the Central Library and placed said bonded funds into the 425 Library Renovation Fund to be used for library construction projects; and,

WHEREAS, as these funds in the 425 Library Renovation Fund were to be used for facility improvements the funds were put under the oversight of the Public Works Department; and,

WHEREAS, funds bonded for by Brown County for the Library, back in 2012, were borrowed and designated for renovation purposes and under the State Statutes are required to be used for said purposes pursuant to Wis. Stats., Chapter 67; and,

WHEREAS, Brown County is responsible for disbursing funds in compliance with Chapter 67, and exercises control over the bond money and the manner in which it is disbursed, and is obligated to comply with the very purpose for which the bond was issued, which was Library improvements and renovations; and,

WHEREAS, consistent with said purpose, it is now desirable that ~~\$250,000~~ *\$289,695 of the \$623,997.55 in bonded funds located in the 425 Library Renovation Fund be used by the Library to renovate and reconfigure its Central Library's public restrooms in a manner that complies with the American with Disabilities Act of 1990 ("ADA"), ~~at a cost not to exceed \$250,000~~; and,

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that, of the \$623,997.55 in bonded funds located in the 425 Library Renovation Fund for Library renovation purposes, ~~\$250,000~~ *\$289,695 be used for the Library to renovate and reconfigure its Central Library's public restrooms in a manner that complies with the ADA ~~at a cost not to exceed \$250,000~~.

BE IT FURTHER RESOLVED by the Brown County Board of Supervisors that the use of said funds from the 425 Library Renovation Fund for purposes of the Central Library improvements and renovations referenced herein is in keeping with the original intent of the bonded and levied funds.

Respectfully submitted,

PLANNING, DEVELOPMENT AND
TRANSPORTATION COMMITTEE

*As amended by Brown County Board of Supervisors, 06/15/2016.

Drafted by Brown County Library Executive Director
Approved as to form by Corporation Counsel

Fiscal Note: This resolution does not require an appropriation from the General Fund. The resolution encumbers up to \$250,000 from the 425 Fund for public library bathroom improvements.

A motion was made by Supervisor Sieber and seconded by Supervisor Lefebvre **“to adopt”**.

A motion was then made by Supervisor Van Dyck and seconded by Supervisor Sieber **“to revise the amount in 5th ‘Whereas’ and in the following paragraph of the resolution to be \$289,695 and strike the verbiage ‘at a cost not to exceed \$250,000’”**. Voice vote was taken with one Supervisor voting “nay”. Roll call vote then taken.

Roll Call vote:

Ayes: Sieber, Hoyer, Gruszynski, Lefebvre, Zima, Evans, Vander Leest, Buckley, Landwehr, Brusky, Katers, Van Dyck, Linssen, Kneiszal, Clancy, Campbell, Moynihan, Blom, Schadewald, Lund, Becker

Nayes: Kaster

Excused: De Wane, Nicholson, Erickson, Dantine

Total Ayes: 21 Total Nayes: 1 Total Excused: 4

Motion carried.

Approved By: /s/ Troy Streckenbach Date: 06/20/2016

ATTACHMENT TO RESOLUTION 10f

ON THE FOLLOWING PAGE

June 15, 2016

**TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS**

Ladies & Gentlemen:

**RESOLUTION TO AUTHORIZE THE USE OF
BONDED AND LEVIED FUNDS FOR LIBRARY RENOVATION**

WHEREAS, in March 2012, Brown County Board of Supervisors bonded for Library renovations at the Central Library and placed said bonded funds into the 425 Library Renovation Fund to be used for library construction projects; and,

WHEREAS, as these funds in the 425 Library Renovation Fund were to be used for facility improvements the funds were put under the oversight of the Public Works Department; and,

WHEREAS, funds bonded for by Brown County for the Library, back in 2012, were borrowed and designated for renovation purposes and under the State Statutes are required to be used for said purposes pursuant to Wis. Stats., Chapter 67; and,

WHEREAS, Brown County is responsible for disbursing funds in compliance with Chapter 67, and exercises control over the bond money and the manner in which it is disbursed, and is obligated to comply with the very purpose for which the bond was issued, which was Library improvements and renovations; and,

5 **WHEREAS**, consistent with said purpose, it is now desirable that ^{289,695} ~~\$250,000~~ of the \$623,997.55 in bonded funds located in the 425 Library Renovation Fund be used by the Library to renovate and reconfigure its Central Library's public restrooms in a manner that complies with the American with Disabilities Act of 1990 ("ADA"), ~~at a cost not to exceed \$250,000~~; and,

6 **NOW, THEREFORE, BE IT RESOLVED** by the Brown County Board of Supervisors that, of the \$623,997.55 in bonded funds located in the 425 Library Renovation Fund for Library renovation purposes, ~~\$250,000~~ be used for the Library to renovate and reconfigure its Central Library's public restrooms in a manner that complies with the ADA, ~~at a cost not to exceed \$250,000~~. ^{289,695}

10f



BROWN COUNTY LIBRARY
515 PINE STREET GREEN BAY, WI 54301-5194

PHONE (920) 448-5810
FAX (920) 448-4364

BRIAN M. SIMONS
EXECUTIVE DIRECTOR

Simons_BM@co.brown.wi.us
www.browncountylibrary.org

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 5/20/2016
REQUEST TO: Planning, Development & Transportation
MEETING DATE: 5/23/2016
REQUEST FROM: Brian Simons
Executive Director, Brown County Library

REQUEST TYPE: New resolution Revision to resolution
 New ordinance Revision to ordinance

TITLE: **RESOLUTION TO AUTHORIZE THE USE OF BONDED FUNDS FOR LIBRARY RENOVATION**

ISSUE/BACKGROUND INFORMATION:

This resolution is necessary to make the public restrooms at the Central Library ADA compliant and up to code. This has been an issue identified by Public Works in their report. Because the funds were bonded, the repair report was done by Public Works, and the work entailed construction, Public Works was given oversight of the fund where these monies are kept. To move forward, the Library would need access to a portion of the funds in the 425 Library Renovation Fund

ACTION REQUESTED:

Designate a portion of the bonded funds in the 425 Library Renovation Fund to be used to address the significant needs identified in the resolution.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. Is there a fiscal impact? Yes No
 - a. If yes, what is the amount of the impact? \$250,000
 - b. If part of a bigger project, what is the total amount of the project? \$ _____
 - c. Is it currently budgeted? Yes No (No new tax impact. Funds available)
 1. If yes, in which account? 425.050.6182.100
 2. If no, how will the impact be funded? _____

COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

10f

(No. 10g taken out of order after No. 1 above.)

No. 11a -- CLOSED SESSION. Struck from agenda.

No. 11b,c -- CLOSED SESSION. No action taken.

No. 11d,e,f,g,h,i -- CLOSED SESSIONS. Struck from agenda.

No. 12 -- SUCH OTHER MATTERS AS AUTHORIZED BY LAW.

Late Communications

No. 12a -- FROM SUPERVISOR VAN DYCK: RESCIND THE AMENDMENT TO SECTIONS 4.92 AND 4.93 OF CHAPTER 4 OF THE BROWN COUNTY CODE ENTITLED "GRIEVANCE PROCEDURE" MADE BY THE COUNTY BOARD IN 2014.

Referred to Executive Committee.

No. 12b -- FROM SUPERVISOR SIEBER AND SUPERVISOR LINSSEN: TO ASK THE BROWN COUNTY DISTRICT ATTORNEY'S OFFICE TO INVESTIGATE VIOLATIONS OF CLOSED SESSIONS AND/OR THE DISSEMINATION OF CLASSIFIED INFORMATION.

Referred to Executive Committee.

No. 12c -- FROM CHAIRMAN MOYNIHAN: AUGMENTATION OF THE RECORD ON BEHALF OF JULIANA RUENZEL; AND FROM DIRECTOR OF ADMINISTRATION WEININGER: ATTORNEY MEMORANDUM RELATING TO CORPORATION COUNSEL INVESTIGATION. (FULL DOCUMENTS ON FILE IN THE COUNTY CLERK'S OFFICE.)

Presented to County Board of Supervisors.

No. 13 -- **Bills over \$5,000 for period ending May 31, 2016.**

A motion was made by Supervisor Clancy and seconded by Supervisor Becker **"to pay the bills for the period ending May 31, 2016"**. Voice vote taken. Motion carried unanimously with no abstentions.

No. 14 -- **Closing Roll Call.**

Present: Sieber, Hoyer, Gruszynski, Lefebvre, Zima, Evans, Vander Leest, Buckley, Landwehr, Brusky, Katers, Kaster, Van Dyck, Linszen, Kneiszal, Clancy, Campbell, Moynihan, Blom, Schadewald, Lund, Becker

Excused: De Wane, Nicholson, Erickson, Dantine

No. 15 -- **Adjournment to Wednesday, July 20, 2016 at 7:00 p.m., Legislative Room 203, 100 N. Jefferson Street, Green Bay, Wisconsin.**

A motion was made by Supervisor Katers and seconded by Supervisor Vander Leest “**to adjourn to the above date and time**”. Voice vote taken. Motion carried unanimously with no abstentions.

Meeting Adjourned at: 9:10pm.

/s/ Sandra L. Juno
SANDRA L. JUNO
Brown County Clerk